



Okanagan Senate

THE EIGHTH REGULAR MEETING OF THE OKANAGAN SENATE FOR THE 2013/2014 ACADEMIC YEAR

WEDNESDAY 23 APRIL 2014

3:30 P.M. to 5:30 P.M.

ASC 130 | OKANAGAN CAMPUS

1. **Senate Membership – Dr Kate Ross**
 - a. New Student Representatives to Senate for 2014-2015 (information) (master page 3)
 - b. Call for Nominations for Two (2) Students to Serve on the Senate Nominating Committee. Nominations are due by 4 pm on 1 May 2014 to christopher.eaton@ubc.ca (information)
2. **Minutes of the Meeting of 26 March 2014 – Prof. Stephen J. Toope** (approval) (master pages 4-13)
3. **Business Arising from the Minutes – Prof. Stephen J. Toope**
4. **President’s Remarks - Prof. Stephen J. Toope**
Activity Report for 20 January 2014 to 14 March 2014 (information) (master pages 14-22)
5. **Deputy Vice-Chancellor’s Remarks – Prof. Deborah Buszard** (information)
6. **Admission & Awards Committee – Dr Abbas Milani**
Advanced Placement and International Baccalaureate Courses as Pre-requisites (approval) (master pages 23-25)
7. **Admission & Awards and Curriculum Committee – Mr Ramine Adl**
Revisions to the Master of Management Program (approval) (master pages 26-56)
8. **Agenda Committee – Ms Laura Patterson**
Changes to the Rules and Procedures of Senate (approval) (master pages 57-59)
9. **Curriculum Committee – Mr Ramine Adl**
 - a. April Curriculum Report (approval) (master pages 60-68)
 - b. Parchments and Transcripts – Policy and Practice Discussion (information) (master pages 69-70)
10. **Learning & Research Committee – Dr Peter Arthur**
New Policy 0-250: Emeritus Status (approval) (master pages 71-76)
11. **Nominating Committee – Dr Deborah Roberts**
 - a. Changes to Composition of Senate (approval) (master pages 77-79)

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- b. Changes to Committee Compositions and Terms of Reference (approval)
(master pages 80-88)
 - c. Replacement of Student Senator on Campus Master Plan Steering
Committee (approval) (master page 89)

12. Other Business

Regrets: telephone 604.822.5239 or e-mail: facsec@mail.ubc.ca

UBC Senates and Council of Senate website: <http://www.senate.ubc.ca>



Okanagan Student Senators

Senate Term: April 2014 to March 31, 2015

Representatives of the Students At-Large

Ms. Katelyn Fujii, Arts and Sciences (continuing)
Ms. Lina Gomez, Arts and Sciences
Mr. Jeffrey Krupa, Arts and Sciences
Ms. Kelly Panchyshyn, Arts and Sciences
Ms. Natalie Wong, Arts and Sciences
Mr. David Xu, Arts and Sciences

Representative of the Graduate Students

Ms. Robyn Giffen (Faculty of Arts and Sciences)

Representative of the Students of the Faculty of Applied Science [1]

Mr. Wesley McLean (continuing)

Representative of the Students of the Faculty of Arts and Sciences

Ms. Shira Sneg (continuing)

Representative of the Students of the Faculty of Health and Social Development [1]

Ms. Sarah Smith (continuing)

Representative of the Students of the Faculty of Management

Ms. Alisha Lakdawala

NB: Due to a lack of nominations, the student representatives for the faculties of Creative & Critical Studies and Education have yet to be determined. The Registrar's Office will be running a by-election to fill these positions in the early Fall of 2014.



Okanagan Senate

Minutes of 26 March 2014

DRAFT

Attendance

Present:	Prof. S.J. Toope (President and Chair); Dr K. Ross (Secretary); Mr R. Adl; Dr L. Allan; Dr P. Arthur; Ms H. Berringer; Dr G. Binsted; Dr E. A. Broome; Mr S. Bullock; Prof. D. Buszard; Mr J. Byron; Dr J. Cioe; Mr D. Daniluck; Mr N. Dodds; Dr R. R. Dods; Mr B. Edwards; Ms K. Fujii; Ms A. Geddes; Dr T. Heilke; Ms F. Helfand; Dr K. Hewage; Dr J. Johnson; Dr C. Labun; Ms E. Lorie; Dr Y. Lucet; Mr C. MacKay; Dr B. Marcolin; Dr C. Mathieson; Mr W. McLean; Dr A. Milani; Ms L. Patterson; Dr A. Phillion; Dr D. Roberts; Dr C. Robinson; Dr B. Rutherford; Ms S. Sneg; Dr R. Sugden; Dr D. Tannant; Dr E. Taylor; Dr W. Tettey; Mr C. Tse; Dr P. van Donkelaar; Dr G. Wetterstrand; Mr D. Whitelaw
Regrets:	Dr P. Balcaen; Dr K. Carlaw; Mr I. Cull; Dr F. de Scally; Ms S. Morgan-Silvester; Dr B. Nilson; Prof. M. Parlange; Dr C. Scarff; Ms S. Smith; Dr I. Stuart; Dr S. Yannacopoulos
Guests:	Ms M. O'Neill; Dr L. Parrott
Recording Secretary:	Mr C. Eaton

Call to Order

President Stephen J. Toope called the sixth regular meeting of the Senate for the 2013/2014 Academic Year to order at 3:37 pm

Minutes of the Previous Meeting

Jan Cioe } *That the Minutes of the Meeting of 26 February*
Curtis Tse } *2014 be adopted as presented.*

Approved

President's Remarks

The President noted that his successor has been announced: Dr Arvind Gupta, a professor of computer science at the Vancouver campus and head of Mathematics of Information Technology and Complex Systems (MITACS).

Professor Toope described the federal budget as the best for Universities since the late 1990s. The new Canada First Research Excellence Fund (CFREF) is essentially the Advantage Canada Research Excellence (ACRE) fund proposal renamed. The purpose of the fund would be to support excellent research at a global level of influence, and UBC should benefit substantially; the President emphasized the support that former Finance Minister Flaherty gave to the proposal.

Further, a commitment was made for untargeted funding for the granting councils for the first time since 2006, significant support - \$220M over the next 5 years was promised for the Tri-University Meson Facility (TRIUMF) and additional funding for MITACS to support Canadian students studying and researching abroad.

The President went on to note that the provincial budget was unfortunately not as beneficial for UBC. The 1% cut for 2014/2015 has been confirmed and a 1.3% cut is still projected for next year. He advised that these are not large decreases by themselves, but with unfunded wage mandates, lack of inflationary growth in grant funding, and capital cuts, this works out to around a 12% cut over 5 years. Professor Toope further commented on the very narrow perception of what constitutes “training” for our society in Government funding priorities.

In terms of Provincial finances, the President reminded Senate that the University was still in the midst of a CORE review across all government sectors including universities. This process was to consider our operational elements in a six-to-eight-week review, which the President described as very quick and unfortunately not able to allow for a consultative process. As a result, the University has decided to use our annual plan and reports to inform our responses. We have identified three themes that we are trying to project: Economic and Social Development of the interior; reshaping health education, research, and delivery; and transforming the way BC students learn.

Finally, the President noted that the Student Services Review that was recently completed. This was the first major administrative review and student services was selected because of its size complexity and importance.

Senator Cioe noted that we hoped that federal funding would help offset provincial changes in support; he asked if this would be the case.

Professor Toope replied that the CFREF funding would be targeted to research excellence while provincial funding was more fungible. The University would be able to make its own proposals in three areas: research excellence at a global level, international collaboration for research, and knowledge translation.

Senator Arther asked if the Province was still proposing a shared service model to offset cuts.

The President replied that yes they are, and there has been some success there: UBC’s Chief Information Officer, Oliver Gruter-Andrew is chairing the implementation committee across the province. The issue for UBC is that we are so large that we already benefiting from economies of scale internally; the process was likely to general savings for smaller institutions however.

Senator Dods asked how researchers could work with CFREF.

Professor Toope replied that this was still being determined by the granting councils. He noted that the money would not go to individual researchers, but rather to the universities who proposed research plans. UBC and some other universities were trying to avoid an

open competition but rather having the large institutions be given a notional assignment based on granting council competitions with funding also reserved for smaller institutions.

Senator Tse asked what the next steps would be for the student services report.

Professor Buszard replied that her administration was working through the report now and will be meeting throughout this week to consider changes to address the recommendations.

A student senator asked if we had a long-term plan to address provincial funding being cut or not keeping up with increases in expenses.

The President replied that he suspected it would be a combination of approaches: firstly trying to diversify revenue sources – given that we have gone from 41 to 36% of our budget being provincially funded – through initiatives such as summer use of campus, student mix, and professional/continuing education programs. Secondly we would need to look for new mechanisms at the federal level for support, and we will also continue advocating at the provincial level and to see if we can benefit from the province's interest in skills training. Finally, partnership models needed to be explored further to save resources through collaboration.

The President then presented certificates to student senators who were completing their terms of office on 31 March 2014. He and Deputy Vice-Chancellor Buszard thanked them for their service to the Senate, campus, and University.

Deputy Vice-Chancellor's Remarks

The Deputy Vice-Chancellor thanked those who met with the Association of Universities and Colleges of Canada (AUCC) representative this month during their preliminary visit. She noted that the Presidents selected for the next visit would be from Laurentian University and universities of Regina and Montreal.

Professor Buszard reminded Senate that the Aspire campus vision process was progressing: one theme emerging is our unique level of community engagement and this has led what we are doing around innovation and community partnerships. She noted that as mentioned previously, UBC was meeting with UNBC and TRU to talk around program partnerships and work is being done on the research side already around collaborate grant applications. In addition, we have another partner in Okanagan College and we are going to continue building on that relationship.

The Deputy Vice Chancellor noted the support shown by the Provincial government for the campus, with the Ministry of Technology, Innovation, and Citizens' Services seconding an employee to the campus to support its work for the Okanagan Valley.

Academic Policy and Admission & Awards Committees

The chair of the Academic Policy Committee, Dr Jan Cioe, presented.

VISITING INTERNATIONAL RESEARCH STUDENT (VIRS) CLASSIFICATION

Jan Cioe } *That Senate approve the student classification*
Dwayne Tannant } *and calendar entry proposed for Visiting*
International Research Students for inclusion in
the 2014/15 version of the Academic Calendar, as
set out in the attached two-column forms

Senator Cioe explained the background of the proposal. He noted that there was a previous proposal to try to address this issue, but the costs were viewed as excessive. The Okanagan campus and thus had worked with the Vancouver campus to develop a new proposal that will benefit the students but not be an unreasonable drain on the University's resources.

Senator Daniluk asked what the changes in costs were for students.

Senator Cioe replied that at the moment the zero-credit course was charged 1 credit, but the international student costs were over \$1000. This proposal would reduce this cost by roughly half.

Approved

Admissions Committee

The Chair of the Senate Admissions Committee, Dr Abbas Milani, presented.

NEW AWARD

See Appendix A: Award Report

Abbas Milani } *That Senate accept the new award as listed and*
Josh Byron } *forward it to the Board of Governors for*
approval; and that a letter of thanks be sent to the
donor.

The President noted that Joseph Yu was a Hong Kong resident who done much to help form and support our alumni branch there.

Approved

Where we have had growth it has been put into new positions. At present, we are planning to spend down around 2.6M in faculty reserves for next year, mostly for one-time investments.

The Associate Vice-President opined that we needed to move to a driver-based faculty budget model. With leadership changes on campus we are not as far along with that as we would have liked but are still moving forward. Such a model would be a significant contributor to aligning resources with needs at the faculties.

The campus long-term budget strategy is still diversification from Provincial grant funding, finding new mechanisms to access Federal support, and partnership opportunities.

Mr Shakespeare noted that there were small structural deficits in our information technology, student services, and infrastructure budgets that the campus needed to address.

Our revenue projection for this year is \$123.1 M, and our budget for next year proposes \$126.1 M, a \$3M increase, all from tuition (inflation for domestic, inflation and new FTEs for international). Otherwise our revenue is flat.

The budget proposal for next year is to put \$1.5 M into faculties on a recurring basis, \$1M from drawdowns, and make modest investments into innovation and the new Vice-Principal Research position.

The Annual Capital Allowance (ACA), formerly \$2M for this campus, has been effectively reduced to zero. Our maintenance budget is presently \$850k. Mr Shakespeare noted that we mostly have new buildings but this will only help in the short term.

Mr Shakespeare then presented a five-year budget outlook. We have two expectations for how we will fund costs around general wage increases, either the government will fund them, or we will be forced to do so ourselves. We are expecting to diversity our revenues, from 44% non-public funding today to 56% by 2020.

Senator Cioe asked if we were expecting to double our international FTE by 2020.

Mr Shakespeare replied yes, 10% increase a year. We have been averaging 13% a year and applications look promising.

Senator Cioe asked if we had active plans to diversity our international student body with that proposed increase.

Mr Shakespeare replied that our finances were agnostic to that question.

The President replied that yes, this was still our ambition and we are making investments to look at a broad set of countries. We are growing concerned that it will take some time to get this balance right. We need a diversity of students to ensure we gain insights from around the world in our student mix.

Senator Dods asked how from a budget perspective we would support international students here.

Mike replied that we were budgeting \$7.5M for international strategy/student support.

The Deputy Vice-Chancellor added that this was also part of our student service work, Aspire, and our campus master plan.

Senator Tse asked how we could stay ahead of maintenance cost increases as the campus aged so we did not have the deferred maintenance problem of Vancouver, SFU, or the University of Victoria.

Mr Shakespeare replied that we have a good set of data and a 20-year forecast for what long-term maintenance we expected; what we need was to ensure we could pay for it.

The President noted that we simply did not have the resources to match the need, especially in Vancouver. Thankfully this campus can spend enough now but we cannot save money to pay for the future investments we know we will need. The Ministry does understand our problem, and this is one area where we see hints that the province may be willing to support costs.

Senator Fujii asked if funding for a bike path was included this year.

Mr Shakespeare replied no, but that this conversation was ongoing. We do not believe we should be fully funding a municipal service. In a follow-up to Dr Cioe, he added that the relevant court case was still being considered.

Report from the Provost

CHANGE IN INSTITUTE NAME: FROM “THE INSTITUTE FOR SPECIES AT RISK AND HABITAT STUDIES (SARAHS)” TO “THE OKANAGAN INSTITUTE FOR BIODIVERSITY, RESILIENCE, AND ECOSYSTEM SERVICES (BRAES)”

*Cynthia Mathieson
Jan Cioe*

}

That the name of the Institute for Species at Risk and Habitat Studies (SARAHS) be changed to The Okanagan Institute for Biodiversity, Resilience, and Ecosystem Services (BRAES), effective immediately.

With consent of Senate, Dr Lael Parrott, the SARAH’s director, explained that in 2004 SARAHS was established with a CFI grant to develop the 3rd floor of Science. The name was set to be strategic around research funding but was never a full description of the membership of the Institute. She expressed her hope that the new name reflects better reflects who the Institute was and the current state of research.

Approved

Report from the Registrar

2014-2015 SENATE MEETING DATES (APPROVAL) AND TERM DATES

Jan Cioe } *That Senate approve the 2014/2015 Okanagan*
Curtis Tse } *Senate meeting dates as proposed.*

Senator Lucet asked if it was necessary to bring this motion forward every year.

The secretary agreed to review the rule in question with the Senate Agenda Committee.

Approved

Other Business

Senator Bullock informed Senators that the student representatives to Senate had formed a student caucus akin to that on the Vancouver campus, and that they hoped to work collectively to share student input and views with the rest of the Senate.

Senator Tse thanked President Toope for his service to the University on behalf of the student representatives to Senate.

Adjournment

There being no further business, the meeting was adjourned at 4:59 pm.

Appendix A: Awards Report

Joseph YU Global Leadership Award

An award of up to \$35,000 is offered to an outstanding female international student from Asia entering her first year of a UBC undergraduate degree path either through Vantage College or direct entry into one of the Faculty's degree programs. Students attending UBC's Vancouver and Okanagan Campuses are eligible. The award is made on the basis of academic excellence, leadership, and financial need with preference given to a student from Hong Kong or China. The awards can be renewed for up to \$35,000 per year for years 2-4 of a UBC four year degree program. The recipient must hold a valid Canadian Study Permit (student visa). The award is made on the recommendation of the International Student Initiative. (First Award Available in the 2014/2015 Winter Session).

Appendix B: Curriculum Report

Faculty of Applied Science

New Course:

ENGR 573 (3) Quantum Photonics

Faculty of Education

New Courses:

EPSE 433 (3) Assessment and Positive Behavioural Support in School and Community Settings

EPSE 565 (3/6) d Special Topics in Inclusive Education

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

External Group

January 20	Janet Wright, President, Janet Wright and Associates Inc.
January 20	Rob King, President, Westbridge Capital Group
January 20	Terry Hui, President and CEO, Concord Pacific Developments Inc., and Henry Yu, Principal, St. John's College
January 20	Philip Graham, Former President and CEO, Graymont Inc. and Graymont Western Canada Inc.
January 20	Peter Wall, Founder, and Sonya Wall, Vice-President, Communications, Wall Financial Corporation
January 20	Jason Ko, President and CEO, Viva Pharmaceuticals, and Emily Ko
January 21	Morgan Sturdy, Chair, Great Northern Way Trust
January 21	Brent Cameron, Managing Partner, Boyden Global Executive Search
January 21	Great Northern Way Trust Shareholders Meeting
January 22	François Tanguay-Renaud, Associate Dean, Research, Graduate Studies and Institutional Relations, and Director, Nathanson Centre on Transnational Human Rights, Crime and Security, Osgoode Hall Law School, York University
January 22	Graham Carr, Vice-President, Research and Graduate Studies, Concordia University
January 23	The Research Universities' Council of British Columbia (RUCBC) Presidents' Committee Meeting
January 23	Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
January 23	Bob Rennie, Founder and CEO, Rennie Marketing Systems
January 23	Rudy North, President and CEO, North Growth Management
January 23	Lindsay Gordon, Past President and CEO, HSBC Bank Canada, Co-Chair, <i>start an evolution</i> Campaign, and Member, UBC President's Strategic Advisory Council, and Elizabeth Gordon, Board Member, InnerChange Charitable Foundation

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

January 24	Paul Davidson, President, Association of Universities and Colleges of Canada (AUCC)
January 24	Mike Harcourt, Former Premier, Government of British Columbia
January 30	Chris Dolan, Director, The Centre for Refugee Law, Makerere University (Kampala, Uganda)
January 30	John Horning, Chair, and Harold Kalke, Trustee, David Spencer Endowment Encouragement Foundation
January 30	Raymond Lee, CEO, Lee and Man Paper Manufacturing Limited
January 30	Bob Rennie, Founder and CEO, Rennie Marketing Systems
February 3	Suzanne Fortier, Principal and Vice-Chancellor, McGill University
February 4	Peter Wall, Founder, Wall Financial Corporation
February 5	Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)
February 5	Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
February 5	Morgan Sturdy, Chair, Great Northern Way Campus Trust
February 5	Robert H. Lee, Founder and Chairman, Prospero International Realty Inc.
February 7	Suzanne Fortier, Principal and Vice-Chancellor, McGill University
February 7	Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
February 11	Michael B. Davies, Principal, Davies and Company, and Member, Toronto Leadership Circle
February 11	Paul Davidson, President, Association of Universities and Colleges of Canada (AUCC)
February 12	Michael Koerner, President, Canada Overseas Investments Limited
February 12	William Graham, P.C., Q.C., Chancellor, Trinity College, University of Toronto

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

February 12	Eddy Campbell, President, University of New Brunswick
February 12	David McLean, Chairman of the Board, Canadian National Railway Company, and CEO and Chairman of the Board, The McLean Group of Companies
February 14	Roy MacLaren, P.C., Board Chair, IC-IMPACTS, Chairman, Canada-Europe Roundtable for Business, Honourary Chairman, Canada-India Business Council, and Honourary Member, UBC Campaign: Toronto Leadership Circle
February 14	Bruno Wall, President, Wall Financial Corporation
February 14	Morris Rosenberg, Mentor, Pierre Elliott Trudeau Foundation, and Former Deputy Minister, Ministry of Foreign Affairs, Government of Canada
February 17	Dinesh Singh, Vice-Chancellor, University of Delhi
February 17	<i>Transformative Learning – How It's Driving Universities to Change?</i> Roundtable with Dinesh Singh, Vice-Chancellor, University of Delhi, and his Executive Team
February 17	Ved Prakash, Chair, University Grants Commission (UGC), University of Delhi
February 17	Presentation by Dr. Yves Tiberghien, Director, Institution of Asian Research, UBC, and Roundtable on <i>China's Approach to Global Economic and Environmental Governance: The Cases of G20, Climate Policy and GMO Regulation in a Larger Perspective</i>
February 17	Kavita Sharma, Director, India International Center (IIC)
February 18	Frédéric Mion, President, and Francis Vérillaud, Director, International Affairs, Institute of Political Studies of Paris (Sciences Po)
February 18	Rajiv Kumar, Senior Fellow, The Centre for Policy Research (New Delhi, India)
February 18	Barun Mohanty, Managing Director, International, Michael and Susan Dell Foundation
February 19	Devang Khakhar, Director, India Institute of Technology (IIT), Bombay, and Aravind Chinchure, Vice-President, Reliance Innovation Leadership Centre (Mumbai, India)

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

February 19	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
February 20	Vasudha Kamat, Vice-Chancellor, Shreemati Nathibai Damodar Thackersey Women's University (Mumbai, India)
February 20	Frazer Mascarenhas S.J., Principal, Aruna Gulanikar, Vice-Principal, Junior College, and Radiya Pasca-Gupta, Director, International Programs, St. Xavier's College (Mumbai, India)
February 28	Thomas A. Roper, Q.C., Partner, Roper Greyell LLP
February 28	Bruno Wall, President, Wall Financial Corporation
March 4	Jeremy Newsum, Executive Trustee, Mark Preston, Group CEO, Grosvenor Group, Graham Ramsbottom, CEO, Wheatsheaf Investments, and Andrew Bibby, CEO, Grosvenor Americas, Grosvenor Estate
March 4	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
March 4	David Cheriton, Professor, Computer Science and Electrical Engineering, Stanford University
March 5	Ted Lipman, CEO, The Robert H.N. Ho Foundation
March 5	Meric Gertler, President, University of Toronto
March 5	Janis Gray, Inspector, RCMP Lower Mainland District Office, Province of British Columbia
March 5	Pekka Sinervo, Senior Vice-President, Research, Canadian Institute for Advanced Research (CIFAR)
March 5	Cheryl Slusarchuk, Partner, Blake, Cassels and Graydon LLP
March 5	Ross Beaty, Chairman, PanAmerican Silver Corporation
March 5	Brent Cameron, Managing Partner, Boyden Global Executive Search
March 6	George Hungerford, Hungerford Group International Holdings Corporation
March 7	Paul Davidson, President, Association of Universities and Colleges of Canada (AUCC)

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

March 7	Christine Tausig-Ford, Vice-President and COO, Association of Universities and Colleges of Canada (AUCC)
March 7	Suzanne Corbeil, Executive Director, U15 – Group of Canadian Research Universities
March 7	Alan Bernstein, President and CEO, Canadian Institute for Advanced Research (CIFAR)
March 9	Indira Samarasekera, President and Vice-President, University of Alberta
March 10	Special Meeting of the Directors and Members of The Pierre Elliott Trudeau Foundation Teleconference
March 10	Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)
March 10	Kathy Kinloch, President, British Columbia Institute of Technology (BCIT)
March 10	Stewart Blusson, CEO and President, Archon Minerals Limited
March 11	Charles (Chuck) Jeannes, President and CEO, Goldcorp Inc., and Trish Walsh, Executive Director, InnerChange Foundation
March 11	Association of Universities and Colleges of Canada (AUCC) Nominating Committee
March 11	Dominic Barton, Global Managing Director, McKinsey and Company
March 11	Morgan Sturdy, Chair, Great Northern Way Trust
March 11	Geoff Plant, Associate Counsel, Gall, Legge, Grant and Munroe LLP
March 13	Ken McCarter, Partner, Torys LLP
March 13	Michael Davies, Principal, Davies and Company
March 13	Wendy Dobson, Co-Director, Institute for International Business, Joseph L. Rotman School of Management, University of Toronto
March 13	Mathematics of Information Technology and Complex Systems (MITACS) Board Dinner
March 14	Mathematics of Information Technology and Complex Systems (MITACS) Board of Directors Meeting

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

Government

January 21	Sandra Carroll, Deputy Minister, Ministry of Advanced Education, Province of British Columbia
January 27	Terry Lake, Minister, Sabrina Loiacono, Chief of Staff, Ministry of Health, Doug Hughes, Assistant Deputy Minister, Health Services Policy and Quality Assurance Division, Arlene Paton, Assistant Deputy Minister, Population and Public Health, Warren O'Briain, Executive Director, Communicable Disease Prevention, Harm Reduction and Mental Health Promotion, and Geoff Plant, Associate Counsel, Gall, Legge, Grant and Munroe LLP
February 11	James (Jim) Flaherty, Minister, Ministry of Finance, Government of Canada
February 11	Private Pre-Budget Reception with Cabinet Ministers and Caucus with Stephen Harper, Prime Minister, Government of Canada
February 11	Budget Tabling and Post-Budget Reception with Stephen Harper, Prime Minister, Government of Canada
February 13	Great Northern Way Shareholders Meeting with Sandra Carroll, Deputy Minister, Ministry of Advanced Education, Province of British Columbia
February 17	Stewart Beck, High Commissioner of Canada to India, Government of Canada
February 17	Ivy Lerner-Frank, First Secretary and Trade Commissioner, Education and Science and Technology, The High Commission of Canada to India, New Delhi, Government of Canada
February 20	Richard Bale, Consul General of Canada to Mumbai, Government of Canada
February 20	Roundtable Discussion with Canadian Consulate General and the Indo-Canadian Business Chamber (ICBC) (Mumbai, India)
February 24 – 25	Member of the Official Delegation in New Delhi, India, of the State Visit to the Republic of India by their Excellencies, The Right Honourable David Johnston, Governor General of Canada, and Mrs. Sharon Johnston, Government of Canada
February 28	Gregor Robertson, Mayor, Mike Magee, Chief of Staff to the Mayor, Penny Ballem, City Manager, City of Vancouver, Province of British Columbia, and Andrew Petter, President and Vice-Chancellor, Simon Fraser University (SFU)

Record of President's Activities

Period of: 20 January 2014 to 14 March 2014

March 3	Sandra Carroll, Deputy Minister, Ministry of Advanced Education, Province of British Columbia
March 5	Janis Gray, Assistant Operations Officer, Royal Canadian Mounted Police (RCMP) Lower Mainland District, Government of Canada
March 7	Wayne Wouters, Clerk of the Privy Council, and Secretary to the Cabinet, Government of Canada
March 7	Michael Horgan, Deputy Minister, and Richard Botham, Assistant Deputy Minister, Economic Development and Corporate Finance, Finance Canada, Government of Canada
March 7	Rob Dunlop, Assistant Deputy Minister, Science and Innovation, Industry Canada, Government of Canada
March 10	Timothy Sargent, Associate Deputy Minister, Agriculture and Agri-Food Canada, Government of Canada

Travel

January 29	Kelowna, BC – External Community Advisory Council and UBC Okanagan Senate Meetings
February 6 – 9	Montreal, QC – The Unbounded Level of the Mind: Rod Macdonald's Legal Imagination Symposium
February 11	Toronto, ON – Development Meeting
February 11	Ottawa, ON – Government Relations Meetings
February 12 – 15	Toronto, ON – Development Meetings
February 15 – 19	New Delhi, India – International Meetings
February 19 – 21	Mumbai, India – International Meetings

<h2 style="margin: 0;">Record of President's Activities</h2> <h3 style="margin: 0;">Period of: 20 January 2014 to 14 March 2014</h3>
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February 23 – 26	New Delhi, India – State Visit to the Republic of India by their Excellencies, The Right Honourable David Johnston, Governor General of Canada, and Mrs. Sharon Johnston, Government of Canada
March 12 – 16	Toronto, ON – Development Meetings and MITACS Board of Directors Meeting

Speeches / Events

January 23	Official Opening of Physical Geography Laboratories in the Ponderosa Commons-West
January 24	6 th Annual Lunar New Year Luncheon
January 30	Videotaping Session for the 2014 TELUS Millennium Scholarship Breakfast and Community Engagement and UBC: the President's Perspective
February 3	UBC Board Dinner to Honour Former and Retiring Board Members
February 5	Retirement Celebration for Richard Vedan, Former Director, First Nations House of Learning
February 8	Panelist for the "Pursuing Virtue at The Unbounded Level of the Mind" session at The Unbounded Level of the Mind: Rod Macdonald's Legal Imagination Symposium
February 17	UBC Alumni Networking Reception Hosted by Kavita Sharma, Director, India International Center (New Delhi, India)
February 27	Official Opening of the Djavad Mowafaghian Centre for Brain Health
February 27	<i>start an evolution</i> Campaign Cabinet Meeting and Dinner
February 28	Gala to Celebrate the Opening of the Djavad Mowafaghian Centre for Brain Health
March 2	The Royal Conservatory's 2013 Vancouver Convocation and Gold Medals Ceremony (Prof. Toope was awarded an Honourary Fellowship)
March 4	Green College Lunch to Celebrate Prof. Sherill Grace's Appointment as an Officer of the Order of Canada

<h2 style="margin: 0;">Record of President's Activities</h2> <h3 style="margin: 0;">Period of: 20 January 2014 to 14 March 2014</h3>
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March 4	UBC Farm Family Dinner
March 11	2014 Faculty Research Awards Reception
March 11	Scotiabank and United Way Community Spirit Awards (Prof. Toope awarded the President's Award of Distinction.)
March 12	Formal Announcement Naming the 13 th President and Vice-Chancellor of UBC – Vancouver Campus

Student Events/Meetings

January 22	Student Senator Caucus Lunch (Vancouver campus)
January 24	Breakfast with the President – Students
January 25	Kathleen Duborg's Production of <i>The Seagull</i>
January 30	AMS All Presidents Dinner – Vancouver Campus

Media Interviews

January 29	Alexandra Barberis, Reporter, The Phoenix News – Okanagan Campus
February 11	James Bradshaw, Education Reporter, The Globe and Mail
February 28	Press Conference on the UBC Sports Review
February 28	Geoff Lister, Coordinating Editor, and Will McDonald, News Editor, The Ubyyssey – Vancouver Campus
March 5	Rick Cluff, Host, The Early Edition, CBC Radio



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THE UNIVERSITY OF BRITISH COLUMBIA

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April 4, 2014

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Admissions Proposal (approval)

The Admissions and Awards Committee is pleased to recommend the following to Senate:

Motion: That Senate approve the admissions proposal for Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites effective for entry to the 2014 Winter Session and thereafter.

Respectfully submitted,

Dr. Abbas Milani
Chair, Admissions and Awards Committee



Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: N/A Department/Unit: Enrolment Services Faculty/School Approval Date: N/A Effective Session: 2014W</p>	<p>Date: January 17, 2014 Contact Person: Michelle Davis Phone: 250.807.8835 Email: michelle.davis@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>Homepage (draft) Admissions Applicants with International Baccalaureate and Advanced Placement Courses</p> <p><i>Applicants with International Baccalaureate and Advanced Placement Courses</i></p> <p><i>This is a draft edition of the UBC Okanagan Academic Calendar. Please do not distribute this URL, and do not rely on this information for current academic requirements.</i></p> <p>[13536] The UBC Okanagan campus recognizes these advanced secondary school programs for admission and for transfer credit.</p> <p>[...]</p> <p>[13544] Advanced Placement Transfer Credit</p> <p>[113] Credit for equivalent first-year UBC Okanagan campus courses will be awarded to students who achieve a grade of 4 or better on the appropriate AP course. Details are provided at youbc Okanagan.</p>	<p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,316,0,0</p> <p>Present Calendar Entry:</p> <p>Homepage (draft) Admissions Applicants with International Baccalaureate and Advanced Placement Courses</p> <p><i>Applicants with International Baccalaureate and Advanced Placement Courses</i></p> <p><i>This is a draft edition of the UBC Okanagan Academic Calendar. Please do not distribute this URL, and do not rely on this information for current academic requirements.</i></p> <p>[13536] The UBC Okanagan campus recognizes these advanced secondary school programs for admission and for transfer credit.</p> <p>[...]</p> <p>[13544] Advanced Placement Transfer Credit</p> <p>[113] Credit for equivalent first-year UBC Okanagan campus courses will be awarded to students who achieve a grade of 4 or better on the appropriate AP course. Details are provided at youbc Okanagan.</p>



[7522] Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites

Grade 12 Course	Advanced Placement Course	International Baccalaureate Higher-Level Course
Biology 12	Biology	Biology
Chemistry 12	General Chemistry	Chemistry
English 12	English Language and Composition	English Language A
Physics 12	Physics (B or C)	Physics
Principles of Mathematics 12 or Pre-Calculus 12 ¹		Mathematics ²

¹ One of AP Calculus (AB or BC) or the [UBC-SFU-UVic-UNBC Calculus Examination Certificate](#) may be used as an elective course (in addition to Principles of Mathematics 12 **or Pre-Calculus 12**).

²**IB Math Studies does not satisfy the prerequisite of Principles of Mathematics 12 or Pre-Calculus 12.**

[7522] Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites

Grade 12 Course	Advanced Placement Course	International Baccalaureate Higher-Level Course
Biology 12	Biology	General Biology
Chemistry 12	General Chemistry	Chemistry
English 12	English Language and Composition	English Language A
Physics 12	Physics (B or C)	Physics
Principles of Mathematics 12 ¹		Further Math or Math Methods

¹ One of AP Calculus (AB or BC), ~~IB Calculus~~, or the [UBC-SFU-UVic-UNBC Calculus Examination Certificate](#) may be used as an elective course (in addition to Principles of Mathematics 12).

Type of Action: Revise the Academic Calendar entry on AP and IB courses that are approved to satisfy prerequisites.

Rationale: Some of the IB courses listed in this Calendar entry are not accurate. The high-level biology course offered through the IB program is called “Biology”, not “General Biology”. “Math Methods” is not a current IB offering; “Mathematics” should be listed. “IB Calculus” is not a course and should be removed, and it should be clarified that “IB Math Studies” cannot be used to satisfy a Math 12 prerequisite.

Lastly, Pre-Calculus 12 should be included wherever Principles of Mathematics 12 is listed to reflect the new BC high school math curriculum.



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April 4, 2014

To: Okanagan Senate
From: Admissions & Awards Committee jointly with Curriculum Committee
Subject: Joint Proposal (approval)

The Admissions & Awards Committee and the Curriculum Committee have reviewed the material forwarded to it by the faculties and encloses those proposals it deems ready for approval.

The Senate Admissions and Awards Committee and the Senate Curriculum Committee recommend:

Motion: *“That Senate approve the revisions to the Master of Management program and associated new courses brought forward by the Faculty of Management, with the provision that the program undergo a review by the Senate Curriculum Committee within three years of its first intake of students.”*

For the Committees,

Mr. Ramine Adl

Chair, Curriculum Committee

and

Dr. Abbas Milani

Chair, Admissions and Awards Committee



Faculty of Management
University of British Columbia
Proposal to the Okanagan Senate

Program Summary

Re: Master of Management

Introduction

- In February 2013 Senate approved a request from the Faculty of Management (FoM) to suspend the Master of Management (MM) which had been operating for two years to allow for a review of the program particularly with respect to
 - Increasing accessibility for participation by employed persons
 - Admission criteria, particularly extra-academic experience
 - Delivery method, shifting from 22 modules taught in a full-time format to a hybrid format, integrating on-line learning and personal contact learning
 - Alignment with the FoM vision and mission, the latter being: *Nurturing the capabilities of students to be enterprising and imaginative in leading and managing the development of flourishing and sustainable businesses, organisations, communities and regions*
 - Transformative student learning as set out in *Place and Promise*
- The FoM has engaged in that review internally and with external partners. Campus colleagues reviewed the initial draft of these documents in August and a second request for consultation was sent out on September 6th. Amendments to the documents were primarily the addition of Learning Outcomes and proposed Resources to each of the course descriptions.
- Other UBC consultations have included
 - Okanagan Enrolment Services
 - Centre for Teaching and Learning
 - Information Technology (Todd Zimmerman)
 - Student Services and Financial Support
 - Student Recruitment and Advising
 - International Student Initiative Program
 - Aboriginal Programs and Services (letter attached)
 - Alumni from both cohorts of the Master of Management Program at UBC Okanagan
 - Ralph Matthews, Institute for Resources, Environment and Sustainability, UBC
 - Brian Bemmels, Associate Dean, Sauder School of Business
- External consultations have also been held with:



- West Bank First Nation
- An advisory group of retired executives
- Interior Health
- Victor Cummings, Regional Economist, West Coast CED, (Consultants in Economic Development)
- On September 6, 2013 Council of the Faculty of Management approved submission to Senate of the proposal to approve the deletion of the current MM courses from the Academic Calendar and replace them with course descriptions in the form of those attached hereto. This proposal also involves changes to the program description in the calendar.
- The proposed revision to the program was considered by the Admission and Awards Committee on September 30, 2013 and by the Curriculum Committee on October 1, 2013. The former approved the proposal, with a request for changed wording in one section and the latter asked for more substantial changes and did not approve the proposal for presentation to Senate.
- The suspension of admissions to the MM program was extended for another year (i.e. to 2015) by Senate at its meeting of December 19, 2013.
- Amendments to the Academic Regulations that Faculty Council had approved at its meeting of September 6, 2013 were approved by Faculty Council at its meeting of February 7, 2014. The amendments were made in response to the concerns raised by the Curriculum Committee dealing with Academic Concession and the Academic Regulations now follow the practice of the College of Graduate Studies and specifically reference and adopt the University policy on Academic Concession.

Faculty of Management Master of Management staff

Faculty Dean: Dr. Roger Sugden

Academic Lead: Dr. John Burton (Academic overseeing program)

Program Coordinator: Daphne Ash (administrative staff)

Career Manager: Jamie Snow (Basran) (administrative staff)

Program Outline

- Participants in the repurposed MM will become *enterprising, imaginative and adaptive leaders of organizations facing rapid change in globally connected regional settings*.
- The learning environment will be stimulating, dynamic and flexible.
 - Participants will engage with faculty to customize learning to their needs and aspirations.
 - Participants will come from a variety of regions providing a resource for comparative learning



- Faculty will provide or direct participants to resources for filling gaps in key areas of management knowledge
- Annual two week in-residence Modules will provide a forum for intensive interaction and learning
- Learning will be designed to cross disciplines within the management field enabling participants to appreciate varieties of inputs when addressing adaptive challenges facing organizations
- Learning will include diverse forms of wisdom; the culture and business practices of First Nations and other indigenous peoples, the experiences of mentors and coaches from the region, the perspective and creativity of the fine arts, the insights of other professions and academic disciplines
- During 6 on-line learning modules participants will engage with issues particular to their various regions from a number of perspectives
- Participants will identify an organization (often their employer) of a type that is of interest to them and through that prism learn how to provide adaptive leadership to organizations of that type in particular and to enterprises in general
- Learning will be cross-disciplinary, global with a regional emphasis and focused on in-depth analysis of relevant organizations in order to equip participants for enterprising and imaginative leadership

Program Profile

- The program is normally completed over 25 months of part-time study.
- Completion requires a minimum of 32 credits
- An optional directed studies course is available for 6 additional credits. This course would allow participants to focus on areas of particular concern
- Three in-residence Modules of two weeks each will be held in July or August on the UBCO campus or on the campus of a partner institution
- Each in-residence session will involve at least 60 hours of instructional time and be allotted 5 credits
- Six modules of two or three month's duration will be delivered on-line. Each module will be allotted 2 to 3 credits depending on the number of months
- Courses will not be taught in distinct time blocks but will be woven into the in-residence sessions and on-line modules allowing instructors to emphasize the benefits of integrating multiple perspectives when addressing adaptive challenges facing organizations

Program Content



- The objective for all content delivered to participants is that it enhance their capacity to be enterprising, imaginative and adaptive leaders of organizations facing rapid change in globally connected regional settings
- The content of the various courses is outlined in the attached course descriptions
- Key areas of management knowledge such as Accounting, Organizational Behavior, Human Resource Management, Finance, Strategy, Marketing, Management and Use of Information Technology and Operations will be woven into the program providing participants with integrated approaches to adaptive challenges facing organizations in globally connected regional settings. MGMT5.03 *Enterprise and Innovation* will be the primary, though by no means the sole, forum for this engagement

Program Startup

- The first in-residence Module will be delivered in the summer of 2015 in partnership with faculty of Orkestra-Basque Institute of Competitiveness
- Initial enrolment will be capped at nine students. The first year of the program will be one of experimentation, improvisation and refinement building on the foundation of the program design. All participants, but the first cohort particularly, will be contributors to the program with the Faculty of Management. Selection of the right participants; individuals with the enthusiasm and capabilities to engage in this unique opportunity, will be crucial. Scholarships equaling at least 50% of tuition will be offered to all candidates.
- All courses will be team-taught. A designated faculty member will coordinate with instructors responsible for all courses taught in each time block as well as those responsible for key areas of management knowledge. Instructors will collaboratively provide participants with multiple perspectives.

Program Growth

- The current Faculty of Management objective is to see this program grow to 25 participants within 3 to 5 years
- Linkages with institutions committed to similar goals as those we hold for this program will be a primary focus as international connection is a key program objective
- The MM program will serve as a beta test, pilot and incubator for new styles of learning as we adapt to the growing use of on-line and blended teaching, MOOCs and other innovations in higher education
- The program will be reviewed and assessed as to how well it is meeting the aspirations for it held by the Faculty of Management no later than the end of the 3rd year it is offered.



Faculty of Management UBCO
Master of Management
Pass/Fail Assessment (Internal Document)

All courses in the Master of Management program will be assessed as Pass/Fail. The Faculty of Management at UBC Okanagan will use marking schemes and rubrics with a minimum pass equivalency set at B+ (76%) in UBC's standard marking system.

Participants in the Master of Management program will normally be admitted with grades that are at or exceed the B+ level. The Faculty of Management takes the view that graduates from this professional program must demonstrate proficiency at this or a greater level if it is to provide confirmation that graduates are well informed, knowledgeable and capable.

Pass/Fail grading is common in professional programs. It is used in the Faculty of Education at UBC (Vancouver and Okanagan) and many faculties of Law, Medicine and Dentistry have also implemented Pass/Fail assessment.

Adopting a Pass/Fail approach seeks to change the focus in this program from a concentration primarily on achieving high marks on tests and assignments to a focus on learning to be enterprising and imaginative in leading and managing the development of flourishing and sustainable businesses, organizations, communities and regions.

Outstanding achievement within the program is of course to be highly valued, but that is not the goal in itself. Graduating knowledgeable and capable professionals is the goal, with this in mind we anticipate a Pass/Fail approach will lead to learning that is meaningful and durable, focused not on competition but on developing a collegial and cooperative learning environment that will serve as a model for management and leadership in the future.

THE UNIVERSITY OF BRITISH COLUMBIA



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Master of Management Program Development and Oversight Structure



- Faculty Dean: Dr. Roger Sugden
- Academic Lead: Dr. John Burton (Academic overseeing program)
 - Faculty Working Group: Dr. Barb Marcolin and Dr. Tanya Tang
 - Community Advisory Group: David Jenkins, John Bowyer, others
- Program Coordinator: Daphne Ash (administrative staff)
- Career Manager: Jamie Snow (Basran) (administrative staff)

In-Residence Module 1(5 credits)

536 Enterprise & Innovation (1.5)
538 Communicating (.5)

534 Regional Development & Global'n (.5)
535 Approaches to Learning & Research (1.5)
537 Leading & Citizenship (1)



On-line Module 1 – Examining Enterprise (3 credits)

536 Enterprise & Innovation (1.5)
539 Moral Management (.5)

540 Information Technology (.5)
541 Practical Research Methods (.5)



On-line Module 2 – Engaging Enterprise (3 credits)

536 Enterprise & Innovation (1.5)
539 Moral Management (.5)

538 Communicating (.5)
544 Applied Project (.5)

On-line Module 3 - Year 1 Contextualizing Strategic Analysis (2 credits)

536 Enterprise & Innovation (1.5)

541 Practical Research Methods (.5)



In-Residence Module 2 (5 credits)

544 Applied Project (1)

534 Regional Development and Globalization (1)

542 Career Development (.5)

538 Communication (.5)

539 Moral Management (.5)

537 Leading & Citizenship (1.5)



On-line Module 4 - Year 2 Enterprise and Stakeholders (3 credits)

536 Enterprise & Innovation (1.5)

540 Information Technology (.5)

541 Practical Research Methods (.5)

542 Career Development (.5)

On-line Module 5 – Planning for Enterprise (3.5 credits)

536 Enterprise & Innovation (1.5)
540 Information Technology (.5)

544 Applied Project (1.5)



On-line Module 6 – Responsible Enterprise (2.5 credits)

544 Applied Project (1.5)

537 Leading & Citizenship (.5)
543 Managing Change (.5)



In-Residence Module 3 (5 credits)

542 Career Development (.5)
534 Regional Development & Globalization (.5)

543 Managing Change (2.5)
544 Applied Project (1.5)

UBC FACULTY OF MANAGEMENT
MASTER OF MANAGEMENT: Program Flow

Part A. Foundations

1 In-Residence Module - Year 1 (5 credits)

- a) **MGMT 536** (1.5) Enterprise and Innovation I
- b) **MGMT 534** (.5) Regional Development and Globalization I
- c) **MGMT 535** (1.5) Approaches to Learning and Practical Research
- d) **MGMT 538** (.5 credit) Communicating I – Workshops
- e) **MGMT 537** (1 credit) Leading and Citizenship I

Part B. Integrating Framework

On-line Module 1 - Year 1 (Sept. – Dec.) (3 credits)

- a) **MGMT 536** (1.5) Enterprise and Innovation II
- b) **MGMT 539** (.5) Moral Management I
- c) **MGMT 540** (.5) Information technology I
- d) **MGMT 541** (.5) Practical Research Methods I

On-line Module 2 -Year 1 (Jan. – Apr) (3 credits)

- a) **MGMT 536** (1.5) Enterprise and Innovation III
- b) **MGMT 539** (.5) Moral Management II
- c) **MGMT 538** (.5) Communicating II
- d) **MGMT 544** (.5) Applied Project I

On-line Module 3 - Year 1 (May-June) (2 credits)

- a) **MGMT 536** (1.5) Enterprise and Innovation IV
- b) **MGMT 541** (.5 credit) Practical Research Methods II

2 In-Residence Module - Year 2 (5 credits)

- a) **MGMT 544** (Applied Project II) (1 credit)
- b) **MGMT 534** (1) Regional Development and Globalization II
- c) **MGMT 538** (.5) Communication III –Workshops
- d) **MGMT 539** (.5) Moral Management III
- e) **MGMT 537** (1.5) Leading and Citizenship II
- f) **MGMT 542** (.5 credit) Career Development I

On-line Module 4 -Year 2 (Sept – Dec) (3 credits)

- a) **MGMT 536** (1.5) Enterprise and Innovation V
- b) **MGMT 540** (.5) Information technology II
- c) **MGMT 541** (.5 credit) Practical Research Methods III
- d) **MGMT 542** (.5 credit) Career Development II networking

On-line Module 5 -Year 2 (Jan – Apr) (3.5 credits)

- a) MGMT 536 (1.5 credits) Enterprise and Innovation VI
- b) MGMT 540 (.5 credit) Information Technology III
- c) MGMT 544 (1.5 credit) Applied Project III

On-line Module 6 - Year 2 (May – June) (2.5 credits)

- a) MGMT 544 (1.5 credits) Applied Project IV
- b) MGMT 537 (.5 credit) Leading and Citizenship III
- c) MGMT 543 (.5 credits) Managing Change

3 In-Residence Module – Month 25 (5 credits)

- a) MGMT 542 (.5 credit) Career Development III
 - b) MGMT 534 (.5 credit) Regional Development and Globalization III
 - c) MGMT 543 (2.5 credits) Managing Change
 - d) MGMT 544 (1.5 credits) Applied Project V
-

Narrative:

- The primary conceptual unit in this depiction of the Program Flow is the *on-line Module*, not the *course*. The objectives and learning outcomes of each course will be pursued in distributed fashion, woven through the on-line Modules.
- Each on-line Module will be broadly themed around a particular perspective on regional enterprise; i.e. analysis, persons, context, stakeholders, planning & responsibility
- Each on-line Module will work with one or a few cases, community based projects or other teaching objects that will serve as the medium for the course content.
- Teaching objects will be chosen to reflect the variety of backgrounds, interests and aspirations of the program participants as well as the various objectives of the program.
- The central thread running through the program is MGMT 536, *Enterprise and Innovation*. Each of the 6 segments of this course (**each yellow block**) will *inter alia* help participants to learn and integrate into their contexts key areas of management knowledge such as Accounting, Organizational Behavior, Human Resource Management, Finance, Strategy, Marketing, Management and Use of Information Technology and Operations
- A designated faculty member will coordinate with instructors responsible for all courses taught in each time block as well as those responsible for key areas of management knowledge. Instructors will collaboratively provide participants with multiple perspectives.
- Teaching teams will communicate with instructors in other courses, on-line Modules and In-Residence Modules in order to identify and exploit opportunities for collaboration.

Notes:

- One credit is taken to represent 12 contact hours of teaching.
- The colour coding links the various spots where one course appears in the program flow
- The word “enterprise” is used throughout these documents to refer to *any group of persons collaborating to achieve shared objectives*. Our intention in adopting this usage is to recognize one aspiration for the program: that we might have participation by persons interested in all sorts of organizations and activities that are not captured by terms such as business or firm.
- The phrase “key areas of management knowledge” is used to refer to what are generally called ‘disciplines’ in the management academy. (i.e. Accounting, Organizational Behavior, Human Resource Management, Finance, Strategy, Marketing, Management and Use of Information Technology and Operations) Our intention is to remind all who are involved with this program of the commitment to learning in a way that is focused on the integration of many perspectives. Using the names of traditional disciplines as sparingly as possible is intended to lessen the likelihood of slipping into *silos*.
- We have referred to participants rather than students in recognition of the commitment to co-learning that we hold for the program. While for a good deal of the time participants will be learning from instructors, they have responsibilities to each other to facilitate learning and as they do so instructors will be learning as well.



Curriculum Proposal Form Revised Program – Okanagan Campus

Category: 1

<p>Faculty: Management Department/Unit: N/A Faculty Approval Date: February 7, 2014 Effective Session: 2015W</p>	<p>Date: February 12, 2014 Contact Person: Dr. John Burton Phone: 250.807.9641 Email: john.burton@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program</p> <p>Master of Management Program</p> <p>Contents</p> <p>Program Overview → Admission Requirements → Degree Requirements → Academic Regulations → Contact Information</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program</p> <p>Master of Management Program</p> <p>Contents</p> <p>Program Overview → Admission Requirements → Degree Requirements → Academic Regulations → Contact Information</p>



Proposed Academic Calendar Entry:
[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)

Program Overview

Program Overview

[16111] Degree offered: M.M.

[16112] The Master of Management (M.M.) offered by the Faculty of Management **is an opportunity for enterprising, imaginative and adaptive managers in organizations facing rapid change in globally connected regional settings to acquire and apply in-depth knowledge in specific areas of managing and leading that will be applicable in all organizational settings.**

Draft Academic Calendar

URL: <http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,1298>

Present Academic Calendar Entry:
[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)

Program Overview

Program Overview

[16218] Note: In order to complete a curriculum review, this program will not accept applications for 2013/14. Applications will reopen in Fall 2013 for 2014/15. For more information please contact [Faculty of Management](#).

[16111] Degree offered: M.M.

[16112] The Master of Management (M.M.) offered by the Faculty of Management provides **a general foundation in business and management to individuals with bachelor's degrees in non-business disciplines. The M.M. program is designed to build upon a non-business undergraduate education to increase career options and accelerate advancement opportunities.**



Proposed Academic Calendar Entry:
[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)
 Admission Requirements

Admission Requirements

[16114] The M.M. admissions committee evaluates applications using broad-based admission criteria and applicants will need to submit a detailed portfolio of work, volunteer, international, and extracurricular experience. The selection process is guided by the criteria **described below:**

[16115]

- 1. Academic Achievement**
Candidates are recruited from diverse academic backgrounds. A four-year bachelor's degree or equivalent from a UBC- recognized institution is required. Admission requirements include all the

Draft Academic Calendar

URL: <http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,1299>

Present Academic Calendar Entry:
[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)
 Admission Requirements

Admission Requirements

[16219] ~~Note: In order to complete a curriculum review, this program will not accept applications for 2013/14. Applications will reopen in Fall 2013 for 2014/15. For more information please contact [Faculty of Management.](#)~~

[16113] ~~Those with undergraduate degrees in Management, Commerce, or Business Administration, or those with degrees in other areas with a minor in Management, Commerce, or Business Administration, are not eligible to apply.~~

[16114] The selection process is guided by the following criteria:

[16115]

- 1. Academic Achievement**
Candidates are recruited from diverse academic backgrounds. A four-year bachelor's degree or equivalent from a UBC-recognized institution is required. **Admission requirements include all the minimum admission**



<p>minimum admission requirements for the College of Graduate Studies. Candidates must have a solid academic record (a minimum of <u>B+</u> or equivalent) and a competitive GMAT or GRE score. A minimum TOEFL score of 100 <u>iBT</u> (or equivalent) is required for international applicants who earned their bachelor's degree from a university at which English was not the official language of instruction.</p> <p>2. Experience, Innovation, and Motivation</p> <p><u>The Master of Management program will consider applicants with a variety of work and extracurricular experience.</u></p> <p><u>To achieve the mix of participants with various regional, organizational and academic experiences that are essential to the program, applicants will be selected to achieve the dynamic variety of backgrounds required for each cohort.</u> The admissions committee will <u>also</u> use this information to assess an applicant's leadership potential, maturity, <u>and overall fit for the cohort and program.</u></p> <p>[16116] Upon accepting an offer of admission to the M.M. program, students are required to pay a non-</p>	<p>requirements for the College of Graduate Studies. Candidates must have a solid academic record (a minimum of B+ or equivalent) and a competitive GMAT or GRE score or completed coursework that demonstrates the required quantitative knowledge and background. A minimum internet-based TOEFL score of 100 (or equivalent) is required for international applicants who earned their bachelor's degree from a university at which English was not the official language of instruction.</p> <p>2. Experience, Innovation, and Motivation</p> <p>The M.M. program is considered a "pre-experience" graduate business degree. Therefore, work experience is not required for admission to the program. The M.M. admissions committee evaluates applications using broad-based admission criteria where information about activities and achievements outside of the classroom is used in addition to academic performance to select qualified applicants. Applicants should provide evidence of and detail on any work, volunteer, international, and extracurricular experience they have in the resumé and application essays that comprise the application submission. The admissions committee will use this information to assess an applicant's leadership potential, maturity, and professional aspirations.</p> <p>[16116] Upon accepting an offer of admission to the M.M. program, students are required to pay a non-</p>
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<p>refundable deposit which is applied to the first instalment of tuition fees.</p> <p>Proposed Academic Calendar Entry:</p> <p>Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program</p> <p>Proposed Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program Contact Information</p> <p>Contact Information</p> <p>[16139] Please visit Master of Management for more information about the program.</p> <p>Visit Master of Management [link to URL: http://www.ubc.ca/okanagan/management/prospective-students/mm.html] for more information about the program.</p>	<p>refundable deposit which is applied to the first instalment of tuition fees.</p> <p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,1300</p> <p>Present Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program Contact Information</p> <p>Contact Information</p> <p>[16118] Please visit Master of Management for more information about the program.</p> <p><u>Visit Master of Management [link to URL: http://www.ubc.ca/okanagan/management/prospective-students/mm.html] for more information about the program.</u></p> <p>Type of Action: To revise the Master of Management program</p> <p>Rationale: See Attached Program Summary</p>
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Curriculum Proposal Form Revised Program – Okanagan Campus

Category: 1

<p>Faculty: Management Department/Unit: N/A Faculty Approval Date: February 7, 2014 Effective Session: 2015W</p>	<p>Date: February 12, 2014 Contact Person: Dr. John Burton Phone: 250.807.9641 Email: john.burton@ubc.ca</p>
<p style="text-align: center;">Proposed Academic Calendar Entry:</p> <p>Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program Degree Requirements</p> <p style="text-align: center;">Degree Requirements</p> <p>[16117] <u>The Master of Management program is completed over 25 months of part-time study and requires a minimum of 32 credits. An optional directed studies course is available for 6 additional credits. This course allows participants to focus on areas of particular interest.</u></p> <p><u>Three in-residence Modules of two weeks each will be held in July or August on the UBC Okanagan campus or on the campus of partner institutions. Each in-residence session will involve at least 60 hours of instructional time and be allotted 5 credits.</u></p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,1300</p> <p>Present Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program Degree Requirements</p> <p style="text-align: center;">Degree Requirements</p> <p>[16220] Note: In order to complete a curriculum review, this program will not accept applications for 2013/14. Applications will reopen in Fall 2013 for 2014/15. For more information please contact Faculty of Management.</p> <p>[16117] The M.M. program is cohort based and requires ten continuous months of full-time study to complete. It includes 33 Management credits at the graduate level.</p>



Courses will not be taught in distinct time blocks but will be woven into the in-residence sessions and on-line modules allowing instructors to emphasize the benefits of integrating multiple perspectives when addressing adaptive challenges facing organizations.

[16118] Upon admission participants will be formed into a cohort and will proceed to take all courses with that cohort in the order that is set out in the program flow diagram available on the program website.

<http://www.ubc.ca/okanagan/management/prospective-students/mm.html>

Registration in the program is normally a requirement for enrolment in any course.

Proposed Academic Calendar Entry:
Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program
Academic Regulations

Academic Regulations

[16119] Academic Progress

[16120] The progress of all students working toward the Master of Management degree will be reviewed regularly **by the Program Academic Lead and the Dean of the Faculty of Management** . A student may be required to withdraw if **academic** progress has not been satisfactory.

[16121] A Pass/Fail grading practice applies to all courses in the M.M program.

Draft Academic Calendar URL:

<http://www.calendar.ubc.ca/okanagan/prof/edit/index.cfm?tree=18,287,1042,1300>

Present Academic Calendar Entry:

[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)
Academic Regulations

Academic Regulations

[16119] Academic Progress

[16120] The progress of all students working toward the Master of Management (~~M.M.~~) degree will be reviewed regularly. A student may be required to withdraw if progress has not been satisfactory.

[16121] ~~The M.M. program defines Fail as below 60% and a Pass as 60% or greater.~~

[16122]

- ~~Students in the M.M. program must achieve a minimum of 68% in all courses to be considered in good standing.~~



- The Faculty of Management will use marking schemes and rubrics with a minimum pass equivalency set at B+ (76%) in UBC's standard marking system. Evaluation criteria for Pass/Fail status is available online at <http://www.ubc.ca/okanagan/management/prospective-students/mm.html> and up on request from the Faculty of Management Dean's office.(see Program Summary)
- Students who successfully complete the M.M may request a letter summarizing the Pass/Fail grading practice from the Dean's Office which they may attach to a future application to a graduate studies degree program.

16122] A student must obtain a pass in all courses in order to be considered to be progressing satisfactorily. Although satisfactory academic performance is a prerequisite to advancement, it is not the sole criterion in considering the suitability of a student for promotion or graduation. The suitability of the students in their professionalism and capacity to meet the responsibilities of leading and managing fast changing organizations will also be considered.

- Where a pass is not obtained in a course, and on the recommendation of the Program Academic Lead and the approval of the Dean of the Faculty of Management, the student may repeat a course for higher standing. If the Program Academic Lead does not make such a recommendation, or if the

- ~~A student who earns any course grade below 68% will receive a letter from the Master of Management program office cautioning that they are at academic risk and outlining requirements to continue in the program (see [Grading Practices](#)).~~



<p><u>recommendation is not approved by the Dean of the Faculty of Management, the student will be required to withdraw.</u></p> <ul style="list-style-type: none"> • <u>If a course is repeated, both standings will appear on the transcript.</u> <p><u>[16123] Attendance and Participation – in-residence Modules</u></p> <p><u>[16124] The Master of Management in-residence Modules are intensive full-time programs. During each Module students must attend all scheduled professional development workshops, interviews, organized events and on-campus sessions.</u></p> <p><u>[16125] Students are expected to notify the Program Academic Lead if any circumstances arise which conflict with the requirements of the in-residence Modules</u></p> <ul style="list-style-type: none"> • <u>Vacations and other personal events must not conflict with attendance at in-residence Modules.</u> • <u>Students who do not participate fully in an in-residence Module will normally be asked to withdraw from the program.</u> • <u>Students who cannot attend or fully participate in in-residence Modules by reason of medical, emotional, or similar circumstances should apply for special consideration (see Academic Concession http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,48,0,0)</u> 	<p><u>[16123] Withdrawal</u></p> <p><u>[16124] Students in the M.M. program will be required to withdraw if their academic achievement falls below minimum requirements. A student will normally be required to withdraw if they have earned:</u></p> <p><u>[16125]</u></p> <ul style="list-style-type: none"> • <u>more than 3 credits with grades below 60%; or</u> • <u>3 credits with grades below 60% and more than 4.5 credits with grades in the 60-67% range; or</u> • <u>1.5 credits with grades below 60% and more than 6 credits with grades in the 60-67% range; or</u> • <u>more than 9 credits with grades in the 60-67% range.</u> <p><u>[16126] Note: the M.M. program includes 33 credits of study, which consists of 22 course modules of 1.5 credits each.</u></p> <p><u>[16127] Students who do not write the final exam or complete course requirements will receive “did not write” (DNW) on their transcript and an F standing in the course.</u></p>
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[16126] Attendance and Participation – on-line courses and modules

[16127] Students must ensure that the minimum technical requirements for the program can be met before the program start date. The requirements can be found at the program website.

<http://www.ubc.ca/okanagan/management/prospective-students/mm.html>

[16128] Students must participate in simultaneous interactive on-line sessions. Efforts will be made to accommodate students living in time zones outside of British Columbia, but students may be required to participate on-line at other than usual day-time working hours.

- **Students will be expected to complete all assigned readings, cases and other preparatory work; to complete and submit in a timely fashion all assigned work and to participate actively in all interactive course components, such as blogs.**
- **Students who do not participate fully in on-line modules will normally be asked to withdraw from the program.**
- **Students who cannot participate in an on-line module by reason of medical, emotional, or similar circumstances should apply for special consideration (see Academic Concession <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,48,0,0>).**



[16129] Students must complete degree requirements within five years of original admission into the Faculty of Management. Extensions may be granted under exceptional circumstances with the permission of the Dean of the Faculty of Management

[16130] Withdrawal, Readmission and Reinstatement

[16131] UBC Initiated Withdrawal

[16132] A candidate may be required to withdraw if progress has not been satisfactory as shown by coursework, progress on the applied project, non-participation in the in-residence Modules and on-line courses.

The Faculty of Management also reserves the right to require a student to withdraw from the program if he or she is considered to be unsuited in their professionalism or capacity to meet the responsibilities of leading and managing fast changing organizations.

When a student is required to withdraw, the academic record will indicate “required to withdraw”.

[16133] Readmission

[16134] A student who is required to withdraw will not normally be eligible to apply for readmission to the Master of Management program for at least one year.

A new application form and fee must be submitted to the Master of Management Program Office and students may be readmitted to the program, as a new



applicant if all current admission requirements are met.

In exceptional circumstances and at the discretion of the Dean of the Faculty of Management, a student who applies for readmission may have credited to their degree, courses and course modules successfully completed prior to withdrawal from the program, provided the courses were completed no longer than five years before the date of readmission.

If granted, current registration requirements will determine the course blocks and modules in which the student must enroll.

The Faculty of Management may impose additional requirements to ensure that the student is academically prepared to complete the degree requirements and re-integrate into a cohort that will benefit both the student's and the cohort's learning.

Readmission will not be granted until a time that is suited to meeting the forgoing requirements for re-integration.

Students required to withdraw from the program more than once are not thereafter eligible to be considered for admission to the program.

[16135]Request to Withdraw for Non-Academic Reasons

[16136]Students whose performance and attendance is significantly affected by reason of conflicting responsibilities or unforeseen events may apply for



Academic Concession (see <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,48,0,0>) by using the Master of Management Request for Withdrawal form and consulting the Program Academic Lead.

- The academic record will indicate "voluntary withdrawal," the date of withdrawal, and a standing of W in all courses not completed on that date, any refund of fees will be in accordance with normal policy (see Refund of Fees).

A student who does not complete formal withdrawal procedures will be liable for all assessed fees until such procedures are completed.

[16137] Reinstatement

[16138] Students in good academic standing who have been permitted to voluntarily withdraw from the program may apply to the Master of Management Program Office to be re-instated into the program.

- Any delinquent fees or charges including tuition and continuing fees must be paid before reinstatement occurs.
- Documentation from a medical or counseling professional or from the Disability Resource Centre of a nature sufficient to satisfy the University that the student is ready to continue studies may be required before the student will be re-instated.
- If the student is reinstated, courses that have been completed will be credited to the degree, and



<p><u>only outstanding degree requirements must be completed.</u></p> <ul style="list-style-type: none"> • <u>The Faculty of Management may impose additional requirements to ensure that the student is academically prepared to complete the remaining degree requirements and re-integrate into a cohort that will benefit both the student's and the cohort's learning.</u> • <u>Reinstatement may not be granted until a time that is suited to meeting these requirements for re-integration.</u> • <u>If a student who has asked to be reinstated does not have enough time left to complete the outstanding degree requirements within five years of original admission to the program an extension of the time limit may be requested from the Dean of the Faculty of Management (see Academic Progress).</u> <p><u>A student who is required to withdraw for academic reasons is not eligible for reinstatement.</u></p>	<p>Type of Action: To revise the Master of Management program</p> <p>Rationale: See Attached Program Summary</p>
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Curriculum Proposal Form New Courses – Okanagan Campus

Category: 1

<p>Faculty: Management Department/Unit: N/A Faculty Approval Date: September 6, 2013 Effective Session: 2015W</p>	<p>Date: March 14, 2014 Contact Person: Dr. John Burton Phone: 250.807.9641 Email: john.burton@ubc.ca</p>
<p>Proposed Academic Calendar Entry:</p> <p>MGMT 534 (0.5-2) Regional Development and Globalization Explore managing and leading businesses and organizations in globally connected regions. Examine historical and contemporary instances of socio-economic development, and consider future directions and possibilities. Study organizations, institutions, communities and public policy; introductory management topics. Pass/Fail.</p> <p>MGMT 535 (1.5) Approaches to Learning and Research Acquire skills to learn independently and collaboratively for continuous application in the M.M. program and life-long. Focus on navigating and sorting information, evaluating sources, and building knowledge. Explore methods for research that embody rigour, reason, and evidence, and that balance sense and sensibility. Pass/Fail.</p>	<p>Draft Academic Calendar URL: N/A</p> <p>Present Academic Calendar Entry:</p>



MGMT 536 (1.5-9) Enterprise and Innovation

Elect an enterprise type (small business, not-for-profit, First Nations etc.) as a prism through which to explore and develop skills in leading and managing. Explore enterprise commonalities and differences collaboratively, likewise regional, national, and global networking, and other forms of interaction. Deepen knowledge of, and apply, core management subjects such as accounting, finance, marketing, people management, and strategy. Pass/Fail.

MGMT 537 (0.5-3) Leading and Citizenship

Analyse the leading of organizations to ensure they make progress on identified objectives. Study professional and citizenship obligations within and between organizations, institutions and communities – regionally, nationally, and globally. Reflect collaboratively (facilitated by faculty) and individually (facilitated by leadership coaches with experience in practice) to challenge diverse orientations to the social responsibilities of organizations. Pass/Fail.

MGMT 538 (0.5-1.5) Communicating

Work collaboratively with faculty and individually with mentors to foster oral, written, and other forms of communication. Pass/Fail.

MGMT 539 (0.5-1.5) Moral Management

Study methods of ethical analysis and apply them in analyzing and developing action plans that ensure



ethical practice. Pass/Fail.

MGMT 540 (0.5-1.5) Information Technology

Explore impact and implications of information technology on management issues and study the managing of information technology for maximum effectiveness in regional contexts. Pass/Fail.

MGMT 541 (0.5-1.5) Practical Research Methods

Building on the foundations laid in Approaches to Learning and Research, develop skills in research with particular emphasis on the area of activity on which the participant wishes to focus. Pass/Fail.

MGMT 542 (0.5-1.5) Career Development

Obtain individual coaching with a career manager. Engage in workshops, events, and presentations on job search skills and chosen career option. Pass/Fail.

MGMT 543 (0.5-3) Managing Change

Consolidate and integrate material, concepts, and ideas studied in earlier courses. Focus on the importance of people when managing change, including their roles, adaptive capacity, and conflict management. Pass/Fail.

**MGMT 544 (1.5-6) Applied Project**

Apply what has been learned to provide leadership and innovative capacity, thus enabling an actual organization to make progress on an issue it faces. Develop and integrate capabilities learned from the program within an organization of the type chosen to focus upon. Pass/Fail.

MGMT 545 (6) Directed Study

Elect to focus on a particular area of interest within the management field (technology, wine sector, healthcare etc.) or opt (with the agreement of another Faculty, e.g.: Engineering, Creative and Critical Studies etc.) to pursue deeper study in other disciplines. Pass/Fail.

Type of Action: New graduate courses.

Rationale: If approved, these courses will form the curriculum of the Master of Management (M.M.) program.



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March 19, 2014

To: Okanagan Senate
From: Agenda Committee
Re: Revisions to the *Rules & Procedures of Senate*

The Senate Agenda Committee has reviewed the *Rules and Procedures of Senate* following the Senate Nominating Committee's review of Senate operations. The Committee has identified two areas where improvements are recommended: exigency provisions for approval of business over the Summer Session, and the procedures for the election of the Vice-Chair of Senate. The Committee also considered the referral made by Senate at its last meeting regarding the scheduling of Senate meetings in December and May. As Senators are aware, the current version of the rules may be found online at senate.ubc.ca/okanagan/rules.

Summer Session

Presently, three committees of Senate have delegated authority to act on behalf of the Senate for either the consideration of final appeals (the Appeals of Standing & Discipline, and the Admissions & Awards committees) or to approve minor changes to curriculum material (the Curriculum Committee). These delegations are listed in Section 27 of the *Rules and Procedures of Senate*. All other powers of the Senate may only be exercised by the Senate itself.

The Senate does not routinely meet from June to August, and the Agenda Committee has noted that situations have presented themselves where Senate approval would be needed or useful for items during that time. The Committee agrees that it is impractical to call the Senate into special session for limited business during the summer months, and therefore recommends that – with appropriate safeguards – that the Senate Agenda Committee be delegated the ability to act for the Senate during the summer recess. As Senators are aware, the Senate Agenda Committee is primarily composed of representatives from each of the other standing committees of Senate.

Motion: *That Section 27 of the Rules and Procedures of Senate be amended to add the following new subsection (d)*

“Agenda Committee (to - by a resolution of $\frac{3}{4}$ in favour when a quorum is established as being present - approve any matter - except for amendments to the

Rules and Procedures of Senate- *on behalf of the Senate during the months of June to August (inclusive). Matters approved under this power must be reported to Senate at its next regular meeting for information.*”

NB: 2/3rds in favour required

Vice-Chair of Senate

The Senate Agenda Committee recognizes that as the President and Vice-Chancellor is statutorily the chair of the Senate, this presents certain challenges for his or her presence given the incumbents primary office and residence is in Vancouver. As a result, the Senate has taken on a tradition of electing the Academic Vice-President, as the President’s principal deputy for the Okanagan, as its Vice-Chair. The Committee agrees with the logic of such a system, but is also aware of the legislative impediments¹ to this being an ongoing arrangement given the restriction of consecutive terms, and the Senate’s own prerogatives to elect the position. The present system however of electing a Senator for a very short term on an irregular basis presents its own problems, and the Committee has determine after a review of the legislation that there is a more optimal way of addressing this situation.

Motion: *That Section 7 of the Rules and Procedures of Senate be amended as follows:*

*“The Senate shall elect one of its members as Vice-Chair to serve as Chair in the absence of the President. **Elections shall be held prior to the September Meeting of Senate, and either at or directly following the May meetings of Senate each year. The Academic Vice-President shall be considered to be nominated for the position of Vice-Chair at each election prior to the September meeting. A term as Vice-Chair is for one (1) year and A Vice-Chair shall serve no more than two (2) consecutive terms. In the absence of both the Chair and the Vice-Chair, the standing committee chair present with the longest continuous service on Senate who is not expected to be presenting a report at that meeting shall serve as acting chair of the meeting unless Senate otherwise resolves. In the event of a tie for length of service, the chair of the committee listed first alphabetically by committee name from amongst those tied shall be considered to have the longest continuous service on Senate for the purposes of this rule.**”*

NB: 2/3rds in favour required

¹ *University Act*, S. 37 (1) The academic governance of the university is vested in the senate and it has the following powers: (a) to regulate the conduct of its meetings and proceedings, including the determination of the quorum necessary for the transaction of its business, and the election of a vice chair at least annually, who is to chair meetings in the absence of the president;

(2) A vice chair elected under subsection (1) (a) must not serve more than 2 consecutive terms.

December and May Meetings

The Senate Agenda Committee has considered the referral made by Senate at its last meeting regarding changing the *Rules and Procedures of Senate* to avoid bringing forward exceptions to the regular meeting patterns on an annual basis. Presently, the December meeting is always moved forward to avoid meeting the week of Christmas, and the May meeting is often moved to avoid conflicts with Meetings of the Convocation in Vancouver. The Committee believes that Senate being presented with and approving exceptions to a regular pattern is still a valuable activity, as it brings to the attention of Senators both the regular schedule and plans to address uncertainty in December and May. The Committee therefore recommends no change to the *Rules and Procedures of Senate*.



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April 4, 2014

To: Okanagan Senate
From: Curriculum Committee
Subject: April Curriculum Proposals (approval)

The Curriculum Committee has reviewed the material forwarded to it by the faculties and encloses those proposals it deems ready for approval.

As such, the following is recommended to Senate:

Motion: *“That the new courses and program revision brought forward by the Faculty of Arts & Sciences be approved.”*

For the Committee,

Mr. Ramine Adl

Chair, Curriculum Committee



Curriculum Proposal Form New/Change to Course/Program – Okanagan Campus

Category: 1

<p>Faculty: Barber School of Arts and Sciences Department: Chemistry and Biology Faculty Approval Date: January 21, 2014 Effective Session: 2014W</p>	<p>Date: Jan 8, 2014 Contact Person: Kevin Smith and Joyce Boon Phone: 250 807-9933 and 250 807-9545 Email: kevin.m.smith@ubc.ca and joyce.boon@ubc.ca</p>
<p>Proposed Academic Calendar Entry:</p> <p>[12218] Major in Biochemistry</p> <p>[...]</p> <p>[12216] There are three options in the Biochemistry Major:</p> <p>[12217]</p> <ol style="list-style-type: none"> 1. General Biochemistry option: provides students with a strong grounding in both Biology and Chemistry during the first three years, and then offers specialized advanced topics courses in proteins, nucleic acids, bio-membranes, and biotechnology; 2. Wine and Plant option: provides students with a strong background in plant biochemistry, and is suitable for students who wish to pursue a career in enology, viticulture, plant science, and food science; <p><u>Note: the Wine and Plant Option of the Biochemistry program is currently under review. For more information please contact the Faculty of Arts and Sciences.</u></p> <p>3. Medical option: takes students into the medical</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,282,858,1069</p> <p>Present Academic Calendar Entry: http://www.calendar.ubc.ca/okanagan/index.cfm?tree=18,282,858,1069</p> <p>[12218] Major in Biochemistry</p> <p>[...]</p> <p>[12216] There are three options in the Biochemistry Major:</p> <p>[12217]</p> <ol style="list-style-type: none"> 1. General Biochemistry option: provides students with a strong grounding in both Biology and Chemistry during the first three years, and then offers specialized advanced topics courses in proteins, nucleic acids, bio-membranes, and biotechnology; 2. Wine and Plant option: provides students with a strong background in plant biochemistry, and is suitable for students who wish to pursue a career in enology, viticulture, plant science, and food science; <p>3. Medical option: takes students into the medical</p>



aspects of biochemistry, including pharmacology, medical microbiology and virology, and the biochemical basis of disease. This concentration will be of interest to students who would like to do medical research in the future, or those who would like to work in medical or allied health sciences.

[12219] The Major is structured to meet the requirements of a major in Science and will normally take four years. Completion of the co-op program for the Wine Option requires an additional term.

[12220]

First and Second Years	Credits
BIOL 116, 125	6
CHEM 111, 113; or CHEM 121, 123	6
MATH 100, 101	6
PHYS 111 or 112; and PHYS 102 or 122	6
Two of ENGL 112 or 114, 113, 150, 151, 153	6
BIOL 200	3
BIOL 228	3
BIOL 265	3
CHEM 203, 204	6
CHEM 201	3
Arts electives	6
General Option	
<u>MATH 200</u>	<u>3</u>
One of CHEM 211, BIOL 202, STAT 230,	3
Medical Option	
<u>MATH 200</u>	<u>3</u>
One of CHEM 211, BIOL 202, STAT 230	3
Wine Option	
BIOL 210	3
CHEM 211	3
Total Credits	60

aspects of biochemistry, including pharmacology, medical microbiology and virology, and the biochemical basis of disease. This concentration will be of interest to students who would like to do medical research in the future, or those who would like to work in medical or allied health sciences.

[12219] The Major is structured to meet the requirements of a major in Science and will normally take four years. Completion of the co-op program for the Wine Option requires an additional term.

[12220]

First and Second Years	Credits
BIOL 116, 125	6
CHEM 111, 113; or CHEM 121, 123	6
MATH 100, 101	6
PHYS 111 or 112; and PHYS 102 or 122	6
Two of ENGL 112 or 114, 113, 150, 151, 153	6
BIOL 200	3
BIOL 228	3
BIOL 265	3
CHEM 203, 204	6
CHEM 201	3
Arts electives	6
General Option	
One of CHEM 211, BIOL 202, STAT 230	3
MATH 200	
Science electives	3
Medical Option	
One of CHEM 211, BIOL 202, STAT 230,	3
MATH 200	
Science electives	3
Wine Option	
BIOL 210	3
CHEM 211	3



Third and Fourth Years		Total Credits	60
BIOC 304, 305	6	Third and Fourth Years	
BIOL 366	3	BIOC 304, 305	6
BIOC 393	3	BIOL 366	3
Arts electives	6	BIOC 393	3
General Option		Arts electives	6
Four of BIOC 402, 403, 405, 410, 420	12	General Option	
BIOC 493 ¹	3	Four of BIOC 402, 403, 405, 410, 420	12
CHEM 304	3	BIOC 493 ¹	3
CHEM 305	3	CHEM 304	3
One of CHEM 333, CHEM 330	3	CHEM 305	3
Upper-level elective	6	CHEM 333	3
Electives	12	CHEM 335	3
[...]		Upper-level elective	3
		Electives	12
		[...]	
		Type of Action:	
		1) Suspend enrolment in the Wine and Plant Option of the Biochemistry program.	
		2) To the General Stream, add CHEM 330, as one of two third-year organic chemistry choices.	
		3) Add MATH 200 as a required course to the General and Medical options.	
		4) Remove CHEM 335 as a required course for the General Stream.	
		Rationale:	
		1) Due to low program demand and recent faculty changes, the Wine and Plant Option of the BSc Biochemistry major is currently being reviewed by Units 2 and 3 in the IK Barber School. The Biochemistry Management Committee has recommended that the Wine and Plant Option of the BSc Biochemistry major be suspended, but should remain in the Calendar so that it is available to be reactivated in the future.	
		2) Organic chemistry is a valuable sub-discipline for Biochemistry. Knowledge of advanced	



organic chemistry and synthesis enables students to propose biological reaction mechanisms, synthesize cofactor and substrate analogues, prepare isotopically labeled molecules, and design drugs and other inhibitors. Either CHEM 333 (Spectroscopic Techniques in Organic Chemistry) or CHEM 330 (Advanced Organic Chemistry) would provide students with the requisite background in organic chemistry suitable for biochemists.

- 3) Biochemistry students need to take one of CHEM 211, BIOL 202, or STAT 230 as these courses cover the statistics required for biochemistry. However, MATH 200 is a strongly recommended elective for CHEM 201 because it teaches partial derivatives which are used frequently in CHEM 201 for mathematical derivations of thermodynamic equations. Currently, biochemistry majors who have not taken MATH 200 are struggling with the material in CHEM 201. Making MATH 200 a required course separate from the biostatistics requirement ensures that both distinct types of prerequisite are met. Given the suspension of the Wine option, the corresponding change in that program should wait until a comprehensive review and decision as to the future of the Wine option has been undertaken.
- 4) CHEM 335 (Bioinorganic Chemistry) investigates the structure and mechanism of metal containing proteins. While this course does cover biochemical concepts and would be of interest to students in biochemistry, the course as a whole is not deemed to be absolutely essential for a Biochemistry degree. Removing this course will also create an elective that was removed by making MATH 200 a required course. Note that CHEM 335 is retained as one of several third- year CHEM options possible for the Medical Stream.



Curriculum Proposal Form New/Change to Course/Program – Okanagan Campus

Category: 1

<p>Faculty/School: IKBSAS Department/Unit: CCGS Faculty/School Approval Date: Effective Session: 2014W</p>	<p>Date: January 17, 2014 Contact Person: Dr. Kevin Hanna Phone: 250.807.9265 Email: kevin.hanna@ubc.ca</p>
<p>Proposed Academic Calendar Entry:</p> <p><u>GEOG 367 (3) Energy Resources Management</u> <u>Examination of issues in energy resources management from both global and Canadian perspectives. Key energy systems and resources management are reviewed. Supplies, distribution, consumption and sustainability of energy resources are examined. The role of energy in environmental change and the implications for social and economic systems are also outlined. [3-0-0]</u> <u>Prerequisite: GEOG 129, one of GEOG 108 or EESC 101; and third-year standing.</u> <u>Equivalency EESC 367</u></p> <p><u>EESC 367 (3) Energy Resources Management</u> <u>Examination of issues in energy resources management from both global and Canadian perspectives. Key energy systems and resources management are reviewed. Supplies, distribution, consumption and sustainability of energy resources are examined. The role of energy in environmental change and the implications for social and economic systems are also outlined. [3-0-0]</u> <u>Prerequisite: GEOG 129, one of GEOG 108 or EESC 101; and third-year standing.</u> <u>Equivalency GEOG 367</u></p>	<p>Draft Academic Calendar URL: n/a</p> <p>Present Academic Calendar Entry: n/a</p> <p>Type of Action: Add new course</p> <p>Rationale: In recent decades the impacts of energy resources on the global environment and declining availability of key energy sources (the problem of peak oil) has led to considerable debate over the future of existing energy systems. Energy development and use has implications for the social, economic and</p>



	<p>political stability of many nations; and especially for Canada. Issues such as price and cost, energy transportation, energy security, climate change, long-term availability of fossil fuels, and sustainability and the need to increase the capacity of renewable sources have all become important aspects of political and social discourses.</p> <p>It is an understatement to say that energy is an important current and ongoing topic in Canada (and elsewhere). Energy development is central to issues in regional land-use planning, environmental assessment, First Nations land-use and economic development, climate change and political and social conflict in Canada (to name a few).</p> <p>Presently UBC does not offer a comparable course; however other BC and western Canadian universities do, and so do many US and EU universities. Given the current and ongoing importance of energy issues this course will make an important contribution to our course offerings.</p> <p>The course will also contribute to the sustainability emphasis that UBC has articulated and to the desire to develop courses that can contribute to that theme. The outline will appeal to students in a broad range of disciplines (environmental management, the social sciences, sciences and applied sciences).</p>
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Curriculum Proposal Form New/Change to Course/Program – Okanagan Campus

Category: 1

<p>Faculty/School: Arts and Sciences Department/Unit: Political Science Faculty/School Approval Date: February 25, 2014 Effective Session: 2014W</p>	<p>Date: January 17, 2014 Contact Person: David Ding Phone: 250.807.9374 Email: david.ding@ubc.ca</p>
<p>Proposed Academic Calendar Entry:</p> <p><u>POLI 317(3) Politics of sub-Saharan Africa</u> <u>Politics and society in sub-Saharan African states since independence. Themes include the colonial legacy, nation-building strategies, economic development and underdevelopment, authoritarianism and democracy, war and conflict, and the status of African women. Credit will not be granted for both POLI 317 and POLI 391 when on the same topic.</u> <u>[3-0-0]</u> <u>Prerequisites: 3 lower-level POLI credits and third-year standing.</u></p>	<p>Draft Academic Calendar URL: n/a</p> <p>Present Academic Calendar Entry: n/a</p> <p>Type of Action: Add new course</p> <p>Rationale: Internationally, the politics of Sub-Sahara Africa is an area of growing importance both in international relations and in academic studies—including countries studies and the study of international relations. Since decolonization after the Second World War, the area has gone through many wars between newly independent states, civil conflicts, social and economic crises, as well as successes in democratization and</p>



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	<p>economic development. Quite a few recent developments have galvanized the international community as well as social scientists. As an area of comparative studies in political science, the politics of Sub-Sahara Africa had not been taught at the UBCO until 2011, when it was taught on a trial basis as a special topics course (POLI 391B). It has since then been taught twice (2011/2012 Term 1 and 2012/2013 Term 1) and is very popular with students. The current proposal is to introduce it as a separate course with its own course number—POLI 317, and to include it in the Calendar course listings of the Political Science Program and the International Relations Program. (Please See the separate Category 2 proposal for POLI 317.) This course will be included in the regular rotation of courses (i.e. every second academic year).</p>
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April 1, 2014

From: Senate Curriculum Committee

To Okanagan Senate

Re: Parchments and Transcripts – Policy and Practice Discussion

Over the past few months, the Senate Curriculum Committee has been discussing current practice and policy with regard to the information displayed on parchments and transcripts. Current policy in this area is attached, and a sample of a current parchment will be made available at the Senate meeting.

The Senate Curriculum Committee has discussed the question of adding additional levels of the program of study to the parchments (e.g., majors, minors, options). Some questions have arisen as to the ideal amount of information that a parchment should present vis-à-vis the academic transcript. Also, consistency of practice in the information provided on parchments is seen to be important, both from an aesthetics perspective as well as its effect on the ease of recognition and integrity of the parchment. However, the Committee has been discussing whether that consistency should be practiced at the program, faculty or campus level.

The Senate Curriculum Committee is interested in the opinions of Senators as to these matters as it contemplates the development of new policies and/or procedures in this area. Therefore, the following questions are put to Senate for discussion:

- 1) At what level of detail should the parchments display information with regard to the program of study?
 - a. Degree name only? (e.g., Bachelor of Arts)
 - b. Degree name and major only? (e.g., Bachelor of Science, Majoring in Chemistry)
 - c. Degree name and major/minors only?
 - d. Degree name and major/minors and Senate approved concentrations/options/streams?

Note: Sufficient space must remain to indicate “co-op” and “with distinction” in programs where these designations are possible.

- 2) Should practice in regard to (1) above be consistent across the Campus, across a Faculty, or, should it vary according to programs and majors?

Respectfully submitted,

Dr. Ramine Adl, Chair
Senate Curriculum Committee

Degree Names and Parchments

Approved by the Senate in October 1997 upon recommendation of the Academic Policy Committee.

Degree names

1. Degree names should generally be restricted to those based on the names of faculties or schools.
2. New degree names, other than those based on the names of new faculties or schools, should not be approved unless a strong case can be made that it would be either confusing or inconsistent with North American practice to offer the program within an existing degree.
3. In considering whether a new degree name is required, Senate should review how information about the field of study (program) will appear on the parchment.
4. When a degree name based on the faculty or school, together with information about the program, does not adequately identify the field of study, Senate should approve a degree name that identifies the field in a manner that is consistent with usage in North America.

Parchment

1. The degree, program and standing information that appears on the parchment should be clearly identified to and approved by Senate when the program is approved.
2. If a faculty or school wishes to change what appears on the parchment they should propose this change to the Senate Curriculum Committee for consideration and approval by Senate.
3. In addition to the degree name, information about the program may appear on the parchment with the approval of Senate. While continuing to take into consideration the "possible implications of narrow academic background" referred to by the ad hoc committee in 1979, Senate should also consider the wishes of the faculties awarding the degree and administering the program.
4. If Senate approves the inclusion of information about the field of study this should appear on the line following the degree name (e.g. "Geotechnical Engineering, Environmental and Geotechnical Option").
5. If Senate approves the inclusion of information in addition to the degree name and field of study (e.g. "Co-operative Education Program") this should generally appear on the next line, together with any information about the standing achieved (e.g. "Co-operative Education Program, with Distinction").
6. Those Faculties and Schools which offer degrees with names that do not conform to these guidelines should review these names and report back to Senate through the Senate Curriculum Committee, either recommending names that do conform to the guidelines or giving the rationale for not doing so."



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April 4, 2014

To: Okanagan Senate
From: Learning & Research Committee
Subject: Policy Proposal (approval)

Emeritus status is conferred upon an individual who is retired from the University but permitted to retain as an honorary title the rank held at retirement. In contrast to the practice in some other universities, in which emeritus status may be awarded on a selective basis, UBC awards this status to all who meet basic eligibility requirements related to age, rank, and years of service. The title confers certain university privileges and holds an implicit connotation of merit.

The Learning and Research Committee has reviewed the current emeritus policy (approved by Senate on 12 May 2006, revised on 4 April 2007) and recommends a number of revisions. In considering changes to the policy, the Committee has undertaken a detailed review of emeritus policies at counterpart Canadian institutions and the current Vancouver Senate policy on Emeritus Status (V-250.1, 20 March 2013). The Committee recommends that the Okanagan Senate policy align with that of the Vancouver Senate to ensure institutional consistency in the criteria for emeritus status.

With the elimination of mandatory retirement, the University's emeritus policy was modified to indicate the interchangeability of retirement/resignation for the purpose of eligibility for emeritus status. This change is now reflected in the policy. Additional changes clarify that eligibility is limited to those holding tenured or confirmed appointments and add the rank of Professor of Teaching as one that is eligible for emeritus status. Further, individuals retiring or resigning from the *University* in order to take up a faculty appointment at another university are not eligible for emeritus status but may be considered for emeritus status upon retirement/resignation from that or subsequent appointment. Employee categories under the 'Applicability' section have also been adjusted for the Okanagan campus to omit the UBC Vancouver categories of Program Director, Clinical Professor and Clinical Associate Professor.

In finalizing its recommendations, the Committee has consulted with UBC Okanagan Human Resources. While outside the scope of the Senate, the list of privileges associated with emeritus

status has been reviewed to ensure that it is consistent with current practices at the Okanagan campus. Privileges associated with emeritus status may vary by campus.

Therefore, the Committee recommends that Senate resolve as follows:

Motion: *That Senate approve Policy O-250: Emeritus Status.*

Respectfully submitted,

Dr. Peter Arthur,

Chair, Learning & Research Committee

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SENATE POLICY: O - 250

OKANAGAN SENATE
3333 University Way
Kelowna, BC V1V 1V7

Number & Title

O-250: *Emeritus Status*

Effective Date:

23 April 2014

Approval Date:

Proposed for consideration by the *Okanagan Senate* on 23 April 2014.

Review Date:

This policy shall be reviewed five (5) years after approval and thereafter as deemed necessary by the *responsible committee*.

Responsible Committee:

Learning & Research Committee of the *Okanagan Senate*

Authority:

University Act,
S. 5(1)

“The convocation of a university is composed of the following persons:

- (f) *all persons whose names are added to the roll of the convocation by the senate;*

S. 9

- (1) *The senate is to make rules governing procedure for the transaction of business by the convocation.*
- (2) *The senate may add names to the roll of the convocation under section 5.*

S. 37(1)

The academic governance of the university is vested in the senate and it has the following powers:

- (b) *to establish committees it considers necessary and, by 2/3 vote of its members present, to delegate to one or more committees those of its powers as it may determine*

Purpose and Goals:

This policy outlines the criteria for granting or revoking emeritus status.

Applicability:

This policy is applicable to employees of the *University* who retire or resign while holding tenured appointment as a Professor, Professor of Teaching, Associate Professor, Assistant Professor, Senior Instructor or a confirmed appointment as a General Librarian or Administrative Librarian.

Exclusions:

None.

Definitions:

None.

Policy:

- (1) To be eligible for emeritus status, an individual must:
 - a. Have a combined age at retirement/resignation plus years of full-time service to the *University* of 70 or more;
 - b. Have held a full-time tenured position at the rank of Professor, Professor of Teaching, Associate Professor, Assistant Professor or Senior Instructor. Librarians must have held a Confirmed appointment; and
 - c. Not be retiring or resigning from the *University* in order to take up a faculty appointment in another university. If an individual is retiring or resigning from the *University* in order to take up such appointment, he or she may be considered for emeritus status once he or she has retired or resigned from that or any other such subsequent appointment.
- (2) Emeritus status shall generally result in a title that corresponds with a person's rank and appointment at the time of retirement or resignation with the word "Emeritus" or "Emerita" (at the individual's preference) added thereafter; however, a retiring or resigning employee may specify a previously-held appointment (e.g., in another department or discipline) if he or she views it as more appropriate.
- (3) Should a person eligible for emeritus status have also held an administrative position as a President, Vice-President, Registrar, or Dean of the *University*,

they shall have the option of specifying this title as the basis of their emeritus title in lieu of the title corresponding to their academic appointment at the time of retirement or resignation.

- (4) At the completion of their final term of office, a former chancellor shall automatically be granted emeritus status and the rank of Chancellor Emeritus.
- (5) Individuals who did not meet the meet the eligibility for emeritus status set out in Section 1 at the time of their retirement or resignation, but who subsequently do so may apply for the status to be granted.
- (6) Senate, at its discretion, may decide under exceptional circumstances, not to grant emeritus status or to revoke emeritus status from an individual.
- (7) The *responsible committee* shall establish procedures under this policy for the recommendation and consideration of emeritus status and for appealing a negative recommendation.

Calendar Statement:

There are no calendar statements under this policy.

Consultations

The following groups have been consulted during the development of this policy:

Human Relations

History:

This is the first version of this policy.

Related Policies:

None

Appendix:

There is no appendix to this policy.

Procedures:

1. In May and December of each year, Human Relations will forward a list to the *responsible committee* via the Registrar of retiring or resigning faculty members who meet the combined age and service requirement set out in Section 1 of the Policy.

2. Upon *responsible committee* recommendation, a list of individuals eligible for emeritus status will be forwarded to *Senate* for approval.
3. Following *Senate* approval, the Registrar shall notify individuals of their emeritus status by letter and add all emeriti to the Roll of Convocation.
4. Should a faculty or the *responsible committee* decide not to recommend an individual for emeritus status – or recommend their status at a rank or title they do not consider appropriate – they may appeal that recommendation to the Provost who shall review the matter and make whatever recommendation to the *Senate* he or she considers appropriate.
5. The *University* is not obliged to offer any privilege or benefit to those with emeritus status; however, it recognizes the following traditional benefits:
 - a. Complimentary parking on campus (taxable benefit)
 - b. Free library card
 - c. Tuition waivers for Emeriti under age 65 (any BC resident age 65 or older is eligible for free tuition)
 - d. Tuition waivers for dependent children
 - e. Office and/or Research space (as available, subject to Department approval and arrangements)
 - f. Membership in the Association of Professors Emeriti



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23 April 2014

From: Nominating Committee

To: Okanagan Senate

Re: Revisions to the Composition of Senate 2014-2017

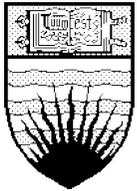
The Nominating Committee received a memorandum sent on behalf of the Senate Agenda Committee asking that the composition of Senate be reviewed with the aim of increasing graduate student representation and adding the position of the Vice-Principal Research. According to Section 35.1 (3) (j) of the *University Act*, Senate may add additional members to its composition without altering the ratio of student, faculty and ex-officio members. In order to add the two recommended positions and retain the ratios, two additional joint faculties' representatives would also need to be added to Senate.

Therefore, the Nominating Committee recommends the following:

Motion: *“That Senate approve the revisions to the composition of Senate set out in the attached document, effective 1 September 2014.”*

Respectfully submitted,

Dr. Deborah Roberts, Chair
Senate Nominating Committee



The University of British Columbia – Okanagan Senate

Composition of Senate – 2014-2017

EX OFFICIO

Chancellor
 President (Chair)
 Deputy Vice-Chancellor & Principal
 Six (6) Deans of Faculties
 University Librarian or Designate
 Director of Continuing Education or Designate
 Registrar (Secretary, Non-Voting)

Elected by the Joint Faculties

44 ~~16~~ Faculty Members by and from all faculty members

Elected by the Faculties

12 in total, two (2) elected by and from each of the 6 faculties

Elected by the Students At-Large

Six (6) students from the undergraduate, graduate, and diploma student body

Elected by the Students of the Faculties

Six (6) in total, one (1) elected by and from the students in each of the six (6) faculties

Elected by the Graduate Students

One (1) ~~Two (2)~~ Graduate Student Representatives

Elected by the Convocation

Two (2) members of the Convocation

Added by Senate under Section 35.1 (3) (j) of the *University Act*

Dean of the College of Graduate Studies
 Provost and Vice-Principal, Okanagan
Vice-Principal, Research

Current Membership: ~~54~~ 58 Voting Members

Current Membership breakdown:

48% faculty, 24% ex-officio/administrators, 24% students, 4% convocation/alumni

Prepared by Enrolment Services



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23 April 2014

From: Nominating Committee

To: Okanagan Senate

Re: Revisions Senate Committee Terms of Reference 2014-2017

Each triennium Senate Committees are asked to review their composition and Terms of Reference and make recommendations to the Nominating Committee for revisions and improvements. The Senate Nominating Committee is aware that not all Senate Committees have yet had a chance to review their Terms of Reference; however, we would like to go forward with the requests we have received and reviewed thus far.

Therefore, the Nominating Committee recommends the following:

Motion: *“That Senate approve the revisions to the compositions and Terms of Reference of the Senate Academic Policy Committee, Admissions and Awards Committee, Curriculum Committee, and Learning and Research Committee as set out in the attached document, effective 1 September 2014.”*

Respectfully submitted,

Dr. Deborah Roberts, Chair
Senate Nominating Committee

Academic Building and Resources Committee

Responsible for recommending the following to Senate:

- An annual report outlining the work of the Committee and the physical and budget resources available for the development and maintenance of the campus.

Delegated authority over the following by Senate:

- Reviewing and monitoring the implementation of the Campus Master Plan;
- Recommending priorities on new academic buildings with consideration for the needs of academic and non-academic buildings, balance between type of teaching spaces, and relationship to physical plant and planning; and
- Reviewing the impact of every development, whether building or landscape, on the total teaching and academic resource.

Composition: The membership of this committee shall be the same as the membership of the Okanagan Sub-Committee of the Budget Committee of the Council of Senates.

Academic Policy Committee

Responsible for recommending the following to Senate:

- Significant matters of academic policy and general academic regulations, if such matters are not explicitly covered by the terms of reference of another committee of Senate; and
- Proposals for the organization or re-organization of academic units.

Composition:

Elected from Senate

- Faculty Members or Deans (6)
- Students (3)

Ex Officio

- Chancellor
- President, or in his or her absence, the Deputy Vice-Chancellor
- Provost
- Registrar or designate (non-voting)

Admissions and Awards Committee

Responsible for recommending the following to Senate: Admission and transfer policies;

- Campus, Faculty, degree program, and yearly enrolment targets for new and continuing students; and
- Awards policy and approval.

Delegated authority over the following by Senate: Appeals of Admissions/Readmissions decisions; **decisions made on appeals brought before the Committee are reported to Senate for information on an annual basis;**

- Approval of student exchange agreements with other institutions for Okanagan campus;
- Appeals of transfer credit decisions; and
- Consideration of applications for admission and transfer that are not clearly resolvable under the policies governing admission.

Composition:

Elected from Senate

- Faculty Members or Deans (4)
- Students (2)
- Convocation (1)

Ex Officio

- Chancellor
- President, or in his or her absence, the Deputy Vice-Chancellor
- Provost (not a member when considering appeals)
- One Dean (or their designated representative) from each Faculty; ~~not a member when considering appeals from his or her faculty)~~ **Deans or designates will recuse themselves from the hearing of student appeals if the decision under appeal is from their own faculty.**
- Graduate Studies Representative (faculty member)
- Registrar or designate (non-voting)

Quorum: 6 voting members

Agenda Committee

Responsible for recommending the following to Senate:

- An agenda for Senate meetings, including time limits for debates for any item on a Senate agenda except the consideration of the agenda itself;
- Rules and Procedures of Senate; and
- Matters relating to the Council of Senates if not under the terms of reference of another committee of Senate.

Composition:

Elected from Senate

- Students (2)

Ex Officio

- Chancellor
- President, or in his or her absence, the Deputy Vice-Chancellor
- Vice-Chair of Senate
- Chairs of all other standing committees of Senate
- Registrar or designate (non-voting)

Appeals of Standing and Discipline Committee

Delegated authority over the following by Senate:

- Appeals of decisions of the President on student discipline;
- Appeals of final decisions of Faculties on academic standing; and
- Appeals of final decisions of Faculties on promotion/advancement.

Composition:

Elected from Senate

- Faculty Members (5)
- Students (3)
- Convocation (1)

Ex Officio

- Registrar or designate (non-voting)

Quorum: 4 voting members

Curriculum Committee

Responsible for recommending the following to Senate:

- Creation of new or changes to degrees, programs, courses, faculty requirements, and any associated policies;
- Discontinuation of degrees, diplomas, certificates, and programs; and
- Materials presented on credentials (including degree, diploma, and certificate parchments, and students' transcripts of academic record).

Delegated authority over the following by Senate:

- Approval of minor changes to existing degree, diploma, certificate, program, faculty, and course requirements;
- Approval of minor changes to existing credentials;
- Additions and deletions of, and changes to, transcript notations; and discontinuation of courses.

Composition:

Elected from Senate

- Faculty Members or Deans (5)
- Students (2)

Ex Officio

- Chancellor
- President, or in his or her absence, the Deputy Vice-Chancellor
- Provost
- Faculty Curriculum Chairs (1 per Faculty)
- Graduate Studies Representative (faculty member)
- Registrar or designate (non-voting)

Co-opted (as approved by Senate)

- **One graduate student**

Quorum: 7 voting members

Learning and Research Committee

Responsible for recommending the following to Senate:

- Matters relating to the learning and research environment, including – but not limited to – the Strategic Research Plan, the Academic Plan, and strategic learning initiatives;
- The granting of honorary degrees and emeritus status, and any associated policies;
- Matters relating to Meetings of the Convocation and tributes;
- Matters relating to international programs and initiatives; and
- Matters relating to the management and conduct of the Library.

Composition:

Elected from Senate

- Faculty Members or Deans (~~45~~)
- Students (2)
- **Graduate Student (1)**
- Convocation (1)

Ex Officio

- Chancellor
- President
- Deputy Vice-Chancellor
- Provost **and Vice-Principal Academic**
- Dean of the College of Graduate Studies ~~and Vice Provost, Research~~
- **Vice-Principal, Research**
- Associate Vice-President Students (non-voting; does not participate when considering matters relating to honorary degrees or emeritus status)
- Chief Librarian, Okanagan Campus (non-voting; does not participate when considering matters relating to honorary degrees or emeritus status)
- Director, Centre for Teaching and Learning (voting)
- Director of Ceremonies (non-voting; only participates when considering matters related to honorary degrees)
- Registrar or designate (non-voting)

Nominating Committee

Responsible for recommending the following to Senate:

- Committee Terms of Reference;
- Establishment of standing and ad-hoc committees of Senate;
- The elected membership of Senate committees and other bodies with Senators as elected or appointed members;
- Academic Administrative Appointment policies; and,
- The composition of Senate.

Composition:

Elected from Senate

- Senators (non-student) (5)
- Students (2)

Ex Officio

- Chancellor
- President
- Registrar or designate (non-voting)



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April 09, 2014

From: Senate Nominating Committee, Okanagan Campus
To: Okanagan Senate (Draft)
Re: Replacement for student Senator representative on the UBC Okanagan Campus
Master Plan Steering Committee

As Senators are aware, a steering committee has been established to provide oversight and guidance for the development of the UBC Okanagan Campus Master Plan. The terms of reference for this committee indicate that its composition include one student Senator selected by the Okanagan Senate. Mr Simon Bullock has served in this capacity until now; however, he is graduating at the end of the session.

In selecting a replacement, the Nominating Committee sought the advice of the Student Senator Caucus. The Caucus has recommended that Ms Shira Sneg replace Mr. Bullock on the Steering Committee:

Therefore, the Committee recommends:

“That Senate appoint Ms Shira Sneg to serve as the student representative to the UBC Okanagan Master Plan Steering Committee until such time as the Committee’s work is completed, or until replaced.”

Respectfully submitted,

Dr. Deborah Roberts, Chair
Senate Nominating Committee