



# OKANAGAN SENATE

## MINUTES OF 19 MAY 2016

### Attendance

**Present:** Dr M. Piper (Chair), Dr K. Ross (Secretary), Dr P. Arthur, Dr P. Barker, Dr L. Berg, Ms H. Berringer, Dr D. Buszard, Dr D. Carter, Mr I. Cull, Dean Pro Tem. R. Eggleston, Dr J. Johnson, Dr D. Keyes, Dr D. Koslowsky, Dr C. Labun, Dr R. Lalonde, Dr R. Lawrence, Dr S. Lawrence, Dr Y. Lucet, Dr C. Mathieson, Dr S. McNeil, Dr R. Sadiq, Ms S. Sneg, Dr J. Stites Mor, Dean R. Sudgen, Dean W. Tettey, Dr D. Walker, Dr G. Wetterstand

**Regrets:** Ms L. Alan, Dean Pro Tem. G. Binsted, Dr R. Campbell, Dr J. Castricano, Ms C. Comben, Dr J. Corbett, Dr M. Evans, Ms A. Fleming, Chancellor L. Gordon, Dean M. Grant, Dr J. Jakobi, Mr J Lammers, Dr R. Lawrence, Dr M. Legault, Dr V. Magnat, Dr S. O’Leary, Mr J. McEwan, Dean M. Parlange, Ms K. Trapara, Ms J. Vinek, Dr P. Wylie,

**Guests:** Dr K. Carter, Dr T. Hilke, Dr B. Marcolin, Dr H. Rosengarten

**Clerk:** Mr C. Eaton

### Call to Order

The Chair of Senate, Dr Martha C. Piper called the ninth regular meeting of the Okanagan Senate for the 2015/2016 academic year to order at 3:06 pm.

### Senate Membership

#### New Members

The Registrar welcomed the following new student members to Senate:

- Mr Jason Lammers, Student Representative for the Faculty of Applied Science
- Ms Shira Sneg, Student Representative for the Faculty of Arts & Sciences
- Ms Katarina Trapara, Graduate Student Representative

### Minutes of the Previous Meeting

Peter Arthur	}	<i>That the Minutes of the Meeting of 28 April 2016 be adopted as presented.</i>
Ian Cull		

**Approved**

## **Business Arising**

As requested at the last meeting, the Associate Registrar informed Senate that there were 149 applications with 87 offers and 65 acceptances for the 2016 Summer Session for the Bachelor of Education (Secondary program) and 97 applications with 42 offers and 32 acceptances for the 2016 Winter Session for the Bachelor of Education (Elementary program)

Registrar agreed that we would verify if any of the students not admitted may have been admissible under the minimum requirements, but advised that she did not believe this to be the case.

## **Remarks from the Chair**

On the occasion of her last Senate meeting, the President reminded Senators to attend graduation ceremonies next month, noting that 1400 graduands were to receive their degrees including 11 doctorates.

## **SEXUAL ASSAULT POLICY DEVELOPMENT**

The President introduced Dr Sara-Jane Finlay, Associate Vice-President Equity & Inclusion.

Dr Finlay advised that the draft policy would be going to the Board for a first reading in June. There is a committee of 12 members – faculty, staff, and students from both campuses that is developing the policy. She explained that the rationale for having such a policy was three fold: American Association of University Professors principles on safe and hospitable environment, differing standards from criminal processes used in civil consideration of matters, and a desire to not limit the possibility of police or criminal justice action,

Dr Finlay noted that two processes were being undertaken in parallel, development of a sexual assault policy, as well as establishment of a University panel on sexual assault to lay the groundwork for a UBC-wide action plan.

Dr Finlay outlined a number of key principles in the policy:

- a survivor-driven process
- clarity around procedures to ensure timely and consistent responses
- informing, educating, and equipping our community to respond to disclosures of assault
- fairness and natural justice
- confidentiality and privacy.

Dr Finlay then went over the scope and jurisdiction of the policy. The scope will be the students, staff, and faculty of UBC, but the existing Policy 14 allows non-UBC people to be banned from campus if necessary.

Dr Finlay advised that the draft policy will go to the Board in June for first reading, and then an extended consultation process will be undertaken over the summer and early fall, with a final draft going to the Board on December 6th .

President Piper advised that a bill is pending before the legislature that will require all post-secondary institutions to have a sexual assault policy within the next year. President Piper suggested that this matter come back to Senate in the fall for further consultation.

Senator Sneg asked if the Okanagan sexual assault and rape awareness group was consulted.

Associate Vice-President Finlay replied that Jenica Frisque from the Equity and Inclusion Office at the Okanagan was involved in the policy development.

A senator asked about the concept of campus community. He suggested that one thing being changed on campus is who we engage and how those people are involved campus. He asked how the policy can encompass that group.

Dr Finlay replied that the scope really is whoever we have a contractual relationship with. For people not in that kind of relationship with UBC we do have policy 14 that would allow us to put restriction on campus access for such people.

Senator Wetterstrand noted that at present we have methodology for both academic and non-academic misconduct and asked how we would deal with misconduct that may have criminal aspects – how do we know when the policy should be involved?

Dr Finlay replied that our survivor driven approach would give the individual that option. There are some very rare instances where UBC may decide that we need to refer something to the police ourselves, but the policy goal is to give the survivor that decision.

Senator Berg noted that in the past one issue has been preventing someone from re-offending. Is there some way to intervene to prevent recidivism without further harming survivors?

Dr Finlay replied that there is a distinction being made in the policy between disclosure and moving into an investigatory process.

### **Deputy Vice-Chancellor's Remarks**

Professor Buszard advised that several reviews were presently being taken or completed; as the Okanagan campus has to, in a way, be a start-up, we have made a lot of organic rather than planned growth and as such at this point in our development it was good to verify how our needs were being met. As an example of this she cited the recent HR review.

Also recently, the Okanagan campus renewed its agreement with MITACS which provides, in part, for a business development officer on campus: Jennifer Tedman-Jones's appointment has been extended for 3 years. This year we have had 105 MITACS funded internships at UBCO, which represents a 4-fold increase from 2013. Further, this year we have over 500 industry partners. Dr Buszard described this as an extraordinary achievement for a campus that is only 10 years old.

Senator Keyes noted that the Faculty of Creative & Critical Studies has had an acting dean for 10 months and the notion of a merger between FCCS and the Faculty of Arts and Sciences had been formally rejected by the FAS.

At the request of the Deputy Vice-Chancellor, the Provost advised that we will need to consider over next year what the implications would be of any outcome. Currently, we hope that the Dean Pro Tem will continue for a short period further while the campus considers its options, and it was her intent as Provost to come back to speak with the Faculty before articulating a plan to move forward.

### Candidates for degrees

Shira Sneg Yves Lucet	}	<i>That the candidates for degrees, as recommended by the faculties and the College of Graduate Studies, be granted the degrees for which they were recommended, effective June 2016, and that a committee composed of the registrar, the appropriate Dean(s) or their appointed designates, and the Chair of the Okanagan Senate, be empowered to make any necessary adjustments. (2/3 majority required)</i>
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**Approved**

### Admission & Awards and Curriculum Committees

Dr Peter Arthur, Chair of the Senate Curriculum Committee, presented on behalf of the committees.

#### NEW PROGRAM: BACHELOR OF MEDIA STUDIES

*See Appendix A: Bachelor of Media Studies*

Peter Arthur Yves Lucet	}	<i>That Senate approve the admissions and degree requirements, academic regulations, new subject code, associated minor, and Co-operative Education program for the new Bachelor of Media Studies (BMS) program and associated new courses brought forward from the Faculty of Arts &amp; Sciences and the Faculty of Creative &amp; Critical Studies, effective for the 2016 Winter Session.</i>
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Senator S. Lawrence raised a concern with the amount of time given to review the proposal.

The Provost noted the amount of time devoted to considering the proposal at Committee was extensive.

The President asked if any senators felt that they did not have sufficient time to review the proposal. No reply was given.

**Approved**

### **Admission & Awards Committee**

Dr Rehan Sadiq presented on behalf of Dr Marianne Legault for the Senate Admission & Awards Committee.

#### **INTERDISCIPLINARY GRADUATE STUDIES – CHANGES IN ADMISSION REQUIREMENTS**

Rehan Sadiq } *That Senate approve changes to admission*  
Peter Arthur } *requirements for applicants to the*  
*Interdisciplinary Graduate Studies program*  
*effective for admission to the 2016 Summer*  
*Session and thereafter.*

**Approved**

#### **BACHELOR OF MANAGEMENT (2016-2017) – CHANGES TO ADMISSION REQUIREMENTS**

#### **BACHELOR OF MANAGEMENT (2017-2018) – CHANGES TO ADMISSION REQUIREMENTS**

Rehan Sadiq } *That Senate approve the admission proposal for*  
Cynthia Mathieson } *changes to the current Bachelor of Management*  
*Admission Requirements Calendar page, effective*  
*for admission to the 2016 Winter Session; and*  
  
*That Senate approve changes to admission*  
*requirements for applicants to the Bachelor of*  
*Management program, effective for admission to*  
*the 2017 Winter Session and thereafter.*

**Approved**

#### **MASTER OF MANAGEMENT – SUSPENSION OF ADMISSION 2016 SUMMER**

Rehan Sadiq } *That Senate approve suspension of admission to*  
Greg Wetterstand } *the Master of Management program, effective for*  
*the 2016 Summer Session only.*

Senator Johnson asked why we were suspending admission.

Dean Sugden replied that the MM was a cohort based program that relies on student diversity; with only 7 potential students we do not believe that we have a blend of students that would be successful in our learning environment. We envisioned a larger cohort, and an effective platform to deliver the MM. As we have developed the curriculum we have had concerns regarding the availability of an appropriate learning platform that would have a sufficient amount of engagement.

Senator Johnson expressed his concern regarding the viability of the program. He was hopeful that the Faculty was working to solve its problems.

Dean Sugden replied that there were two sources of difficulty – recruitment for programs like this are a responsibility of the Faculty, and this is a challenge for a very small faculty. We are investing in a recruiter position and learning more about the market. We have also been engaging in discussions with the International Student Initiative, although this program does not fall within their usual remit. Secondly, we are working without sufficient faculties and the learning platform we need is not very well developed. We are putting additional faculty resources towards those issues. That said, Dean Sugden advised that underpinning all of that, we have had positive feedback from potential students and acknowledgement of its distinctions and that is consistent with our original vision. The Dean advised that with time and revisions, the program could succeed.

**Approved**

#### **NEW AWARDS**

*See Appendix B: New Awards*

Rehan Sadiq  
Wisdom Tettey

} *That Senate accept the new awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.*

**Approved**

#### **ANNUAL REPORT**

Dr Sadiq reported on matters where the Senate Admission & awards Committee had been delegated power to act on Senate's behalf.

#### **APPEALS**

Between May 1, 2015 and April 30, 2016, the Admissions and Awards Committee heard 18 student appeals for admission to a degree program (compared to 11 in 2015/16, 12 in 2013/14, 13 in

2012/13, 14 in 2011/12 and 17 in 2010/11). Appeals can be allowed (and the applicant admitted) or dismissed. Of the appeals heard by the Committee, 7 were allowed and 11 were dismissed.

In brief:

- 6 to the Bachelor of Arts (3 allowed)
- 4 to the Bachelor of Sciences (1 allowed)
- 2 to the Bachelor of Human Kinetics (1 allowed)
- 4 to the Bachelor of Management (0 allowed)
- 1 to the Bachelor of Applied Science (1 allowed)
- 1 to the Bachelor of Fine Arts (1 allowed)

A senator asked if those who were successful in their appeals were generally successful at UBC.

Associate Registrar Eaton replied that the admissions office did have this data, but it was difficult to glean information for the Okanagan campus because of the small amount of data. More data was available for Vancouver and we would be happy to share that with the Committee.

#### **NON-SUBSTANTIVE OR EDITORIAL CHANGES TO EXISTING ADMISSION REQUIREMENTS**

In January 2016, Senate delegated to the Committee final right of approval over non-substantive and editorial changes to existing admission requirements. From February until April 2016, the Committee has approved six proposals under delegated authority.

#### **STUDENT MOBILITY AGREEMENTS APPROVED UNDER COUNCIL OF SENATES POLICY C-2: AFFILIATIONS WITH OTHER INSTITUTIONS OF LEARNING**

Under Policy C-2: *Affiliations with Other Institutions of Learning*, the Council of Senates has delegated to the Admissions & Awards Committee the authority to approve on its behalf, terms of student mobility agreements for students going to or coming from UBC Okanagan programs. In 2015-2016, the Admissions Committee has approved a student mobility agreement with the following institution:

- Universitat de Barcelona (UBC Okanagan Faculty of Management)

#### **Agenda Committee**

Senator Daniel Keyes, Chair of the Senate Agenda Committee, presented.

At Senator Lawrence's request, a comment is entered into the minutes regarding hasty pudding and Senator Keyes.

#### **AMENDMENT TO RULES AND PROCEDURES OF SENATE**

Daniel Keyes	}	<i>That Senate amend the Rules and Procedures of Senate by striking and replacing Section 19 (a) as follows:</i>
Sean Lawrence		

*“The agenda for regular meetings of Senate shall normally be set by the Agenda Committee at least 8 days prior to the scheduled meeting date of the Senate, and the agenda shall be made available to senators at least three (3) days before the meeting”*

**Approved**

## **Appeals Committee**

Senator Diana Carter presented on behalf of the Committee. In the past year, the committee had heard or was in the course of hearing 1 academic standing appeal, 4 academic misconduct appeals and 1 non-academic misconduct appeal.

Senator S. Lawrence expressed concern with the difficulty in scheduling any appeals over the summer months.

Associate Registrar Eaton agreed, noting that it was a concern for his office as well. He opined that the Okanagan campus has been very successful in drawing people from outside of the Okanagan Valley to teach and study, but that meant that many left the area for extended periods and weren't available. He agreed to review scheduling possibilities with the relevant committees to ensure timely decisions could still be made.

Dr Buszard noted that 60% of our students were not from the Okanagan valley, so she questioned the logic in trying to have processes in the summer months when many were not available

Mr Eaton replied that we did give persons the option to participate via telephone or video; however, many appellants feel that this would put them at a disadvantage. That said, appellants also object to waiting until September or October since they view that a delay in justice.

Senator Berg noted that as committee member he was often away doing research when the Committee was trying to meet; he asked if another way to consider these matters could be found.

Mr Eaton suggested that smaller panels may be an option; and offered to take this matter up further with the Committee.

Senator Sneg asked for further consultation with students if the appeals process was substantially changed.

## **Curriculum Committee**

*See Appendix C: Curriculum Report*

The Chair of the Senate Curriculum Committee, Dr Peter Arthur presented.

Peter Arthur Yves Lucet	}	<i>That Senate approve and recommend to the Board of Governors for approval the new courses and revised program brought forward from the Faculty of Applied Sciences, the new courses and revised programs brought forward from the Faculty of Creative &amp; Critical Studies, the new courses and discontinued course brought forward from the Faculty of Health &amp; Social Development, and the new courses brought forward from the Faculty of Arts &amp; Sciences.</i>
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A senator asked why ENGR 482 didn't have vectors.

Senator Arthur agreed to follow up on this and consider a category 2 change if needed for a correction.

**Approved**

### **Learning & Research Committee**

*See Appendix D: Emeritus Report*

#### **EMERITUS REPORT**

Peter Arthur Cynthia Mathieson	}	<i>That the attached list of individuals for emeritus status be approved and that, pursuant to section 9(2) of the University Act, that they be added to the Roll of Convocation.</i>
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**Approved**

### **Nominating Committee**

The Chair of the Senate Nominating Committee, Dr Daniel Keyes, presented.

#### **COMMITTEE ADJUSTMENTS**

Daniel Keyes Yves Lucet	}	<i>That Ms Shira Sneg be appointed to the Senate Admission &amp; Awards Committee until 31 March</i>
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*2017 and thereafter until replaced;*

*That Mr Jason Lammars be appointed to the Senate Committee on Appeals of Standing and Discipline until 31 March 2017 and thereafter until replaced; and*

*That Ms Katarina Trapara be appointed to the Council Elections Committee until 31 March 2017 and thereafter until replaced.*

**Approved**

**VICE-CHAIR OF SENATE**

Daniel Keyes  
Wisdom Tettey

}

*That Dr Cynthia Mathieson be elected as Vice-Chair of Senate until 31 August 2016.*

**Approved**

**From the Faculty of Arts & Sciences**

**REVIEW PROCEDURES**

Wisdom Tettey  
Greg Wetterstand

}

*That Senate approve the Irving K. Barber School of Arts and Sciences “Statement of Principles, Procedures, and Guidelines for External Review of Units.*

Senator Lalonde noted that the regular cycle for reviews have yet to occur on the Okanagan campus.

With consent of Senate, Dr Herbert Rosengarten, Executive Director of the President’s Office and frequent UBC External Review coordinator replied that some reviews have occurred and we intended to follow a cyclical pattern.

Senator Johnson asked if faculties were included or not in the guidelines

Dean Tettey replied that the remit for reviewing faculties is with the Provost, while the remit for reviewing units within the faculty are with the faculty.

The Provost replied that we have been using the institutional policies for the faculties. We are trying to start a culture of reviews.

Senator Johnson noted that the Faculty of Arts and Sciences has asked for a review and asked when this would happen.

The Provost replied that her hope was that we would have this when a dean re-appointment is considered, but her hope was that we could have unit reviews completed first to inform that and have a sense of what is happening in barber units.

Senator Berg asked if this policy would work given the structure of the Barber School with academic unit and programming being split across faculties.

Dean Tettey replied that when we had cross unit programming we would do that with both units. We also have had subject area reviews independent of units.

**Approved**

### **Report from the Provost**

Vice-Principal Barker presented, outlining the activities of:

- The Okanagan Institute for Biodiversity, Resilience, and Ecosystem Services (BRAES);
- The Institute for Health Living and Chronic Disease Prevention;
- The Institute for Community Engage Research (ICER); and
- Regional Socio-Economic Development Institute of Canada (RSEDIC)

Senator Keyes asked why the full reports weren't provided.

The Provost advised that this was an error and agreed to post all 4 reports to the internet.

The Deputy Vice-Chancellor agreed, noting how impressed she was by their activities just from the summaries. She suggested that we send a broadcast email to the entire campus with links to the reports.

### **Other Business**

Professor Buszard thanked Dr Piper for the extraordinary gift of her time over the past year, opining that she did not think of anyone else who could have helped UBC through the past difficult year. It has been an unexpected privilege to work with her and behalf of everyone she thanked Martha for her leadership and for continuing to believe in UBC's work.

The President replied that it has been an honour and privilege to be a part of UBC again. She noted that the problems had not changed, but what is different is that UBC is so much stronger than it was in 2006, and a large part of that was this campus. She noted that by any indicator, this place has grown tremendously and made UBC so much

stronger. She suggested that UBC could in the next decade be the top university in Canada and in the top 10 of the world.

### **Adjournment**

There being no further business, the meeting was adjourned at 4:57 pm.

## **Appendix A: Bachelor of Media Studies**

### **NEW PROGRAM:**

Bachelor of Media Studies, faculties of Arts & Sciences and Creative & Critical Studies

### **NEW COURSES**

COSC 223 (3) Principle of Computing: Logic, Discrete Structure, and Data Structure

COSC 247 (3) Networks and Social Media

COSC 264 (3) Introduction to Web Development and Databases

DIHU 210 (3) Digital Detection

DIHU 320 (3) Digital Archives, Cultural Heritage, and Public History

HIST 380 (3) Digital Archives, Cultural Heritage, and Public History

MDST Subject Code (Media Studies)

MDST 101 (3) Digital Media Theory

MDST 310 (3) Mobile Application Design

MDST 320 (3) Creative Coding

MDST 330 (3) Immersive Installation

MDST 490 (3) Seminar Series

MDST 499 (9) Capstone Media Project

VISA 206 (3) Sound Art

## **Appendix B: Awards Report**

### *New Awards*

#### **Urban Development Institute Okanagan Engineering & Business Scholarship**

A \$1,500 scholarship is offered by Urban Development Institute Okanagan to a third-year student in the School of Engineering or the Faculty of Management at the University of British Columbia, Okanagan campus. Preference will be given to a student with an interest in construction and real estate development. The award is made on the recommendation of the School of Engineering for odd numbered years and the Faculty of Management for even numbered years. (First award available for the 2016 Winter Session)

#### **Sharron Simpson Family Community Impact Award**

Awards totalling \$12,500 are offered by Sharron Simpson to students engaged in experiential-learning opportunities at the University of British Columbia, Okanagan campus. Awards are available to students in any year of study and are made on the recommendation of the Advising and Involvement Centre. (First awards available for the 2016 Winter Session)

#### **Theresa Arsenault Aboriginal Access Studies Award**

Awards totalling \$1,000 have been endowed by Theresa Arsenault to support Aboriginal students enrolled in the Aboriginal Access Studies Program, a university entrance program offered at the University of British Columbia, Okanagan campus, which prepares Aboriginal students for the transition to post-secondary studies. Awards are made on the recommendation of Aboriginal Programs & Services. (First awards available for the 2016 Winter Session)

## **Appendix C: Curriculum Report**

### **FACULTY OF APPLIED SCIENCE**

ENGR 331 (3) Infrastructure Management I (new course)

Civil Engineering Degree Requirements (Yr. 3) (revise program)

ENGR 482 (3) Biomedical Engineering I (new course)

ENGR 504 (3) Microfabrication Technology (new course)

ENGR 566 (3) Advanced Communication Networks (new course)

### **FACULTY OF CREATIVE & CRITICAL STUDIES**

THTR 303 (3) Narrative Film Production (new course)

CULT 499 (3) Community-Engaged Research in Cultural Studies (new course)

CCS 150 (3) Creative and Critical Art Theory I (new course)

CCS 250 (3) Creative and Critical Art Theory II (new course)

VISA Major (revise program)

VISA Minor (revise program)

### **FACULTY OF HEALTH & SOCIAL DEVELOPMENT**

HMKN 404 (3) Concussion (new course)

HMKN 406 (3) Pediatric Exercise Physiology (new course)

HMKN 408 (3) Knowledge Translation in Health and Exercise Sciences (new course)

HMKN 409 (3) Advanced Training Methods (new course)

HINT 331 (3) Nutrition for Health Sciences (new course)

### **FACULTY OF ARTS & SCIENCES AND THE FACULTY OF HEALTH & SOCIAL DEVELOPMENT**

BIOL 232 (3) Human Infectious Disease (new course)

NRSG 311 (3) Human Infectious Disease (discontinued course)

### **FACULTY OF ARTS & SCIENCES**

EESC 429 (3) Contaminant Transport (new course)

### **Appendix D: Emeritus Report**

Dr	Esterby,Sylvia	Associate Professor Emeritua	Statistics, Environmetrics & Ecological Statistics
Dr	Tomic,Patricia	Associate Professor Emerita	Sociology, Latin America
Dr	Trumper,Ricardo	Associate Professor Emeritus	Sociology, Latin America