



Okanagan Senate

THE FIRST REGULAR MEETING OF
THE OKANAGAN SENATE
FOR THE 2017/2018 ACADEMIC YEAR

THURSDAY, 28 SEPTEMBER 2017

3:30 P.M. | ASC 130

1. Welcome – Dr Deborah Buszard (information)
2. Senate Membership – Mr Christopher Eaton (information)
 - a. 2017-2020 Senate Membership (docket pages 4-5)
 - b. Senate Nominating Committee Membership (docket page 6)
3. Minutes of the Meeting of 18 May 2017 – Dr Deborah Buszard (approval) (docket pages 8-22)
4. Business Arising from the Minutes – Dr Deborah Buszard (information)
5. Remarks from the President and Related Questions – Dr Santa J. Ono (information)
6. Remarks from the Deputy Vice-Chancellor and Related Questions - Dr Deborah Buszard (information)
 - a. General Remarks
 - b. Activity Report for 1 January to 31 August 2017 (docket pages 23-27)
7. From the Board of Governors – Dr Deborah Buszard (information)

Confirmation that material from the following meetings as approved by Senate were subsequently approved by the Board of Governors as required under the *University Act* (information):

30 March 2017

New Awards

The Rules and Procedures of the Okanagan Senate states that meetings will adjourn no later than 5:30 p.m. Regrets: Telephone 604.822.5239 or e-mail: facsec@mail.ubc.ca

UBC Senates and Council of Senate website: <http://www.senate.ubc.ca>



Curriculum proposals from the faculties of Applied Science, Arts & Sciences, and Creative & Critical Studies.

27 April 2017:

New Awards

Curriculum proposals from the faculties of Arts & Sciences, Creative & Critical Studies, Education, & Health & Social Development

New program: Minor in Data Science in the Bachelor of Arts

18 May 2017:

Curriculum proposals from the faculties of Arts & Sciences and Creative & Critical Studies

New program: BA Minor in Theatre

Establishment of the Material and Manufacturing Research Institute

8. Candidates for Degrees – Dr Deborah Buszard (approval)

The list as approved by the faculties and College of Graduate Studies is available for advance inspection at the Senate Office, and will also be available at the meeting.

The Vice-Chair of Senate calls for the following motion:

That the candidates for degrees as recommended by the faculties and College be granted the degrees for which they were recommended, effective September 2017, and that a committee comprised of the Registrar, the dean of the relevant faculty, and the Chair of the Senate be empowered to make any necessary adjustments.

(2/3 majority required).

9. Academic Policy Committee – Dr Miriam Grant

Referral Regarding the Dean and Governance of the Faculty of Education (information) (docket pages 28-31)

10. Admission & Awards Committee – Ms Catherine Comben

- a. Revisions to the English Language Proficiency Tests and Programs (approval) (docket page 31-36)

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UBC Senates and Council of Senate website: <http://www.senate.ubc.ca>



b. New and Revised Awards (approval) (docket page 37-40)

11. Nominating Committee – Dr Jannik Eikenaar Appointments
to Committees (approval) (docket pages 41-43)

12. Other Business

NB: Reception to Directly Follow Meeting

Okanagan Senate Membership 2017-2020

Senate term: 1 September 2017 – 30 August 2020, except student members from 1 April annually.

Ex Officio

- Chancellor (Mr. Lindsay Gordon)
- President (Prof. Santa J. Ono)
- Academic Vice-President (Prof. Deborah Buszard)
- University Librarian or Designate (Ms. Heather Berringer)
- Director of Continuing Education or Designate (Mr. Ian Cull)

Added to the Senate under Section 35.1(3)(J) of the University Act

- Dean of the College of Graduate Studies (Dr. Miriam Grant)
- Provost, Okanagan (Dr. Cynthia Mathieson)
- Vice-Principal, Research (Dr. Philip Barker)

Deans of Faculties

- Dr. James Olson (Dean *pro tem.*) Applied Science
- Dr. Wisdom Tettey, Arts and Sciences
- Dr. Bryce Traister, Creative and Critical Studies
- Dr. Blye Frank (Dean *pro tem.*), Education
- Dr. Edward Taylor (Acting Dean), Health and Social Development
- Dr. Roger Sugden, Management

Representatives of the Joint Faculties

- Dr. Peter Arthur, Senior Instructor, Faculty of Education
- Dr. Diana Carter, Instructor I, Faculty of Creative and Critical Studies
- Dr. Jon Corbett, Associate Professor, Faculty of Arts and Sciences
- Dr. Jannik Eikenaar, Lecturer, School of Engineering
- Dr. Mina Hoorfar, Professor, School of Engineering
- Dr. Jahangir Hossain, Associate Professor, School of Engineering
- Dr. Jim Johnson, Associate Professor, Faculty of Arts and Sciences
- Dr. Robert Lalonde, Associate Professor, Faculty of Arts and Sciences
- Dr. Ramon Lawrence, Associate Professor, Faculty of Arts and Sciences
- Dr. Sean Lawrence, Associate Professor, Faculty of Creative and Critical Studies
- Dr. Marianne Legault, Associate Professor, Faculty of Creative and Critical Studies
- Dr. Yves Lucet, Professor, Faculty of Arts and Sciences
- Dr. W. Stephen McNeil, Associate Professor, Faculty of Arts and Sciences

- Dr. Stephen O'Leary, Associate Professor, School of Engineering
- Dr. Francisco Peña, Associate Professor, Faculty of Creative and Critical Studies
- Dr. Peter Wylie, Associate Professor, Faculty of Arts and Sciences

Representatives of the Faculty of Applied Science

- Dr. Shahria Alam, Associate Professor
- Dr. Deborah Roberts, Professor

Representatives of the Faculty of Arts and Sciences

- Dr. Jan Cioe, Associate Professor
- Dr. Jason Loeppky, Associate Professor

Representatives of the Faculty of Creative and Critical Studies

- Mr. Myron Campbell, Instructor
- Dr. Jennifer Gustar, Associate Professor

Representatives of the Faculty of Education

- Dr. Robert Campbell, Associate Professor
- Dr. Greg Wetterstrand, Associate Professor

Representatives of the Faculty of Health and Social Development

- Dr. Jennifer Jakobi, Assistant Professor
- Ms. Manuela Reekie, Senior Instructor

Representatives of the Faculty of Management

- Ms. Tamara Ebl, Lecturer
- Dr. Barbara Marcolin, Associate Professor

Representatives of the Convocation

- Mrs. Catherine Comben (BA, 1967)
- Vacant

Representatives of the Students At-large

- Mr. Daniel Kandie (continuing)
- Ms. Emily Lewis
- Ms. Kelly Ling Yin Lu (continuing)
- Ms. Kristen Morgan
- Ms. Janessa Tom
- Ms. Kelsey DesRoches

Representative of the Graduate Students

- Ms. Megan Harper
- Ms. Brittini MacKenzie-Dale

Representative of the Students of the Faculty of Applied Science

- Mr. Kyle Lee

Representative of the Students of the Faculty of Arts and Sciences

- Ms. May Ly

Representative of the Students of the Faculty of Creative and Critical Studies

- Ms. Gilliane Hardy-Legault

Representative of the Students of the Faculty of Education

- vacant

Representative of the Students of the Faculty of Health and Social Development

- Mr. Arash Aghshahi

Representative of the Students of the Faculty of Management

- Ms. Hillary Tjioe

Secretary to the Okanagan Senate (non-member)

- Dr. Kate Ross, Associate Vice-President, Enrolment Services and Registrar

Acting Secretary to the Okanagan Senate (non-member)

- Mr. Christopher Eaton, Associate Registrar & Director, Senate Office



To: Senate
From: Christopher Eaton, Acting Secretary to Senate
Re: Senate Nominating Committee
Date: 15 September 2017

As a result of the call for nominations issued on 15 August 2017 for five non-student senators to serve on the Senate Nominating Committee, eight nominations were received by the deadline: Dr Peter Arthur, Dr Jan Cioe, Dr Jannik Eikenaar, Dr Jason Loepky, Dr Stephen O'Leary, Dr Deborah Roberts, Dean Wisdom Tettey, and Dr Peter Wylie.

As senators are aware, an election was held via the University's WebVote system, and the following persons have been elected to the Senate Nominating committee until 31 August 2020:

Dr Peter Arthur
Dr Jan Cioe
Dr Jannik Eikenaar
Dr Jason Loepky
Dean Wisdom Tettey.

A nomination has also been received for Ms Emily Lewis as a student senator on the Committee to serve until 31 March 2018. There is a further student vacancy on the Committee, and this memorandum serves as a renewed call for that vacancy. Nominations are due 13 October 2017.



OKANAGAN SENATE

MINUTES OF 18 May 2017

DRAFT

Present: Dr S. Ono (Chair), Dr K. Ross (Secretary), Mr A. Aghshahi, Ms L. Allan, Dr P. Barker, Dr L. Berg, Ms H. Berringer, Dr D. Buszard, Mr M. Campbell, Dr R. Campbell, Dr D. Carter, Ms C. Comben, Ms K. DesRoches, Dr R. Eggleston, Dr M. Evans, Dean B. Frank, Dean M. Grant, Dr D. Keyes, Dr C. Labun, Dr R. Lalonde, Dr R. Lawrence, Dr S. Lawrence, Dr M. Legault, Ms E. Lewis, Dr Y. Lucet, Mr Dr C. Mathieson, J. McEwan,, Dr S. McNeil, Ms K. Morgan, Dr S. O’Leary, Dean R. Sugden, Dean W. Tettey, Ms J. Tom, Ms J. Vinek, Dr G. Wetterstand,

Regrets: Ms L. Allan, Dr P. Arthur, Dean B. Binsted, Dr J. Corbett, Mr I. Cull, Chancellor L. Gordon, Ms G. Hardy-Legault, Dr J. Jakobi, Dr J. Johnson, Mr D. Kandie, Mr K. Lee, Ms K. Lu, Ms M. Ly, Ms B. MacKenzie-Dale, Dr V. Magnat, Dean M. Parlange, Dr F. Pena, Dr R. Sadiq, Dr J. Stites Mor, Ms H. Tjioe, Dr D. Walker, Dr P. Wylie.

Clerk: Mr C. Eaton

Call to Order

President Ono called the meeting to order at 3:31pm.

Senate Membership

NEW MEMBER

The Registrar welcomed Ms Kelsey DesRoches, Student Representative At-Large, to fill a vacancy until 31 March 2018 and thereafter until replaced.

NOMINATING COMMITTEE

The Registrar issued a renewed call for two (2) students to serve on the Senate Nominating Committee. Nominations were due 15 September 2017.

Minutes of the Previous Meeting

Rehan Sadiq
Robert Lalonde

}

*That the Minutes of the Meeting of 27 April 2017
be adopted as corrected.*

*Correction: the title of the Faculty of Arts and
Sciences.*

Approved

Business Arising from the Minutes

The Acting Secretary drew Senate's attention to the recent correspondence received by many senators from Senator Wylie regarding points of order and his own reply that was copied to the Senate for its information.

Remarks from the Chair

The President announced the appointment of Dr Andrew Szeri as Provost and Vice-President Academic for the Vancouver campus effective 1 July 2017. We're pleased to have identified a leading candidate from a strong pool of candidates.

Secondly, Dr Ono noted that a search was being undertaken for a Vice-President Research & Innovation. He hoped that the present list of 7- semi-finalists would be narrowed down shortly and that a candidate would accept in time for the next academic year.

Thirdly, Dr Ono reminded Senate that Lisa Castle has announced her resignation as Vice-President, Human Resources, and a search committee is being formed to find her successor by the next calendar year.

Dr Ono stated that the first phase of the strategic plan development – engagement – has been completed. Around 7500 submissions, some very detailed, were made to the University, which have been grouped into 8 potential areas of focus. The day prior to this meeting of Senate, an executive and decanal retreat was held, and task forces are being formed to focus on focus areas to meet over the summer. The President committed to bringing that work back to the Senate in the fall.

The President advised Senate of his recent travels to Asia and the signing of a trilateral agreement of cooperation between UBC, the University of Tokyo, and the Max Planck Society of Germany.

Finally, Dr Ono advised that the American Academy of Arts & Sciences has extended an invitation to UBC to be an institutional affiliate. The President characterized this as a significant invitation given their highly developed program in the humanities and sciences.

Remarks from the Deputy Vice-Chancellor

Dr Deborah Buszard informed Senate of Bryce Traister having been appointed as Dean of the Faculty of Creative & Critical Studies. She expressed her thanks to Robert Eggleston for serving as Acting Dean of the Faculty for the past two years.

The Deputy Vice-Chancellor noted the successful Teaching & Learning conference and awards ceremony on the Okanagan campus.

Candidates for Degrees

Kristen Morgan
Robert Lalonde

}

That the candidates for degrees, as recommended by the faculties and the College of Graduate Studies, be granted the degrees for which there were recommended, effective June 2017, and that a committee composed of the registrar, the appropriate Dean(s) or their appointed designates, and the Chair of the Okanagan Senate, be empowered to make any necessary adjustments.

Approved

Academic Building & Resources Committee

The Chair of the Committee, Dr Daniel Keyes, presented.

ANNUAL REPORT

Senator Keyes presented his committee's annual report as distributed.

Senator Evans asked why this was a sub-Committee rather than a committee..

Senator Keyes explained the relationship between the Council and its budget Sub-committees.

The President noted that he recently attended a sub-committee meeting at Vancouver and would do the same at the Okanagan if the sub-committee felt this would assist in its work.

Senator Keyes suggested that a joint meeting with the President and Vancouver would likely be the most productive use of time.

Academic Policy Committee

The Chair of the Committee, Dr Miriam Grant, presented.

MASTER OF ENGINEERING LEADERSHIP

Miriam Grant
Catherine Comben

}

That Senate approve and recommend to the Board of Governors that the Master of Engineering Leadership program in Resource Engineering Management (MEL REM) be administered by the Faculty of Applied Science and outside of the College of Graduate Studies.

of Students in the Admissions chapter of the Calendar, effective for admission to the 2017 Summer Session and thereafter.

Senator Lalonde asked for confirmation that steps forwards students wouldn't be affected.

The Registrar advised that they were registered as Access Studies students and thus this change would have no effect.

Approved

MASTER OF SOCIAL WORK ADMISSION REQUIREMENTS

Marianne Legault }
Miriam Grant } *That Senate approve changes to admission requirements for applicants to the Master of Social Work program, effective for admission to the 2018 Summer Session and thereafter.*

Dr Legault explained that most of the proposed changes were editorial in nature; however, one moved the criminal record check to admission requirements from the program requirements; another adjusts the language proficiency test score to be slightly higher than those basic ones for the College of Graduate Studies.

A senator asked for a rationale for the English language requirement being made stricter.

With the permission of Senate, the Director of Social Work advised that their program focused on clinical environment was different from most others and client understanding was important in that field. Thus, a greater ability to communicate in the English language was required.

Approved

RECONSIDERATION

Marianne Legault }
Cynthia Mathieson } *That Senate receive the report on "International Undergraduate Student Admission - Reconsideration of the May 1996 Senate Resolution";*

That the May 1996 Admission Policy for International Students be rescinded;

That the revised Principles of Effective

Undergraduate Admission to UBC be approved;

That international students not displace Canadian citizens and permanent residents for admission to the University;

That international students be admitted to undergraduate programs using criteria and procedures which ensure, at a minimum, international student quality comparable to that of domestic students; and

That enrolment targets presented by Faculties and Schools to Senate for approval include specific targets for the number of international students proposed for admission to each Faculty and School for the following academic session.

Senator Evans asked if all programs were currently in compliance with the existing policy.

Senator Legault replied that the Faculty of Management was currently not in compliance.

Senator Lalonde asked how “comparable” would be assessed between domestic and international students.

Dr Lasserre said that a sub-committee was being established to determine what comparable means and to ensure we are in compliance.

With permission of Senate, Mr Andrew Arida, Associate Registrar for Undergraduate Admissions, spoke, saying that they tried to equate grades across school system to achieve targets.

Approved

ANNUAL REPORT

Dr Legault brought Senate’s attention to the three areas under which the Senate Admissions & Awards Committee had acted under delegated authority from Senate:

APPEALS ON APPLICATIONS FOR ADMISSION, READMISSION AND TRANSFER TO PROGRAMS

Pursuant to section 37(1) (b) of the *University Act*, the Okanagan Senate has delegated to the Admissions and Awards Committee the authority to hear final appeals on applications for admission and readmission to the University. In compliance with the *Rules and Procedures of the Okanagan Senate*, the Committee herein reports on its decisions.

Between May 1, 2016 and April 30, 2017, the Admissions and Awards Committee heard 17 student appeals for admission to a degree program (compared to 18 in 2015/16, 11 in 2014/15, 12 in 2013/14, 13 in 2012/13, 14 in 2011/12 and 17 in 2010/11). Appeals can be allowed (and the applicant admitted) or dismissed. Of the appeals heard by the Committee, 5 were allowed and 12 were dismissed.

NON-SUBSTANTIVE OR EDITORIAL CHANGES TO EXISTING ADMISSION REQUIREMENTS

In January 2016, Senate delegated to the Committee final right of approval over non-substantive and editorial changes to existing admission requirements. From May 1, 2016 until April 30, 2017 the Admissions and Awards Committee has approved no proposals under delegated authority.

STUDENT MOBILITY AGREEMENTS APPROVED UNDER COUNCIL OF SENATES POLICY C-2: AFFILIATIONS WITH OTHER INSTITUTIONS OF LEARNING

Under Policy C-2: *Affiliations with Other Institutions of Learning*, the Council of Senates has delegated to the Admissions and Awards Committee the authority to approve on its behalf, terms of student mobility agreements for students going to or coming from UBC Okanagan programs. In 2016-2017, the Admissions and Awards Committee has approved student mobility agreements with the following institutions:

- Delft University of Technology
- Chongqing University
- Chongqing Normal University
- Southwest University of Political Science and Law
- Sichuan International Studies University

Agenda Committee

The Chair of the Senate Agenda Committee, Dr Daniel Keyes, presented.

SECTION 37 RULE CHANGE

Daniel Keyes
Catherine Comben

} *That the Rules and Procedures of Senate be amended to add the following new section and that subsequent sections of the Rules and Procedures of Senate and any referential section numbers be renumbered accordingly, effective 1 October 2017:*

37. All Senate committees shall elect a chair and a vice-chair from amongst their members who are senators at least triennially.

Approved

SECTION 38 RULE CHANGE

Daniel Keyes
Deborah Buszard

} *That the Rules and Procedures of Senate be amended to add the following new section and that subsequent sections of the Rules and Procedures of Senate and any referential section numbers be renumbered accordingly, effective 1 October 2017:*

38. Except for the Senate Agenda Committee and those committees established to ensure representation on the Council of Senates, no senator shall chair more than one standing committee of Senate.

Approved

SECTION 39 RULE CHANGE

Daniel Keyes
Robert Lalonde

} *That the Rules and Procedures of Senate be amended to add the following new section and that subsequent sections of the Rules and Procedures of Senate and any referential section numbers be renumbered accordingly, effective 1 October 2017:*

39. No Senator shall serve as chair of a standing committee of Senate for more than six (6) consecutive years.

Senator Campbell asked for the rationale for this change.

Senator Keyes said that they received a suggestion from the Provost for this change as a way of ensuring renewal and mobility.

Senator Lalonde noted that chair recruitment was already an issue.

Senator Mathieson said that if succession planning was a problem, we needed to ensure that people find these leadership opportunities are open and attractive to people.

Senator Campbell said that he was in favour of a succession process but this would be the only position on Senate that is term limited. This would be a rule that impacts upon only one senator on that time. He noted that having been pressed into service in the past and that there was not

often demand to some chairships. He further suggested that experience is needed in some roles that would be lost if this proposal was approved. .

Dean Tettey said that at the Nominating Committee was trying to find a balance between experience and infusing committees with fresh ideas and creating opportunities. Positions being tied to people for too long creates a disincentive for people to get involved.

Senator Berg noted that he was leaving Senate because he didn't have any opportunities on committees that interested him.

Principal Buszard noted that leadership roles on campus all have terms and this is considered important for renewal and progression.

Senator S. Lawrence suggested that this rule change could be liberating. People become associated with positions at some place. No one else has institutional memory.

Senator Legault noted that she became a committee chair six months after joining the committee due to health issues for the previous chair.

Senator Vinek spoke in favour of the change so long as there was appropriate support and guidance for chairs.

Senator McNeil asked if it would apply retroactively.

The Acting Secretary advised that past service would count for next triennium.

Approved

Standing & Discipline Committee

ANNUAL REPORT

The Chair of the Appeals Committee, Robert Campbell, presented.

As set out in his written report, he noted no academic misconduct appeals, 1 non-academic, and 3 standing appeals in the past 12 months.

Curriculum Committee

Senator Sean Lawrence spoke on behalf of Dr Peter Arthur, Chair of the Senate Curriculum Committee.

MAY CURRICULUM REPORT

See Appendix A: Curriculum Report

Sean Lawrence
Cynthia Mathieson

}

That Senate approve and recommend to the Board of Governors for approval four new courses brought forward from the Faculty of Arts and Sciences, and one new course, one new program and one discontinued program brought forward from the Faculty of Creative and Critical Studies.

Approved

Learning & Research Committee

Senator Catherine Comben spoke on behalf of Dr Peter Arthur, Chair of the Senate Learning & Research Committee.

EMERITUS REPORT

See Appendix B: Emeritus Report

Catherine Comben
Cynthia Mathieson

}

That the attached list of individuals for emeritus status be approved and that, pursuant to section 9(2) of the University Act, that they be added to the Roll of Convocation.

Senator Berg asked if there was a merit requirement for emeritus appointments.

The Acting Secretary, Mr Eaton, said no, it was a numerical calculation of age plus years of service equaling 70 or greater.

Senator Tettey asked if we would be open to reconsidering the idea of having merit as a criteria.

Dr Mathieson noted this having been considered in the past but the policy not being changed.

Senator Berg said that emeritus status should mean something more than just passing of time.

Approved

Nominating Committee

COMMITTEE ASSIGNMENTS

Daniel Keyes
Marianne Legault

}

That Mr Arash Aghshahi, Ms Kelsey DesRoches, and Ms Megan Harper be appointed to the Academic Policy Committee until 31 March 2018 and thereafter until replaced;

That Mr Daniel Kandie and Mr Kyle Lee be appointed to the Admissions & Awards Committee until 31 March 2018 and thereafter until replaced;

That Ms Emily Lewis and Ms Kelly Lu be appointed to the Agenda Committee until 31 March 2018 and thereafter until replaced;

That Ms May Ly, Ms Brittini MacKenzie-Dale, and Ms Kristen Morgan be appointed to the Appeals on Standing & Discipline Committee until 31 March 2018 and thereafter until replaced;

That Ms Hillary Tjioe and Ms Janessa Tom be appointed to the Curriculum Committee until 31 March 2018 and thereafter until replaced;

That Mr Arash Aghshahi and Ms Megan Harper be appointed to the Learning & Research Committee until 31 March 2018 and thereafter until replaced;

That Ms Kelsey DesRoches and Mr Daniel Kandie be appointed to the Council Budget Committee until 31 March 2018 and thereafter until replaced;

That Mr Kyle Lee be appointed to the Council Elections Committee until 31 March 2018 and thereafter until replaced;

That Ms Emily Lewis be appointed to the Council of Senates Representative Committee Five until 31 March 2018 and thereafter until replaced; and

That Ms Kelly Lu and Ms May Ly be elected to the Council of Senates.

Approved

VICE-CHAIR OF SENATE

Daniel Keyes
Wisdom Tettey

}

That Dr Cynthia Mathieson be elected Vice-Chair of Senate from 19 May 2017 to 31 August 2017 and thereafter until replaced.

Approved

TRIENNIAL COMMITTEE CHANGES

Daniel Keyes
Cynthia Mathieson

}

That Senate amend the quorum for the Senate Admissions and Awards Committee as follows: 6 voting members, except when hearing appeals, where 3 voting members shall constitute a quorum; and

That Senate amend the quorum for the Senate Committee on Appeals of Standing & Discipline as follows: 3 voting members, at least one of whom must be a faculty member, and one of whom must be a student.

VICE-PRESIDENT HUMAN RESOURCES

Daniel Keyes
Catherine Comben

}

That Senate appoint Dr Gordon Lovegrove to a President's Advisory Committee for the Selection of a Vice-President Human Resources.

Approved

Reports from the Provost

REVIEWS OF ACADEMIC UNITS

The Provost advised that in the 2015-2016 academic year, reviews were undertaken of the School of Engineering, the College of Graduate Studies. In accordance with Senate policy, copies of both have been filed with the Secretary for review.

Senator Lalonde asked what effect review recommendations had on units

Senator Mathieson said that we did monitor how those recommendations were implemented and concerns identified were addressed.

ANNUAL REPORT ON INSTITUTES

Vice-Principal Research Philip Barker spoke to this item.

Dr Barker provided the Senate with annual reports on the Institute for Community Engaged Research (ICER), the Institute for Healthy Living and Chronic Disease Prevention (IHLCDP), the Okanagan Institute for Biodiversity, Resilience, and Ecosystem Services (BRAES), and the Regional Socio-Economic Development Institute of Canada (RSEDIC)

Senator Berg asked how the existing and new institutes work with the governance structure set out in Policy 0-5.

Senator Barker replied that we will be looking at revisions to that policy over that next year, in particular around reporting.

Other Business

The Senate cast a deciding vote and declared that Dr Barbara Marcolin was elected as Senator from Management from 1 September 2017 to 31 August 2017 under Section 16 (3) (a) of the *University Act*.

Adjournment

There being no further business, the meeting was adjourned at 5:12 pm.

Appendix A: Curriculum Report

FACULTY OF ARTS AND SCIENCES

GEOG 318 (3) Rural Geographies (new course)
MATH 462 (3) Derivative-Free Optimization
MATH 562 (3) Derivative-Free Optimization (new course)
MATH 510 (3) General Topology (new course)

FACULTY OF CREATIVE AND CRITICAL STUDIES

ENGL 458 (3) Canadian Environmental Writing (new course)
BA Minor in Theatre (new program)
BFA Minor in Interdisciplinary Performance (discontinued program)

Appendix B: Emeritus Report

Ding, Yijiang	Assoc Professor (tenure)	Faculty of Arts & Sciences
Dods, R Robin	Assoc Professor (tenure)	Faculty of Arts & Sciences
French, Diana	Assoc Professor (tenure)	Faculty of Arts & Sciences
Gattrell, Janice	General Librarian (confirmed)	Provost&VPncplAcadm
Peacock, Sandra	Assoc Professor (tenure)	Faculty of Arts & Sciences
Pearson, Gary	Assoc Professor (tenure)	Fac.of Creat&Crit.Studies
Russell, Peter	Assoc Professor (tenure)	Faculty of Arts & Sciences
Scarff, Carol	Assoc Professor (tenure)	Faculty of Education
Stuart, Francis Ian	Professor (tenure)	Faculty of Management
Vaisius, Allan	Assoc Professor (tenure)	Faculty of Arts & Sciences



Memorandum

Date 18 September 2017

To UBC Okanagan Senate

From Deborah Buszard, Deputy Vice-Chancellor & Principal

Subject Deputy Vice-Chancellor & Principal's Activity Report

The following Deputy Vice-Chancellor & Principal's activity report summarizes the externally focused meetings and events that Professor Deborah Buszard attended from January 1st to August 31st, 2017.

Record of Deputy Vice Chancellor & Principal's Activities

Period of: January 1st, 2017 - August 30th, 2017

External Group

03-Jan-17	Mike Watson, Principal, and David Oliver - Wazuku
04-Jan-17	Keith & Martin Cronin, Helios Global Technologies
05-Jan-17	Mark & Angela Betteridge
10-Jan-17	Caleb Chan, Owner, Burrard Group International
11-Jan-17	Lyll Knott, Clark Wilson LLP
16-Jan-17	Colin Pritchard, The Colin & Lois Pritchard Foundation
18-Jan-17	Ben Stewart, Quail's Gate Winery
19-Jan-17	External Community Advisory Council (ECAC)
23-Jan-17	Jim Hamilton, President, Okanagan College
27-Jan-17	Brenda & Monty Tuck, Alumni
31-Jan-17	Brad Dahl, Bardel Entertainment
01-Feb-17	Jim Hamilton, President, Okanagan College
06-Feb-17	Camille & David Saltman
09-Feb-17	Claire Simpkins, Tekara Organizational Effectiveness Inc.
20-Feb-17	Okanagan College (Jim Hamilton, I Campbell, Charlotte Kushner, Andrew Hay)
27-Feb-17	Senior Economist, Emerging Technologies, ISED and Frank Defalco, Manager, Canada Makes, and National Communications, Canadian Manufacturers & Exporters
01-Mar-17	Robin Ciceri, President, Research Universities Council of BC
01-Mar-17	Peter Meekieson
08-Mar-17	Lyll Knott and team, Clark Wilson LLP (Scott Lamb, Roy Nieuwenburg, Geoff White, Lyll Knott)
09-Mar-17	Lyll Knott and team, Clark Wilson LLP (Scott Lamb, Roy Nieuwenburg, Geoff White, Lyll Knott)
10-Mar-17	Sally Greenwood, VP, Communications & Education, Genome BC
10-Mar-17	Senator Ross Fitzpatrick, and wife, Linda
23-Mar-17	Camille Salman, Managing Director, RE Search & Design
31-Mar-17	Burrard Development (Jason Wexler, VP, Development)
02-Apr-17	Genome BC Advisory Council
07-Apr-17	Daniel Cook, Student Parent
03-May-17	Tracy Medve, President, KF Aerospace
04-May-17	Brent Cameron, Board Chair, Boyden Canada
04-May-17	Bob Bonnell, Retired Professor, McGill University, Bioresource Eng.
10-May-17	Doug Oworm, Former UBC Okanagan DVC (retired)
12-May-17	Jim Hamilton, President, Okanagan College
19-May-17	Alexandra Babbel, Director, Opera Kelowna
25-May-17	External Community Advisory Council (ECAC)
07-Jun-17	Charlene Krepiakevich, President, Easter Seals BC/Yukon
12-Jun-17	Ted Callahan, Callahan Property Group
12-Jun-17	Malcolm Metcalfe, CTO and Founder, Enbala Power Networks
14-Jun-17	Owen Cameron, Founder & CEO, Candidate Cloud Inc.

15-Jun-17	Donald Lee, Executive VP, Burrard International and Golf BC, Dan Matheson, GM, Okanagan Golf Club, Rita Rennie, Director of Marketing, GolfBC Group, Peter Hopley, GM, Gallager's Canyon, Andy Hedley, VP Operations, GolfBC
19-Jun-17	Jim Quick, President, AIAC
19-Jun-17	Peter George, CEO and Steve Archer, VP, Avcorp
19-Jun-17	Jaques Flour, Lauak Group
19-Jun-17	Philippe Hazane, Executive Director, MEDES
19-Jun-17	Tsutomu Hori Avcorp, and Matt Fuji, Avcorp and Toray Industries
04-Jul-17	Brent Cameron, Board Chair, Boyden Canada
10-Jul-17	Peter Comrie, Full Spectrum Leadership, and Todd Patterson, President, IDL Projects, Charles Sanders, President, JV Driver
13-Jul-17	Dr. Duncan Goheen, Founder and CEO, Sun Financial Corp.
21-Aug-17	Shelina Esmail, PFM Search Consultant
21-Aug-17	Tracy Medve, President, KF Aerospace
21-Aug-17	Laurel Douglas, CEO, Women's Enterprise Centre
23-Aug-17	Inga Wheeler, Associate Registrar, Okanagan College
24-Aug-17	Renee Wasyluk, CEO, Troika Developments

Government

12-Jan-17	Mayor Andrew Jakubeit
13-Jan-17	Mohini Singh, Councillor, Kelowna
19-Jan-17	Colin Basran, Mayor, Kelowna
15-Feb-17	Nigel Whittaker, Canadian Forces
17-Feb-17	Stephen Fuhr, MP, Kelowna-Lake Country
27-Feb-17	Shaun Govender, Special Assistant, Regional Economic Development, Office of the Minister of Innovation, Science and Economic Development
27-Feb-17	Iain Christie, Executive VP, Aerospace Industries Assoc. of Canada (AIAC)
27-Feb-17	John MacInnis, A/Director, Air Team, Industrial & Technological Benefits Innovation, Science and Economic Development Canada

01-Mar-17	David Morel, ADM, and Kevin Butterworth, Exec. Director, Technology, Innovation and Citizens' Services, BC Gov
01-Mar-17	Jeff Vasey, ADM, & Tony Loughran, Exec Director, Research Universities & Health Programs, BC Gov
06-Mar-17	Canada's Organizing Committee for Paris Air Show, Innovation, Science and Economic Development's Aerospace, Defence and Marine Branch

07-Apr-17	Grand Opening of the Okanagan Centre for Innovation (Stephen Fuhr, MP, Kelowna-Lake Country, Amrik Virk, Minister of Technology, Innovation and Citizens' Services) Gov BC & Gov CA
24-May-17	Fabien Agnes, Science & Higher Education Attache, Consulate of France
24-May-17	Stephen Fuhr, MP, Kelowna-Lake Country
31-May-17	Nigel Whittaker, Regional Liaison Officer Pacific, Canadian Forces Liaison Council, Canadian Forces
19-Jun-17	Ian Stewart, President, NRC and Jerzy Komorowski, GM, Aerospace

19-Jun-17	Barbara Motzney, Executive Officer to DM, Jones Andrew Fraser and Acting Manager, Peter Hoek
10-Jul-17	Norm Letnick, MP, Kelowna-Lake Country
17-Aug-17	Emmanuel Ackon, Senior Scientist, United Nations Environmental Programs (UNEP)
17-Aug-17	Western Economic Diversification Canada (WD) Funding Announcement - Okanagan Commons Field (Stephen Fuhr, MP, Lake-Country, Hon. Carla Qualtrough, Minister of Sport and Persons with Disabilities)
18-Aug-17	Minister Melanie Mark, Advanced Education, Skills and Training - Visit to UBCO
23-Aug-17	Mayor Akbal Mund, Vernon
23-Aug-17	Mayor James Baker, Lake Country
24-Aug-17	Mayor Colin Basran, Kelowna

Travel

27-Feb-17	Ottawa - Government meetings
01-Mar-17	Victoria/Vancouver - Government meetings and Canada West Foundation event
17-Jun-17	Paris, France - Meetings with industry leaders and Government

Speeches / Events

11-Jan-17	Canadian Club Luncheon (SJO speaking), guest of Clark Wilson LLP
25-Jan-17	Wilden Living Lab Official Launch
26-Jan-17	Joint Presentation with Jim Hamilton at Vernon Chamber of Commerce Event
22-Feb-17	UBCO Presentation to Economic Commission Board, RDCO
24-Feb-17	Kelowna Chamber of Commerce event - Budget Recap with Premier Clark
01-Mar-17	Canada West Foundation Family & Friends Dinner
02-Mar-17	WestVAC/West VPR Conference
10-Mar-17	Celebrate Research Awards
10-May-17	City of Kelowna Civic and Community Awards
13-Mar-17	Board of Trade luncheon with Hon. Navdeep Bains, Minister of Innovation, Science and Economic Development, Gov of Canada
13-Mar-17	BC Tech Summit
23-Mar-17	Walley Lightbody, Catherine Dauvergue, Kelowna Bar (law) Reception
29-Mar-17	Homelessness Tool Launch, Kelowna Regional Library
30-Mar-17	Westbank First Nations and Economic Development Conference
17-May-17	Pinnacle Women's Leadership Series
18-May-17	Aboriginal Education Council
17-Aug-17	Innovation Centre Grand Opening Celebration
24-Aug-17	Corbishley Social Event (Doug and Diane Corbishley)

Student Events / Meetings

27-Jan-17	Undergraduate Scholars Reception
30-Jan-17	Upper Year Collegium Event
08-Mar-17	3MT Campus Finals (3 minute thesis)
09-Mar-17	UBC Okanagan Student Union Executive (UBCSUO)
09-Mar-17	Blake Edwards, UBSCSUO President

29-Mar-17	Okanagan WISE mentoring year-end Celebration
04-Apr-17	UBC Okanagan Student Union Executive (UBCSUO)
05-Apr-17	All Candidates Forum
05-Apr-17	Capstone Showcase Engineering Students Event
04-Apr-17	Engineering Hovercraft Competition
23-Mar-17	Hassan Iqbal & Ms. Sumayia, Muslim Student Association
31-May-17	Erkki Annala, President, Enactus
28-Jun-17	Trophy Ewila, President UBCSUO
28-Jun-17	UBCSUO Executive meeting with DVC

Media Interviews



To: Senate
From: Academic Policy Committee
Date: 21 June 2017

Following a referral made at the April 27th, 2017 meeting of the Okanagan Senate, the attached motion was considered by the Senate Academic Policy Committee. The Academic Policy Committee met to discuss this matter on May 2nd, May 25th, and June 21st of 2017. To support its discussions, the Committee also reviewed the minutes of the Okanagan Faculty of Education Faculty Council meetings from the departure of Dean Lynn Bosetti in January 2014 to the appointment of Dean Blye Frank in January 2017. The Committee is thankful to the Faculty of Education for quickly and fully responding to this request so that we were able to have this information for our June meeting.

Upon review of the submitted motion, the Committee identified the following issues. With regard to each of the issues set out below, the Committee was able to reach a consensus in their opinion, a summary of which is provided.

Issue 1: Whether the establishment of a Senate Ad Hoc Committee would be appropriate for the consideration of the matters referenced in the motion.

The Academic Policy Committee consulted its Terms of Reference, which state that it is responsible for:

- Significant matters of academic policy and general academic regulations, if such matters are not explicitly covered by the terms of reference of another committee of Senate; and
- Proposals for the organization or re-organization of academic units.

Given that the matters concerned within the motion are within the purview of the Academic Policy Committee, the Committee felt it unnecessary to convene a Senate Ad Hoc Committee for this purpose.

Issue 2: Whether proper procedure for consultation and approval with Senate and its standing committees had been followed with regard to plans for the possible reorganization of the Faculty of Education.

The Senate and its Committees are not generally involved in proposals while they are still being developed at the Faculty level. The Committee understands that the details of any plans for the reorganization of the Faculty are still in development, and that a proposal will be forthcoming in the 2017/18 academic year. Therefore, at this time the Committee believes that further involvement of Senate and its Committees before the faculty has developed a recommendation would be premature.



Issue 3: Whether any infringement of Joint Senate and Board Policy #21 – Appointment of Deans and Principals, or Board Policies #22 and #23- Extension of Appointments of Deans had taken place.

Upon review of the policies in question, the Committee determined that the key issue in question is the fact that the Faculty of Education has had acting/interim Deans in place for over 24 months, whether this is in compliance with section 4.1 of Policy 23 as set out below:

4.1. Notwithstanding anything else in this Policy or anything in Policy #21, the President may designate in writing that an individual, including the incumbent, take on the role of Dean in a pro tem capacity where the incumbent's appointment has ended and a successor has not yet taken office; provided however, that:

4.1.1. any such designation normally shall not be for a period of more than 12 months; and

4.1.2. if successive designations are made, the aggregate length of the designations normally shall not exceed 24 months.

The Committee noted that the presence of the word “normally” in both subsections 4.1.1 and 4.1.2 may allow for the length of any temporary appointment to be longer than 12 months, and for successive temporary designations to exceed 24 months, should circumstances warrant.

Issue 4: Whether the circumstances during this period were sufficiently extraordinary to justify departure from the usual practice outlined in Policy as per the above.

The Committee believes that circumstances were unusual enough to meet this test. Normal circumstances would preclude there being conversations occurring about possible reorganization of the Faculty. Furthermore, the Bachelor of Education program was undergoing significant curriculum renewal that was also taking place during the period in question. The Committee concurs with the Provost that recruiting a new Dean under such circumstances would be neither prudent nor strategic.

In summary, the Senate Academic Policy Committee has determined that the acting and *pro tem.* appointments of Deans Binsted and Frank were appropriate and did not infringe upon the policies in question. The Committee looks forward to reviewing the detailed proposal setting out plans for the future of the Faculty of Education when it is submitted in due course.



Whereas:

1. UBCO Faculty of Education is a Faculty of UBC Okanagan campus, so constituted under the University Act;
2. It has been without a Dean since February 2014, over 3 years, in violation of Policies 21 and 23, and a series of Acting Deans have been appointed by University administrators;
3. It has had Head/Directors appointed by University administrators to look after Collective Agreement matters such as workload, tenure and promotion in the Faculty since 2014 without the administration following Policy 22 on the appointment of such Head/Directors;
4. Senate is the body with the power under the University Act to recommend to the Board the discontinuance of a Faculty;
5. University administrators have told the Faculty that it can no longer continue as a Faculty;
6. Discussions are in an advanced stage between administrators in Vancouver and the Okanagan with regard to the Faculty being discontinued and reconfigured as an Institute under the administration of the UBC Vancouver Faculty of Education;
7. To date, Senate or any of its Standing Committees has yet to be consulted on the possible discontinuance of the Faculty.

Be it so moved that:

Senate constitute an ad hoc committee to consider and report on these violations of Policies 21, 22 and 23 and recommend a process of consultation with Senate regarding discussion of options and alternatives that may or may not include a possible discontinuance of the Faculty of Education and/or processes regarding the appointment of a Dean and a Head/Director in keeping with Policies 21, 22 and 23. In the alternate, that the matters be referred to the Academic Policy Committee and/or any other relevant Senate committees for recommended actions.

Respectfully submitted,
Peter Wylie, Senator



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29 August 2017

To: Okanagan Senate

From: Admissions and Awards Committee

Re: Admissions Proposal – Revisions to the English Language Proficiency Tests and Programs

The Committee has reviewed and recommends to Senate for approval revisions to the list of acceptable English Language Proficiency Tests and Programs to meet undergraduate admission requirements.

All UBC applicants must satisfy English Language proficiency. Attendance at an English-language Canadian secondary school satisfies this requirement while other applicants are required to complete some form of English language proficiency testing to indicate their proficiency level. UBC accepts a selection of tests to satisfy the admissions requirement; the most common tests are IELTS and TOEFL.

As the Canadian English Language Proficiency Index Program (CELPPIP) is no longer offered, CELPIP should no longer be accepted and should be removed from list of accepted tests. Additionally, the Canadian Academic English Language assessment (CAEL) now offers a computer-based option. This option should be added to the list of accepted proficiency tests and the computer-based threshold should be aligned with the CAEL paper-based option threshold. Although CAEL is not a widely-used test, Undergraduate Admissions will be monitoring the performance of students accepted with the computer-based option to ensure the thresholds are set appropriately.

The following is recommended to Senate:

Motion: *That Senate approve changes to English Language admission standards for undergraduate applicants to the University, effective for admission to the 2018 Winter Session and thereafter.*

Respectfully submitted,

Dr. Marianne Legault
Chair, Admissions and Awards Committee



Admissions Proposal Form Okanagan Campus

<p>Faculty/School: Enrolment Services Dept./Unit: Undergraduate Admissions Faculty/School Approval Date: Effective Session: 2018W, for inclusion in the Calendar upon approval</p>	<p>Date: July 1, 2017 Contact Person: Michelle Davis Phone: 250.807.8835 Email: michelle.davis@ubc.ca</p>
<p>Type of Action: Revisions to the English Language Proficiency Tests and Programs table in the Academic Calendar.</p>	
<p>Rationale: The CELPIP – Academic English test is no longer being offered. The last valid tests that have been written have expired so we are now removing reference to it on our Calendar page.</p> <p>The CAEL test now has a new version. The Computer Edition of the test has some improvements but the fundamental content and scoring methodology remains unchanged. Much of this is described in the documents provided but this change is to signal the adoption of this new version of the test.</p> <p>The score recommendation is being provided by Paragon Testing at the moment but since they recommend the same score for both the previously offered paper-based test and the new computer edition, the Undergraduate Admissions Office feels that it would be appropriate to accept this recommendation, but to review the performance of these test presenters to see if any edits to the score cutoffs are required. Please note that at this time, CAEL is not a very common test that is presented to satisfy our English Language Admission Standard.</p>	
<p>Proposed Academic Calendar Entry: See below.</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/index.cfm?tree=2,19,1040,0</p> <p>Present Academic Calendar Entry: See below.</p>



Present Calendar Entry:

English Language Proficiency Tests and Programs

Unless otherwise stated, the scores below represent the minimum required on each part of the examination. Minimum scores must be achieved in a single sitting of the test (i.e., scores across multiple instances of a test may not be used to satisfy minimum component requirements). Tests taken more than two years prior to application for admission will not be considered.

	Test or Program	Minimum Competence Level Required for Undergraduate Admission	Minimum Competence Level Required for English Foundation Program EAP 103	Minimum Competence Level Required for English Foundation Program EAP 104	Minimum Competence Level Required for UBC Vantage College
CAE	Certificate in Advanced English ¹	B	B2	C	CEFR Level B2
CAEL	Canadian Academic English Language assessment	overall 70	overall 50	overall 60	overall 50
	With the speaking sub-test	60	N/A	N/A	40
CEL	UBC Certificate in English Language ²	600	400	500	400
CELPIP	Canadian English Language Proficiency Index Program³				
	CELPIT-A (Academic Reading and Writing)	4L	3L	3H	3L
	GELL (Listening)	4L	3L	3H	3L
	CELTOP (Speaking)	4L	3L	3H	3L
CPE	Certificate of Proficiency in English ¹	C	N/A	N/A	N/A



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IELTS	International English Language Testing System (Academic)	6.5, with no part less than 6.0	5.0, with no part less than 4.5	6.0, with no part less than 5.0	5.5, with a minimum 5.0 in Speaking and Listening, and minimum 5.5 in Reading and Writing
MELAB	Michigan English Language Assessment Battery With the MELAB Oral Interview	85, with a final score of 3 in the speaking test	72	78	70
OC EAP	Okanagan College English for Academic Purposes	Level 4 ^a	Level 3 ^a	Level 3 ^a	N/A
PTE	Pearson Test of English (Academic)	Overall Score: 65 Reading: 60 Listening: 60 Writing: 60 Speaking: 60	Overall Score: 34 N/A N/A N/A N/A	Overall Score: 50 N/A N/A N/A N/A	Overall Score: 48 Reading: 43 Listening: 43 Writing: 43 Speaking: 43
TOEFL	Test of English as a Foreign Language Either the paper-based test With the TWE (Test of Written English) Or the Internet-based test	550 4.0 Overall Score: 90 Reading: 22 Listening: 22 Writing: 21 Speaking: 21	N/A N/A Overall Score: 70 N/A N/A N/A N/A	N/A N/A Overall Score: 80 N/A N/A N/A N/A	N/A 3.0 Overall Score: 70 Reading: 16 Listening: 16 Writing: 16 Speaking: 16

¹ Administered by the University of Cambridge ESOL Examinations organization.

² From UBC's English Language Institute. See www.eli.ubc.ca/iep for further details.

³ ~~From Paragon Testing Enterprises. See www.paragontesting.ca for further details.~~

⁴ Level 4 requires completion of Okanagan College EAPD 040, EAPW 040, and EAPR 040. UBC requires a grade of 70% or higher in each course to satisfy the English Language Admission Standard.



* An average between 50% and 69% on all Level 3 courses is required.

* A minimum average of 70% on all Level 3 courses is required.

Proposed Calendar entry:

English Language Proficiency Tests and Programs

Unless otherwise stated, the scores below represent the minimum required on each part of the examination. Minimum scores must be achieved in a single sitting of the test (i.e., scores across multiple instances of a test may not be used to satisfy minimum component requirements). Tests taken more than two years prior to application for admission will not be considered.

	Test or Program	Minimum Competence Level Required for Undergraduate Admission	Minimum Competence Level Required for English Foundation Program EAP 103	Minimum Competence Level Required for English Foundation Program EAP 104	Minimum Competence Level Required for UBC Vantage College
CAE	Certificate in Advanced English ¹	B	B2	C	CEFR Level B2
CAEL	Canadian Academic English Language assessment (Computer edition and Paper-based)	overall 70	overall 50	overall 60	overall 50
	With the speaking sub-test	60	N/A	N/A	40
CEL	UBC Certificate in English Language ²	600	400	500	400
CPE	Certificate of Proficiency in English ¹	C	N/A	N/A	N/A
IELTS	International English Language Testing System (Academic)	6.5, with no part less than 6.0	5.0, with no part less than 4.5	6.0, with no part less than 5.0	5.5, with a minimum 5.0 in Speaking and Listening, and minimum 5.5 in Reading and Writing



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MELAB	Michigan English Language Assessment Battery With the MELAB Oral Interview	85, with a final score of 3 in the speaking test	72	78	70
OC EAP	Okanagan College English for Academic Purposes	Level 4 ³	Level 3 ⁴	Level 3 ⁵	N/A
PTE	Pearson Test of English (Academic)	Overall Score: 65 Reading: 60 Listening: 60 Writing: 60 Speaking: 60	Overall Score: 34 N/A N/A N/A N/A	Overall Score: 50 N/A N/A N/A N/A	Overall Score: 48 Reading: 43 Listening: 43 Writing: 43 Speaking: 43
TOEFL	Test of English as a Foreign Language Either the paper-based test With the TWE (Test of Written English) Or the Internet-based test	550 4.0 Overall Score: 90 Reading: 22 Listening: 22 Writing: 21 Speaking: 21	N/A N/A Overall Score: 70 N/A N/A N/A N/A	N/A N/A Overall Score: 80 N/A N/A N/A N/A	N/A 3.0 Overall Score: 70 Reading: 16 Listening: 16 Writing: 16 Speaking: 16

¹ Administered by the University of Cambridge ESOL Examinations organization.

² From UBC's English Language Institute. See www.eli.ubc.ca/iep for further details.

³ Level 4 requires completion of Okanagan College EAPD 040, EAPW 040, and EAPR 040. UBC requires a grade of 70% or higher in each course to satisfy the English Language Admission Standard.

⁴ An average between 50% and 69% on all Level 3 courses is required.

⁵ A minimum average of 70% on all Level 3 courses is required.



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29 August 2017

To: Okanagan Senate
From: Admissions and Awards Committee

Re: New and Revised Awards (approval)

- a) New award: Social Justice Bursary in the School of Social Work
- b) Revised award: Vicki Green Graduate Award

Previously-approved Awards with Changes in Method of Payment only:

- c) Canadian Institutes of Health Research (CIHR) Canada Graduate Scholarship Master's Award
- d) Canadian Institutes of Health Research (CIHR) Doctoral Award
- e) Canadian Institutes of Health Research (CIHR) Vanier Scholarship
- f) NSERC Canada Graduate Scholarship Master's Award
- g) NSERC Doctoral Award
- h) NSERC Vanier Scholarship
- i) SSHRC Canada Graduate Scholarship Master's Award
- j) SSHRC Doctoral Award
- k) SSHRC Vanier Scholarship
- l) CIHR Canada Graduate Scholarships – Michael Smith Foreign Study Supplement Award
- m) NSERC Canada Graduate Scholarships – Michael Smith Foreign Study Supplement Award
- n) SSHRC Canada Graduate Scholarships – Michael Smith Foreign Study Supplement Award

The Admissions and Awards Committee is pleased to recommend the following to Senate:

Motion: *That Senate accept the new and revised awards as listed and forward them to the Board of Governors for approval; and that a letter of thanks be sent to the donors.*

New Award:

a) Proposed Award Title: Social Justice Bursary in the School of Social Work

A \$1,000 bursary is offered to a graduate student in the School of Social work in the Faculty of Health and Social Development at the University of British Columbia, Okanagan campus. Preference is given to a student who is Aboriginal, a person with disability, and demonstrates an assessed financial need. (First Award available in 2017W)

Revised Award:

(Previously-approved awards with changes in terms or funding source):

b) Existing description (2012) Award Title: Vicki Green Graduate Award

A \$2,500 award has been endowed by Dr. Vicki Green, a member of the Faculty of Education at the University of British Columbia, Okanagan campus. The award is offered to a **full-time or part-time** graduate student in the Faculty of Education, Okanagan campus, studying issues in social, economic, ecological, environmental and/or political sustainability. Candidates for the award are selected based on how their research will implement contemplative, transformational, imaginative, or creative interdisciplinary understandings in sustainability for children, youth, or teachers. The award is made on the recommendation of a selection committee comprised of members of the Faculty of Education.

Amended Description:

A \$2,500 award has been endowed by Dr. Vicki Green, a member of the Faculty of Education at the University of British Columbia, Okanagan campus. The award is offered to a full-time or part-time graduate student in the Faculty of Education, Okanagan campus, studying issues in social, economic, ecological, environmental and/or political sustainability. Candidates for the award are selected based on how their research will implement contemplative, transformational, imaginative, or creative interdisciplinary understandings in sustainability for children, youth, or teachers. The award is made on the recommendation of a selection committee comprised of members of the Faculty of Education.

Rationale: Donor wishes to include part-time graduate students.

Previously-approved Awards with Changes in Method of Payment:

Rationale: Effective for the 2018 Summer Session, the method of administering payment for the following graduate awards will change from Payroll to the SISC. Currently most award payments are administered through the SISC so this change would align with current practice. *The award terms and funding sources are unchanged.* Large awards previously were administered through Payroll because the SISC was not capable of direct deposit to the recipient's bank account. The SISC is now capable of direct deposit. Changing the method of administering payment will better align with how other funding administered by the College of Graduate Studies is distributed. The Vancouver campus made this process change in 2015.

Effective Session: 2018 Summer

c) Canadian Institutes of Health Research (CIHR) Canada Graduate Scholarship Master's Award

The Canadian Institutes of Health Research (CIHR) offers funding to support Master's students undertaking health research. The awards are made on the recommendation of the College of Graduate Studies.

d) Canadian Institutes of Health Research (CIHR) Doctoral Award

The Canadian Institutes of Health Research (CIHR) offers funding to support doctoral students undertaking health research. Recipients are selected by the funding agency.

e) Canadian Institutes of Health Research (CIHR) Vanier Scholarship

The Canadian Institutes of Health Research (CIHR) offers funding to support doctoral students undertaking research into health research. Recipients are selected by the funding agency.

f) NSERC Canada Graduate Scholarship Master's Award

The Natural Sciences and Engineering Research Council (NSERC) offers funding to support Master's students undertaking research in natural sciences and engineering. The awards are made on the recommendation of the College of Graduate Studies.

g) NSERC Doctoral Award

The Natural Sciences and Engineering Research Council (NSERC) offers funding to support doctoral students undertaking research in natural sciences and engineering. Recipients are selected by the funding agency.

h) NSERC Vanier Scholarship

The Natural Sciences and Engineering Research Council (NSERC) offers funding to support doctoral students undertaking research in natural sciences and engineering. Recipients are selected by the funding agency.

i) SSHRC Canada Graduate Scholarship Master's Award

The Social Sciences and Humanities Research Council (SSHRC) offers funding to support Master's students undertaking research in social sciences and humanities. The awards are made on the recommendation of the College of Graduate Studies.

j) SSHRC Doctoral Award

The Social Sciences and Humanities Research Council (SSHRC) offers funding to support doctoral students undertaking research in social sciences and humanities. Recipients are selected by the funding agency.

k) SSHRC Vanier Scholarship

The Social Sciences and Humanities Research Council (SSHRC) offers funding to support doctoral students undertaking research in social sciences and humanities. Recipients are selected by the funding agency.

l) CIHR Canada Graduate Scholarships – Michael Smith Foreign Study Supplement Award

The Canadian Institutes of Health Research (CIHR) offers awards of up to \$6,000 to Canadian citizens or permanent residents who are recipients of Master's-level or doctoral-level CIHR Canada Graduate Scholarships (including Vanier Scholarships) and who undertake research studies at an eligible university or research institution outside Canada for a minimum of three months. Recipients are selected by the funding agency.

m) NSERC Canada Graduate Scholarships – Michael Smith Foreign Study Supplement Award

The Natural Sciences and Engineering Research Council (NSERC) offers awards of up to \$6,000 to Canadian citizens or permanent residents who are recipients of Master's-level or doctoral-level NSERC Canada Graduate Scholarships (including Vanier Scholarships) and who undertake research studies at an eligible university or research institution outside Canada for a minimum of three months. Recipients are selected by the funding agency.

n) SSHRC Canada Graduate Scholarships – Michael Smith Foreign Study Supplement Award

The Social Sciences and Humanities Research Council (SSHRC) offers awards of up to \$6,000 to Canadian citizens or permanent residents who are recipients of Master's-level or doctoral-level SSHRC Canada Graduate Scholarships (including Vanier Scholarships) and who undertake research studies at an eligible university or research institution outside Canada for a minimum of three months. Recipients are selected by the funding agency.

Respectfully submitted,

Dr. Marianne Legault
Chair, Admissions and Awards Committee



To: Senate
From: Senate Nominating Committee
Re: Committee Appointments
Date: 15 September 2017

The secretary has canvassed senators for committee preferences over the summer. The Senate Nominating Committee has reviewed the preferences expressed, and in consideration of those preferences, demographic and faculty balance, and experience. The Committee notes a vacancy on several committees for a convocation senator that will be filled once the new convocation senator has been elected. The Committee is also aware that several student committee adjustments are under discussion that it hopes to bring forward at the October meeting of Senate. Note that the Senate Agenda Committee is not listed as except for students, its membership is formed entirely of ex officio members. The Senate Nominating Committee is pleased to recommend to Senate:

That the following appointments be made to the standing committees of Senate, effective from 20 September 2017 to 31 August 2020 and thereafter until replaced:

Council of Senates Budget Sub-committee/Okanagan Senate Academic Building & Resources Committee (6 Faculty, 1 Convocation)

Arthur, Peter
Lalonde, Robert
Lawrence, Ramon
Marcolin, Barb
O'Leary, Stephen
Pena, Francisco

Vacancy

NB: Ms Kelsey DesRoches and Mr Daniel Kandie are already appointed to this committee as student members.

Academic Policy Committee (6 Faculty / Deans)

Cioe, Jan
Grant, Miriam
Jakobi, Jennifer
Johnson, James
McNeil, Stephen
Tetty, Wisdom



NB: Mr Arash Aghshahi, Ms Kelsey DesRoches, and Ms Megan Harper are already appointed to this committee as student members.

Admissions & Awards (4 Faculty / Deans, 1 Convocation)

Campbell, Myron
Ebl, Tamara
Jahangir, Hossain
Wetterstrand, Greg

Comben, Catherine

NB: Mr Daniel Kandie and Mr Kyle Lee are already appointed to this committee as student members. This committee also has representatives of each faculty and of the College of Graduate Studies as members ex officio.

Appeals (5 Faculty, 1 Convocation)

Alam, Shahria
Campbell, Myron
Campbell, Robert
Carter, Diana
Gustar, Jennifer

Vacancy

NB: Ms May Ly, Ms Brittni MacKenzie-Dale and Ms Kristen Morgan are already appointed to this committee as student members.

Curriculum (5 Faculty / Deans)

Arthur, Peter
Eikenaar, Jannik
Lawrence, Sean
Lucet, Yves
Reekie, Manuela

NB: Ms Hillary Tjioe and Ms Janessa Tom are already appointed to this committee as student members. This committee also has each faculty/college curriculum chair as members ex officio.

Learning & Research (5 Faculty / Deans, 1 Convocation)

Corbett, Jon
Hoorfar, Mina



Loeppky, Jason
Pena, Francisco
Roberts, Deborah
Wylie, Peter

Comben, Catherine

NB: Ms Megan Harper is already appointed to this committee as a student member.