



# OKANAGAN SENATE

## MINUTES OF 17 MAY 2018

### Attendance

**Present:** Dr S. Ono (Chair), Dr K. Ross (Secretary), Dr S. Alam, Mr U. Anyaoha, Dr P. Arthur, Dr P. Barker, Ms H. Berringer, Dr D. Buszard, Dr R. Campbell, Dr D. Carter, Mr Y. Chen, Dr J. Cioe, Dr J. Corbett, Ms T. Ebl, Dr J. Eikenaar, Ms L. Fraser, Dean M. Grant, Dr M. Hoorfar, Dr J. Hossain, Dr J. Jakobi, Dr R. Lawrence, Dr M. Legault, Dr Y. Lucet, Dr B. Marcolin, Dr C. Mathieson, Dr S. McNeil, Ms K. Morgan, Mr J. Naqvi, Dr S. O’Leary, Dean J. Olson, Dr F. Pena, Dr M. Reekie, Dr D. Roberts, Dr R. Sadiq, Dean R. Sugden, Dean B. Traister, Mr J. Traplin, Dr G. Wetterstrand.

**Regrets:** Mr M. Campbell, Ms C. Comben, Mr I. Cull, Dean *Pro Tem*. B. Frank, Mr L. Gordon, Dr J. Gustar, Ms M. Harper, Dr J. Johnson, Dr L. Lalonde, Dr S. Lawrence, Dr J. Loepky, Ms B. MacBean, Ms R. Snider, Mr V. Tamondong, Dean W. Tettey, Dr P. Wylie.

**Clerk:** Mr C. Eaton

### Call to Order

The Chair of the Senate, Dr Santa J. Ono called the meeting to order at 3:04 pm

### Senate Membership

The Registrar informed Senate of the resignation of Mr Calvin Jacob Cruz as a student member of Senate; a by-election will be called in the early fall to fill this seat.

The registrar further informed Senate that as a result of the call for nominations issued at the previous meeting nominations have been received for Mr Yeuting Chen and Mr Jackson Traplin. As there are two candidates for two positions they were acclaimed as elected to the Senate Nominating committee until 31 March 2019 and thereafter until replaced

### Minutes of 26 April 2018

Steve McNeil  
Peter Arthur

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*That the Minutes of the Meeting of 26 April 2018 be adopted as corrected:*

*Correction: Dr McNeil was present.*

Approved



## Remarks from the Chair

Dr Ono noted that this had been a significant year for UBC and its Okanagan campus. He highlighted the launch of the Blue & Gold Campaign, adoption of strategic plan, apology and opening of the Indian Residential School History and Dialogue Centre. At UBC Okanagan, The President advised that we have seen the highest ever number of students – 9,120 students registered, and for the first time since the inception of the campus, the government is allocating more funded seats here for domestic students. We will be growing by more than 150 seats, supporting the creation of a new degree program in Advanced Manufacturing Engineering, as well as a significant expansion of our computer science program. Dr Ono also noted that UBC signed the Interior University Research Coalition memorandum of understanding in the fall, and hosted the Prime Minister’s Town Hall back September with 2,500 people in attendance for the latter event.

In terms of campus development; Dr Ono noted that the \$35M Teaching and Learning Centre (The Commons) is currently being built and is on track to open before the start of the next academic year, and that work is on the way to create two new residence buildings. The Housing Commons and the Skeena Residence will total 440 new residence beds.

Dr Ono welcomed Dean James Olson of the Faculty of Applied Science to his first meeting of the Okanagan Senate, and also noted in the gallery the presence of Professor Carol Jaeger the Associate Dean Academic of the Faculty.

Senator Cioe asked what types of support were expected from the Blue and Gold campaign.

The President replied that thankfully a lot of it was not designated too specifically but some donors do have areas they wish to support. He suggested we need to consider in particular what proportions should be merit or need based.

Senator Cioe raised the issue due to the lack of funding for graduate students on the Okanagan Senate.

The President agreed that this needed to be an area of focus.

## Remarks from the Deputy Vice-Chancellor

Dr Buszard referred Senators to her distributed activities report for a summary of her activities over the spring. Additionally, she noted that earlier in the month UBC Okanagan held its Celebration of Learning week with many award winners and other forms of recognition for excellent teaching and learning. In particular she highlighted the first Killam teaching award made for the Okanagan campus awarded to Dr. Steve McNeil.



The Deputy Vice-Chancellor noted a number of senior administrators leaving the Okanagan campus this summer and expressed her thanks to all of them. In particular she paid tribute to Susan Crichton, Faculty of Education; Miriam Grant, outgoing Dean of Graduate Studies; Wisdom Tettey, outgoing Dean of Arts & Sciences; and, Cynthia Mathieson, outgoing Provost.

Finally, Dr Buszard updated senate on the search for a new Provost to succeed Dr Mathieson. A first round of interviews has been completed and the search committee would be moving on to a second round with a short-list of candidates

**Candidates for Degrees**

Miriam Grant  
Ramon Lawrence

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*That the candidates for degrees., as recommended by the faculties, be granted the degrees for which they were recommended, effective May 2018, and that a committee comprised of the Registrar, the dean of the relevant faculty, and the Chair of Senate be empowered to make any necessary adjustments.*

Approved

**Academic Building and Resources Committee**

The Chair of the Senate Academic Building and Resources Committee and the Council of Senates Budget Committee Okanagan Sub-Committee, Dr Ramon Lawrence, presented.

**ANNUAL REPORT**

Dr R. Lawrence outlined that his committee had two primary areas of responsibility: space and the budget.

**Budget**

- The Committee actively engaged with senior administration during the budget process and appreciates the level of consultation and collaboration.
- The Okanagan Budget reflects institutional priorities and is developed using driver-based metrics. The Committee has provided feedback on potential challenges and opportunities with the budget model.
- The Committee investigated issues in different funding levels per student at the Okanagan campus compared to Vancouver and how these funding differences are affecting student experience and performance. There are opportunities to improve system-wide UBC metrics by investing resources to minimize these differences.



**Academic Space**

- The Committee receives regular updates on campus planning and building activities.
- There is considerable excitement about the new Teaching and Learning Centre to help improve teaching space on campus. There remain challenges related to research and lab space especially related to growing programs in Engineering and Sciences.
- Accessibility to campus is improving especially with upcoming completion of John Hindle Drive

**Admission & Awards Committee**

Dr Marianne Lagault, Chair of the Senate Admissions & Awards Committee, presented.

**NEW AND REVISED AWARDS**

*See Appendix A: Awards Report*

**REVISIONS TO POLICY J-51 ADMISSION BASED ON INTERIM GRADES FOR APPLICANTS FOLLOWING CANADIAN EXTRA-PROVINCIAL CRITERIA**

**REVISIONS TO POLICY J-52 ADMISSION FOR SECONDARY SCHOOL APPLICANTS FOLLOWING THE BC/YUKON CURRICULUM**

**REVISIONS POLICY J-53 COURSE-SPECIFIC MINIMA FOR SECONDARY SCHOOL APPLICANTS**

**MASTER OF MANAGEMENT: CHANGES IN ADMISSION REQUIREMENTS**

**MASTER OF SOCIAL WORK: CHANGES IN ADMISSION REQUIREMENTS**

**MASTER OF SCIENCE IN COMPUTER SCIENCE: CHANGES IN ADMISSION REQUIREMENTS**

Marianne Legault  
Jan Cioe

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*That Senate accept the new and revised awards as listed and forward them to the Board of Governors for approval; and that a letter of thanks be sent to the donors;*

*That Senate approve Policy J-51.1: Admission Based on Interim Grades for Applicants following Canadian Extra-Provincial Criteria, effective for admission to the 2019 Winter Session;*

*That Senate approve revisions to the ‘Criteria for Including Secondary School Courses in an Admission Average,’ effective for admission to the 2019 Winter Session and thereafter;*



*That Senate approve Policy J-52.2: Admission for Secondary School Applicants Following the BC/Yukon Curriculum, effective for admission to the 2019 Winter Session;*

*That Senate approve Policy J-53.1: Course Specific Minima for Secondary School Applicants, effective for admission to the 2019 Winter Session and thereafter;*

*That Senate approve changes in admission for applicants to the Master of Management, effective for the 2018 Summer Session and thereafter;*

*That Senate approve changes in admission requirements for applicants to the Advanced One-Year Master of Social Work and the Foundational Two-Year Master of Social Work, effective for admission to the 2018 Winter Session and thereafter; and*

*That Senate approve changes in admission requirements for applicants to the Master of Science in Computer Science, effective for admission to the 2018 Winter Session and thereafter*

Approved

## **Appeals on Standing and Discipline Committee**

The Chair of the Committee, Dr Robert Campbell, presented.

### **ANNUAL REPORT**

Dr Campbell advised that as set out in their written report, in the past year the Committee had heard no appeals of academic misconduct, one appeal of non-academic misconduct (which was allowed), and one appeal of academic standing (which was dismissed).

## **Curriculum Committee**

### **MAY CURRICULUM REPORT**



See Appendix B: Curriculum Report

Peter Arthur  
James Olson

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*That Senate approve and recommend to the Board of Governors for approval four revised programs, four revised courses and three new courses brought forward by the Faculty of Arts and Sciences, one new course brought forward by the Faculty of Education, two new courses brought forward by the Faculty of Creative and Critical Studies and one new program and nineteen new courses brought forward by the Faculty of Applied Science.*

Approved

Senator Roberts expressed a concern with the variability in credit values for master-level theses.

*By general consent the motion as divided to consider the proposal for thesis credit values separately.*

Peter Arthur  
James Olson

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*That Senate approve and recommend to the Board of Governors for approval three new courses brought forward by the Faculty of Arts and Sciences, one new course brought forward by the Faculty of Education, two new courses brought forward by the Faculty of Creative and Critical Studies and one new program and nineteen new courses brought forward by the Faculty of Applied Science.*

Approved

Peter Arthur  
James Olson

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*That Senate approve and recommend to the Board of Governors for approval the revisions to thesis courses and programs for the Master of Science in Biochemistry and Microbiology, Biology, and Chemistry.*

Senator Roberts said that such a large variation in credit values for theses and this wasn't rational.



Dean Grant said that this was the norm for graduate programs.

Jan Cielo referenced the relative workloads across programs for theses and other courses.

Senator McNeil said that this was a function of UBC saying that a master’s degree was 30 credits. He suggested that this change wasn’t really to the thesis rather it was to the number of courses otherwise required. These were research intensive degrees and forcing them to take more courses diminished their degree.

Dr Buszard said we should consider the quality for theses not the credit weights. There are some disciplines and some universities with zero coursework and some with significant coursework

Approved

**Joint Report of the Admissions and Awards and Curriculum Committees**

The Chair of the Curriculum Committee, Dr Arthur, presented for the two committees.

**New Policy: O-127: Diploma Programs**

**New Policy: O-128: Academic Credit Certificate Programs**

Peter Arthur } *That Senate approve Policies O-127: Diploma Programs and O-128: Academic-Credit Certificate Programs, effective 17 May 2018.*  
Marianne Legault

Approved

**NEW PROGRAM: DOCTOR OF PHILOSOPHY IN KINESIOLOGY**

**REVISIONS TO INTERDISCIPLINARY GRADUATE STUDENTS PROGRAM THEMES**

*Appendix C: Ph.D. in Kinesiology and IGS Themes*

Peter Arthur } *That Senate approve the Ph.D. in Kinesiology program brought forward from the Faculty of Health and Social Development and the revised Interdisciplinary Graduate Studies (IGS) program and themes and related new courses brought*  
Marianne Legault



*forward from the Faculty of Arts and Sciences and the Faculty of Creative and Critical Studies.*

Approved

**Academic Policy Committee**

The Chair of the Senate Academic Policy Committee, Dr Jan Cioe, presented.

**REVISIONS TO ACADEMIC REGULATIONS: REQUIREMENTS TO RECEIVE A DEGREE OR DIPLOMA**

Jan Cioe Deborah Roberts	}	<i>That the Academic Calendar section, "Requirements to Receive a Degree or Diploma", be revised to include academic-credit certificates as set out in the attached form</i>
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Approved

**REVISIONS TO ACADEMIC REGULATIONS: SCHOOL OF SOCIAL WORK**

Jan Cioe Deborah Roberts	}	<i>That the revisions to the School of Social Work Academic and Program Regulations be approved as set out in the attached form.</i>
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Approved

**REVISIONS TO ACADEMIC REGULATIONS: COURSE WITHDRAWAL DATES**

Jan Cioe Tamara Ebl	}	<i>That the deadline to withdraw from a course and receive a W on the transcript is moved to the second week of November (Term 1) and the second week of March (Term 2) for the Winter Session, and that the date is equivalently delayed for two-term courses and courses held in the Summer Session, effective for the Winter Session of the 2018/19 academic year.</i>
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Senator Eikenaar asked if we could clarify the deadlines by linking them to instructional weeks.

*By general consent, the motion was amended to change the withdrawal date to a corresponding number of days from the first day of classes in each term.*

A senator asked if there had been progress on discussions on changing the withdrawal without penalty date.

The Registrar replied that we are creating a tuition refund policy that would give us more latitude there. By general consent, the motion was amended.

Approved as Amended

**Learning and Research Committee**

The Chair of the Senate Learning and Research Committee, Dr Deborah Roberts, presented.

**Emeritus Appointments**

Deborah Roberts }  
Deborah Buszard } *That the attached list of individuals for emeritus status be approved and that, pursuant to section 9(2) of the University Act, that they be added to the Roll of Convocation.*

Approved

**Nominating Committee**

**VICE CHAIR OF SENATE**

Jannik Eikenaar }  
Deborah Roberts } *That Dr Peter Arthur be elected Vice-Chair of Senate from 1 June 2018 to 31 August 2018 and thereafter until replaced.*

Approved

**STUDENT COMMITTEE ASSIGNMENTS**



Jannik Eikenaar  
Deborah Buszard

} *That Ms Brittany MacBean and Mr Jassim Naqvi be appointed to the Council Budget Committee (Academic Building and Resources Committee) until 31 March 2019 and thereafter until replaced, to replace Mr Daniel Kandie and Ms Kelly Lu;*

*That Ms Lois Fraser and Mr Venedict Tamondong be appointed to the Academic Policy Committee until 31 March 2019 and thereafter until replaced, to replace Ms Gillianne Hardy-Legault and Ms Kelsey DesRoches, and that the term of Ms Megan Harper be extended on the Committee until 31 March 2019 and thereafter until replaced;*

*That Mr Uchebba Anyaoha and Mr. Shao Yuan Chong be appointed to the Admission and Awards Committee until 31 March 2019 and thereafter until replaced, to replace Ms Kristen Morgan and Mr Kyle Lee;*

*That Ms Lois Fraser and Ms Yeuting Chen be appointed to the Agenda Committee until 31 March 2019 and thereafter until replaced, to replace Ms Emily Lewis and Ms Kelly Lu;*

*That Ms Rachelle Snider, Mr Jackson Traplin, and Mr. Jassim Naqvi be appointed to the Appeals on Standing and Discipline Committee until 31 March 2019 and thereafter until replaced, to replace Ms Gillianne Hardy-Legault, Ms Brittini MacKenzie-Dale and Ms Kristen Morgan;*

*That Ms Kristen Morgan and Mr Venedict Tamondong be appointed to the Curriculum Committee until 31 March 2019 and thereafter until replaced, to replace Mr Arash Aghshahi and Ms Hillary Tjioe;*

*That Ms Kristen Morgan and Ms Meghan Harper be appointed to the Learning and Research Committee until 31 March 2019 and thereafter until replaced, to replace Ms May Ly and Mr Kyle Lee; and*



*That Ms Megan Harper be appointed to the Council Elections Committee until 31 March 2019 and thereafter until replaced, to replace Ms Katarina Trapara.*

Approved

### **Adjournment**

Seeing no other business, the meeting was adjourned at 4:40 p.m.



## Appendix A: Awards Report

*New Award:*

### **Findlay Family Bursary in Engineering**

Bursaries totalling \$2,000 have been made available through an endowment established by the Findlay family for third-year students in the engineering program in the School of Engineering in the Faculty of Applied Science at the University of British Columbia, Okanagan campus. The bursaries are adjudicated by Enrolment Services. (First award available for the 2018 Winter Session)

*Previously approved award with changes in terms or funding source:*

### **River Timothy Sidley Memorial Award**

Amended Description:

A \$7,500 award is offered by the family and friends of River Timothy Sidley to a second, third, or fourth-year student in the Faculty of Arts and Sciences at the University of British Columbia, Okanagan campus. The award will be given to a student attending the Bamfield Marine Science Centre Fall Program who has demonstrated academic excellence. The award is made on the recommendation of the Faculty.

*Rationale: Donor and Faculty wish to include second year students.*



## Appendix B: Curriculum Report

### FACULTY OF ARTS AND SCIENCES

B.Sc. in Statistics Major (revised program)  
DATA 101 (3) Making Predictions with Data (new course)  
M.Sc. and Ph.D. in Biochemistry and Microbiology (revised program)  
M.Sc. and Ph.D. in Biology (revised program)  
M.Sc. and Ph.D. in Chemistry (revised program)  
BIOC 549 (21) M.Sc. Thesis (revised course credits)  
BIOL 599 (21) M.Sc. Thesis (revised course credits)  
CHEM 549 (23) M.Sc. Thesis (revised course credits)  
INDG 404 (3) Indigenous Peoples' United Nations and Global Issues (new course)  
COSC 210 (4) Software Construction (new course)  
MATH 160 (3) Mathematical Reasoning for Arts and Education (revised course)

### FACULTY OF EDUCATION

EDUC 160 (3) Mathematical Reasoning for Arts and Education (new course)

### FACULTY OF CREATIVE AND CRITICAL STUDIES

CULT 316 (3) Narrative Film Production (new course)  
CULT 317 (3) Digital Documentary Production (new course)

### FACULTY OF APPLIED SCIENCE

B.A.Sc. in Manufacturing Engineering (new program)  
MANF 230 (4) Manufacturing Engineering Laboratory (new course)  
MAN 270 (3) Production Systems Management I (new course)  
MANF 330 (6) Manufacturing Engineering Project I (new course)  
MANF 368 (3) Engineering Measurements and Instrumentation (new course)  
MANF 370 (3) Production Systems Management II (new course)  
MANF 386 (3) Industrial Automation (new course)  
MANF 430 (6) Manufacturing Capstone Design Project (new course)  
MANF 450 (3) Life Cycle Analysis and Sustainability (new course)  
MANF 455 (3) Factory Planning (new course)  
MANF 460 (3) Supply Chain Tactics and Strategies (new course)  
MANF 465 (3) Digital Enterprise (new course)  
MANF 470 (3) Production Systems Management III (new course)  
ENGR 401(3) Bioinstrumentation (new course)  
ENGR 402 (3) Biotechnology: Fundamentals and Applications (new course)  
ENGR 403 (3) Corrosion Science (new course)  
ENGR 456 (3) Electrochemical Energy Storage Systems (new course)  
ENGR 469 (3) Polymer Engineering (new course)  
ENGR 507 (3) Bio-Microelectromechanical Systems (new course)  
ENGR 508 (3) Specialty Alloys: Fundamentals, Applications and Development (new course)



## **Appendix C: Ph.D. in Kinesiology and IGS Themes**

### **FACULTY OF HEALTH AND SOCIAL DEVELOPMENT**

Ph.D. in Kinesiology (new program)

### **FACULTY OF ARTS AND SCIENCES**

Interdisciplinary Graduate Studies Program Themes:

1. Community Engagement, Social Change and Equity Theme

M.A. and Ph.D. in Interdisciplinary Graduate Studies Program (revised program)

IGS 586 (3-6) Community Engagement, Social Change, and Equity

Theme Seminar (new course)

2. Global Studies Theme M.A. and Ph.D. in Interdisciplinary Graduate Studies Program (revised program)

IGS 587 (3) Global Politics, Culture and Theory (new course)

IGS 588 (3) Global Studies Panorama (new course)

3. Power, Conflict and Ideas Theme

M.A. and Ph.D. in Interdisciplinary Graduate Studies Program (revised program)

IGS 589 (3) Governance Frameworks of governance systems and public

Policy (new course)

IGS590 (3) Power and Ideas (new course)

IGS 591 (3) Society and Conflict (new course)

IGS 592 (3) History Theory and Method (new course)

4. Sustainability Theme

M.A. and Ph.D. in Interdisciplinary Graduate Studies Program (revised program)

IGS 584 (3) Sustainability Theme Seminar (new course)

IGS 585 (3) Knowledge Mobilization and Sustainability Policy

5. Urban, Rural and Regional Dynamics Theme

M.A. and Ph.D. in Interdisciplinary Graduate Studies Program (revised program)

IGS 583 (3) Urban, Rural and Regional Dynamics (new course)

### **FACULTY OF CREATIVE AND CRITICAL STUDIES**

Interdisciplinary Graduate Studies Theme:

Digital Arts and Humanities Theme

M.A. and Ph.D. in Interdisciplinary Graduate Studies Program (revised program)

IGS 502 (3/6) Seminar in Digital Arts and Humanities (new course)