



OKANAGAN SENATE

MINUTES OF 25 NOVEMBER 2021

DRAFT

Attendance

Present: L. Cormack (Vice-chair) K. Ross, H. Berringer, P. Simpson, R. Sugden, G. DiLabioS. Tomaskova, J. Hare, G. Binsted, M. Evans, R. Campbell, J. Cioe, T. Ebl, J. Eikenaar, I. Parkins, K. Hodges R. Johnson, S. Hutchinson, J T. Forneris, Y. Lucet, S. Hilton, P. Arthur, P. Lasserre, J. Picault, S. Willis-Stewart, M. Legault, G. Gerrard, B. Marcolin, R. Lalonde, S. McNeil, L. Markley, M. Libben. M. Reeves, R. Frost, S. O’Leary A. Alnaar, M. Arthur, M. Lunde, H. Khan, B. Heerema, R. Herzberg, J. Lee, J. Low, J. Anderson, D. Rogers,

Regrets: S. Point, S. Ono, A. Mukherjee-Reed, B. Traister, J. Olson, P. Barker, J. Jakobi, J. Holzman, S. Cherkowski, L. Markley, A. Schatzko, R Sharma, R. Somal, J L. Prakesh, J. Udochi, K. Morgan,

Guests: R. Sadiq, S. McKeown, M. Crosbie, B. Wuetherick, S. Reid

Clerk: C. Eaton

Call to Order

The Vice- Chair of Senate, Dr Lesley Cormack called the meeting to order at 3:33 pm

Senate Membership

NEW MEMBERS

The registrar welcomed the following new members of Senate:

Shirley Hutchinson, Representative of the Joint Faculties (Arts & Social Sciences), until 31 August 2023 and thereafter until replaced.

Minutes of the Previous Meeting

| | | |
|--------------|---|--|
| Jan Cioe | } | <i>That the Minutes of the Meetings of 28 October 2021 as corrected;</i> |
| Peter Arthur | | |

Strike Vancouver in the CAP2030 report.

Approved



Remarks from the Deputy Vice-Chancellor

The Deputy Vice-Chancellor noted the extreme weather events affecting people and infrastructure between Kelowna and the coast.

Dr Cormack said that the campus should congratulate itself for staying open and successful over the past successful and preparing for the term to come.

With respect to the Downtown Kelowna project, Dr Cormack said we expected to break ground in the spring and move forward.

Dr Cormack noted that budget preparations were underway, and on both campuses, we were considering how to allocate resources to advanced strategic initiatives and ensure that the academic mission is supported. She re-iterated the importance of ensuring that the academic mission was front and centre in our priorities. She noted that in January and February she would bring more information forward to Senate.

The Deputy Vice-Chancellor advised that Gordon Binsted, Dean of the Faculty of Health and Social Development, and Ananya Mukerjee-Reed, the Provost and Vice-President Academic would both be leaving UBC in the new year for other opportunities. She thanked them both for their work at the University.

Candidates for Degrees

| | | |
|-------------------|---|---|
| Patricia Lasserre | } | <i>That the candidates for degrees as recommended by the faculties and the College of Graduate Studies, be granted the degrees for which they were recommended, effective November 2021, and that a committee comprised of the Registrar, the relevant dean(s), and the Chair of Senate be empowered to make any necessary adjustments.</i> |
| Tamara Ebl | | |

Approved

ACADEMIC POLICY COMMITTEE

The Chair of the Senate Academic Policy Committee, Dr Jan Cioe, presented.

COVID HEALTH ACADEMIC REGULATION



Jan Cioe
Barbara Marcolin

} *That Senate approve the COVID Health Academic Regulation, effective from 1 January 2022.*

Friendly amended

By general consent, the motion was amended to adjust the final paragraphs as follows:

“Compliance with the COVID-19 Campus Rules is required to maintain registration at UBC in those courses with in-person attendance in class or other activities, including examinations or other assessment. For those students who are enrolled exclusively in courses that do not require any in-person attendance in class or other activities at any facilities operated by UBC, including examinations or other assessment, exceptions may be made at the discretion of the Dean of the Faculty in which the student is registered.

..

*The Registrar shall be responsible for de-registering students who fail to comply with the COVID-19 Campus Rules, and Deans of Faculties shall be responsible for de-registering students who fail to comply with Faculty or School based regulations. **Prior to de-registration, the Registrar or Deans must make reasonable efforts to communicate with affected students and advise them of options available to them, including possible academic accommodations [hyperlink] or academic concessions [hyperlink].** Students who believe these regulations are being improperly applied by either the Registrar or their Dean may appeal such a matter as an appeal of academic standing [hyperlink].”*

Dean Sugden said that he wasn’t sure the deans needed flexibility or discretion in these rules.

Senate recognized Associate University Counsel Mark Crosbie who spoke to the proposal. He noted that in drafting we tried to include flexibility as it was difficult to know all possible outcomes.

Dean Sugden said that he normally would agree and prefer flexibility, but he was concerned that a student may have a onus put upon them to reach out and make a request and this created greater uncertainty for students.

Senator Hodges

It was clarified by Dr Cioe for Dr Lasserre that the dean referenced would be the dean for their program not the dean for a particular course.



Senator Ebl asked for clarity on the different requirements for students who live in residence and why those requirements weren't referenced in this document.

Mr Crosbie said that there were a variety of more specific rules that applied to students in specific situations, including housing and varsity athletics. These rules were external to UBC.

Approved as
Amended

AMENDMENTS TO POLICY O-9: GRADUATE STUDENT SUPERVISION & MEMBERSHIP IN THE COLLEGE OF GRADUATE STUDIES

| | | |
|------------|---|--|
| Jan Cioe | } | <i>That Senate approve the new version of Policy O-9: Graduate Student Supervision & Membership in the College of Graduate Studies, in replacement to the previous policy, effective 1 January 2022.</i> |
| Tamara Ebl | | |

Senator O'Leary asked for clarification on educational leadership faculty with terminal degrees in fields such as English who taught in programs such as Engineering.

Senator Cioe and Dean Simpson said that this was why the policy had an approval scheme for such situations. The goal was to allow supervision as appropriate but not create an obligation for such faculty.

Senator Lucet said that in the past specific exceptions for educational leadership faculty were granted annually for each student. He asked if this would be continued in this policy.

Dean Simpson said that one of the goals of the revisions was to reduce the need for repeated approvals. The intent was for a one-time consideration of a faculty member at the College level, and each program would continue its normal consideration of approval of supervisors for particular students such as they would for those studying with research stream faculty members.

AMENDMENT

| | | |
|---------------|---|--|
| Jan Cioe | } | <i>That proposal was amended to correct the number in Section 16, and to change references to "teaching stream" to "educational leadership stream"</i> |
| Peter Simpson | | |



Several senators questioned the definitions for “faculty member” in University policy.

The Clerk advised that this was a defined term in Section 1 of the *University Act*, but that section also allowed the Senate to add additional ranks to the definition.

Amendment
Approved

Approved as
Amended

Admission & Awards Committee

The Chair of the Senate Admission & Awards Committee, Ms Tamara Ebl, presented.

NEW AND REVISED AWARDS

See Appendix A: Awards Report

| | | |
|------------|---|--|
| Tamara Ebl | } | <i>That the Senate accept the new and revised awards as listed, that they be forwarded to the Board of Governors for approval, and that letters of thanks be sent to the donors.</i> |
| Jan Cioe | | |

Approved

OPTIONAL USE OF SAT/ACT SCORES FOR ADMISSION FROM AMERICAN SECONDARY SCHOOL CURRICULUM

| | | |
|---------------|---|--|
| Tamara Ebl | } | <i>That Senate approve the Undergraduate Admissions “Test Optional” proposal for applicants following the American Secondary School Curriculum, effective for admission to the 2022 Winter Session only.</i> |
| Barb Marcolin | | |

Senator O’Leary noted that many American institutions we removing away from standardized tests.



The Registrar replied that many American institutions either still required the tests or considered them optionally. We would like time to see what the effect would be of omitted the tests.

With permission of Senate, Mr Sam Saini, Associate Registrar for Undergraduate Admissions spoke to the proposal, noting that in the last year around half of applications from US schools still submitted these tests. We hope to have more data this year on the efficacy of these tests based on the performance of those two groups of students. He noted that UBC tended to get better students the more applicants we had generally, and an equitable approach may be advantageous to the University in its recruitment of students.

Approved

REVISED GRADUATE AWARDS

| | | |
|-------------|---|---|
| Tamara Ebl | } | <i>That the Senate approve revisions to Graduate Dean's Entrance Scholarships, University Graduate Fellowships, Graduate Dean's Thesis Fellowship, Graduate Dean's Aboriginal Entrance Fellowship and Aboriginal Graduate Fellowship for students in the College of Graduate Studies, as presented.</i> |
| Rob Johnson | | |

Several senators questioned if the change to the aboriginal entrance award would limit its granted.

Dean Simpson said that in the past when we had more qualified aboriginal applicants, we found the money to award additional awards. We would want to try to avoid providing funding for only one year for two years programs. Doctoral programs were a further issue and a proposal was being developed to enhance scholarship funding for indigenous students there.

Senators Evans noted issues with use of the word "excellence" in one of the award descriptions. He suggested that changing this to competence would be beneficial.

AMENDMENT

| | | |
|------------|---|---|
| Mike Evans | } | <i>That the description of the University Graduate Fellowship be amended to strike "excellence" and replace that with "competence".</i> |
| Jan Cioe | | |

Amendment
Approved



Approved as
Amended

Agenda Committee

The Chair of the Senate Agenda Committee, Dr Jan Cioe presented.

RULES SUSPENSION

| | | |
|------------|---|--|
| Jan Cioe | } | That Rules 20 and 21 of the Rules and Procedures of Senate be suspended until 31 August 2022 and be replaced by the following amended rule during that time: |
| Tamara Ebl | | |

20. Senators may only attend and participate in debate at Meetings of Senate in person **or via such remote attendance means deemed acceptable to the Secretary.**

Senator Cioe said that there were benefits and detriments to the possible way for Senate to operate in the future and the Agenda Committee would appreciate more time to consider meeting formats and the views of senators on that matter. He did note that the Agenda Committee would be laying down its expanded powers to act on behalf of Senate.

Senator Ebl said that she hoped that the discontinuation of expanded authority for the Agenda Committee wouldn't be precipitous.

Senator O'Leary asked what the Agenda Committee's expectations would be for the new year.

Senator Cioe said that in January we would be continuing on Zoom; next term we would be surveying Senators for their views on how Senate meetings should proceed.

Senator Ebl clarified that this rule suspension for Senate meetings was identical in text to that approved previously.

Approved

Curriculum Committee



The Chair of the Senate Curriculum Committee, Dr Yves Lucet, presented.

DECEMBER CURRICULUM PROPOSALS

See Appendix B: Curriculum Report

Yves Lucet
Jan Cioe

}

That the new courses brought forward by the
Faculty of Applied Science be
approved

Approved

Report from the Acting Provost

With permission of Senate, Associate Provost Brad Wuetherick was recognized to report on behalf of the Provost, Dr Ananya Mukherjee-Reed.

GENERAL REMARKS

Mr Wuetherick noted that the Okanagan campus was undergoing the Ministry of Advanced Education, Skills, and Training's "Quality Assurance Process Audit" with reviewers virtually attending next week. Secondly, he noted that the faculty external review of the Faculty of Creative & Critical Studies would be occurring soon. This review was prompted by Dean Bryce Traister approaching the end of his term and a potential extension. Thirdly, the Acting Provost said that the strategic review of the health portfolio external review report was expected in early January. Finally, Mr Wuetherick noted various program funding proposals available, the Equity Enhancement Fund and the Indigenous Strategic Initiatives fund in particular.

RE-ENVISIONING OF STUDENT EXPERIENCE OF INSTRUCTION

The Acting Provost introduced the item, and noted that the Okanagan and Vancouver were working towards a more robust policy on evaluation of teaching broadly. The Senate recognized Drs Stephanie McEwean who presented on the item.

Dr McEwean said that the six University-module items were reviewed using a mixed method approach. She noted that they first conducted 24 online focus group sessions with 116 students (16 focus groups) and 40 faculty members (8 focus groups), and held 29 online think-aloud interviews with individual students. All focus group sessions and interviews were digitally recorded and transcribed for further analysis. The transcriptions were then uploaded into NVivo, a qualitative analysis tool, and participant comments were analysed to determine patterns of meaning and organized into general themes. The themes were further refined and coded to aid in the interpretation of the data. The results of the qualitative analysis



were used to further refine the questions with the aim to clearly articulate the intention behind each of the questions, and how they were related to the student learning experience and feedback on instruction.

Based on the results of this mixed-method approach, she noted that they made the following recommendations on the SEI UMI questions for use at UBC:

1. Throughout the term, the instructor explained course requirements so it was clear to me what I was expected to learn.
2. The instructor conducted this course in such a way that I was motivated to learn.
3. The instructor presented the course material in a way that I could understand.
4. Considering the type of class (e.g., large lecture, seminar, studio), the instructor provided useful feedback that helped me understand how my learning progressed during this course.
5. The instructor showed genuine interest in supporting my learning throughout this course.
6. Overall, I learned a great deal from this instructor.

Response options for all questions above: strongly agree, agree, neutral, disagree, and strongly disagree.

We also recommend that three common open-ended questions be included on all SEI surveys across both campuses to collect text comments:

7. Please identify what you consider to be the strengths of this course.
8. Please provide suggestions on how this course might be improved.
9. Do you have any suggestions for what the instructor could have done differently to further support your learning?

Senator Cioe said this was thorough and he appreciated the work that went into the committee. At a future point he said that the Senate should endorse this language as well.

Senator Reeves said question 1 seems ambiguous and made an implied equivalence that may not be there. She suggested that we should add in “and learning objectives”.

Dr McEwean said that this may be a good idea and in January we would analyze the questions and see if more clarification was needed. We are learning that how students and faculty interpret questions may be different.

Senator McNeil asked if these questions were already implemented.



Dr McEwean said that they were already implemented. The Senate Learning & Research Committee approved the new questions in August.

Senator P. Arthur thanked everyone who worked on the proposal and said that matters such as this should come to full Senate and Senate should have a more robust policy on teaching evaluation more broadly. He also agreed with Dr Reeves on the ambiguity in the wording of a few questions.

Dr McEwean said that we would continue our conversations with students and faculty on wording improvements and understanding of questions.

In response to a question from Senator Picault, Dr McEwean noted that she agreed that teaching assistants and others could be involved in the teaching of courses and this can affect comments on experiences of instruction. The goal of question 4 was to focus on the instructor and a separate survey is used to focus on teaching assistants.

By general consent, the time to adjourn was extended by 15 minutes.

Senator Ebl said that she appreciated a student-centric view, but that it was important that faculty and students had a similar interpretation as the results of this work could be used to assess faculty members. She also commented on the benefits of incorporation Universal design concepts.

Senator Marcolin comment on the benefits of including learning objectives

Senator Cioe commented some of the questions being open ended and several of which pre-supposing a problem. He suggested that this may introduce bias into the responses.

Dr McEwean said that the students felt that these questions were proposed by students who felt that they were more positive. We will be assessing the wording to see if further changes were needed. She noted the language-processes project which could help in assessing responses.

Dr Cioe said that the questions were still priming certain responses and just because students felt that that a question was more positive did not mean that it was worded as best as it could be.

Mr Wuetherick said that we needed to look at the responses to see if we are asking the right questions.

Senator Ebl said that she appreciated the delegation of authority to Committees of Senate but asked for the Senate minutes reflect a general understanding that substantive changes to these questions should come forward to Senate prior to implementation in the future.



By general consent the time to adjourn was extended by a further 30 minutes.

Senator Lalonde commented on the use of these work on Faculty promotion and tenure considerations.

The Clerk noted the history of litigation on this matter.

Other Business

Senator Binsted noted that this would be his final Senate meeting as he was leaving the University to become Provost of the Markham campus of York University. He took the opportunity to express his thanks to the Okanagan campus.

Adjournment

Seeing no other business, the meeting was adjourned at 5:44 p.m.



Appendix A: Awards Report

New awards for consideration:

Proposed Title: **Barry Silver and Ethel Johnston PhD Scholarship in Environmental Science**

A \$15,000 entrance scholarship has been made available annually through a gift from Barry Silver and Ethel Johnston to a PhD student in the Department of Earth, Environmental and Geographic Sciences in the Irving K. Barber Faculty of Science at The University of British Columbia, Okanagan campus. Preference is given to a student working in the area of watershed science. The scholarship is renewable for their second, third and fourth years of study subject to the student maintaining academic standing. The scholarship is made on the recommendation of the Department of Earth, Environmental and Geographic Sciences in consultation with the College of Graduate Studies. (First award available for the 2021/2022 Winter session)

Proposed Title: **Barry Silver and Ethel Johnston Master of Science Award in Environmental Science**

A \$10,000 award has been made available annually through a gift from Barry Silver and Ethel Johnston, along with matching funds from The University of British Columbia, to a first year Master's of Science student in the Department of Earth, Environmental and Geographic Sciences in the Irving K. Barber Faculty of Science at The University of British Columbia, Okanagan campus. The award will be renewable for a second-year subject to maintaining academic standing. Preference is given to a student working in the area of watershed science. The award is made on the recommendation of the Department of Earth, Environmental and Geographic Sciences in consultation with the College of Graduate Studies. (First award available for the 2022/2023 Winter session)

Proposed Title: **Gabriel Dix Memorial Graduate Award in Health and Exercise Sciences**

Awards totaling \$12,000 (payable \$6,000 per year) have been made available through an endowment established by friends and family in memory of Gabriel Dix (BHK '19, MSc '21) along with matching funds from the University of British Columbia for graduate students in the School of Health and Exercise Sciences in the Faculty of Health and Social Development at the University of British Columbia, Okanagan campus. Gabriel was a much loved student in the School of Health and Exercise Sciences. He dedicated himself to learning so that he could help those in greatest need. His outstanding academic record, commitment to volunteerism, along with his natural leadership qualities gave him the ability to connect with and inspire those around him. Preference is given to MSc students in the School of Health and Exercise Sciences who are engaged in interdisciplinary work, demonstrate qualities of outstanding citizenship and a commitment to inclusion. Eligible students will not hold a major Tri-Agency funded award or other major scholarship. Subject to maintaining continued academic standing, award recipients will have their award renewed for their second year of study. The awards are



adjudicated by the School of Health and Exercise in consultation with the Sciences College of Graduate Studies. (First award available for the 2022/2023 Winter session)

Proposed Title: **Students' Union Okanagan of UBC Diversity and Inclusion Scholarship**

A \$4,000 scholarship has been made available through an endowment established by the Students' Union of UBC Okanagan, along with matching funds from The University of British Columbia, to an outstanding UBC Okanagan domestic student who identifies as Black, Indigenous, or a Person of Colour. The scholarship is made on the recommendation of Enrolment Services; undergraduate students for even-numbered years and graduate students for odd-numbered years in consultation with the College of Graduate Studies. (First award available for the 2021/2022 Winter session)

Proposed Title: **Professor Jessie Gordon MacCarthy Memorial Scholarship**

A scholarship of \$800 has been endowed by family, friends and colleagues of the late Jessie Gordon MacCarthy, who for ten years contributed through teaching, administration and research to the development of the Health Sciences at UBC. The award is made to the student who having completed the penultimate year of any program at the University of British Columbia, Vancouver or the University of British Columbia, Okanagan best combines academic excellence, demonstrated interest and leadership in the field of community and/or population health. Activities in the years immediately preceding admission to UBC may be considered as well as activities carried out while an undergraduate. The scholarship is made on the recommendation of the Office of the Vice-President, Health. (First award available for the 2021/2022 Winter session)

Revisions: Previously approved award with changes in terms or funding source

Existing description (2016):

Award Title: **S.D. Harold Pope Award in Civil Engineering**

A \$2,000 award is offered by family in memory of Harold Pope to a third- or fourth-year **Indigenous** student in the civil engineering program in the School of Engineering in the Faculty of Applied Science at the University of British Columbia, Okanagan campus. Preference is given to a student who shows assessed financial need and great promise in the field of civil engineering. Harold Pope is remembered for his passion for engineering and groundbreaking work in road- and bridge-building across the province. The award is made on the recommendation of the School of Engineering.

Amended Description: S.D. Harold Pope Award in Civil Engineering

A \$5,000 award is offered by family in memory of Harold Pope to a third- or fourth-year Indigenous student in the civil engineering program in the School of Engineering in the Faculty of Applied Science at the University of British Columbia, Okanagan campus. Preference is given to a student who shows assessed financial need and great promise in the field of civil engineering. Harold Pope is remembered for his passion for engineering and



groundbreaking work in road- and bridge-building across the province. The award is made on the recommendation of the School of Engineering.

Rationale: The donor wishes to support Indigenous students

Existing description (2013):

Award Title: **Crowe Mackay LLP and CPA Education Foundation Achievement Award in Accounting**

A \$2,500 award is offered by Crowe McKay LLP Kelowna and the Chartered Professional Accountants Education Foundation of BC (CPAEF) to a ~~third-year~~ student in the Bachelor of Management Program in the Faculty of Management at the University of British Columbia, Okanagan campus. Consideration will be given to students pursuing a career in chartered **professional** accounting who have excelled in ~~third-year~~ accounting courses and have demonstrated a strong involvement in professional and extracurricular activities. Equal consideration is to be given to academic and non-academic criteria. The award is made on the recommendation of the Faculty.

Amended award description: Crowe MacKay LLP and CPA Education Foundation Achievement Award in Accounting

A \$2,500 award is offered by Crowe MacKay LLP Kelowna and the Chartered Professional Accountants Education Foundation of BC (CPAEF) to a student in the Bachelor of Management Program in the Faculty of Management at the University of British Columbia, Okanagan campus. Consideration will be given to students pursuing a career in chartered professional accounting who have excelled in accounting courses and have demonstrated a strong involvement in professional and extracurricular activities. Equal consideration is to be given to academic and non-academic criteria. The award is made on the recommendation of the Faculty.

Rationale: The BMgt program has changed in recent years, now organized and delivered as a “4-year” program instead of the legacy 2+2 program – the current wording of the Crowe MacKay / CPAEF awards, specifically in regard to “third-year”, no longer effectively captures what is believed to be the spirit and intent of the awards.

Existing description (2013):

Award Title:

Crowe Mackay LLP and CPA Education Foundation Leadership Award in Accounting

A \$2,500 award is offered by Crowe McKay LLP Kelowna and the Chartered Professional Accountants Education Foundation of BC (CPAEF) to a ~~third-year~~ student in the Bachelor of Management Program in the Faculty of Management at the University of British Columbia, Okanagan campus. In addition to demonstrating a high level of academic achievement, candidates must also exemplify leadership by engaging in campus life and serving as a role model for their peers. The award is made on the recommendation of the Faculty to a student pursuing a career in chartered **professional** accounting.



Amended award description: **Crowe MacKay LLP and CPA Education Foundation
Leadership Award in Accounting**

A \$2,500 award is offered by Crowe MacKay LLP Kelowna and the Chartered Professional Accountants Education Foundation of BC (CPAEF) to a student in the Bachelor of Management Program in the Faculty of Management at the University of British Columbia, Okanagan campus. In addition to demonstrating a high level of academic achievement, candidates must also exemplify leadership by engaging in campus life and serving as a role model for their peers. The award is made on the recommendation of the Faculty to a student pursuing a career in chartered professional accounting

Rationale: The BMgt program has changed in recent years, now organized and delivered as a “4-year” program instead of the legacy 2+2 program – the current wording of the Crowe MacKay / CPAEF awards, specifically in regard to “third-year”, no longer effectively captures the spirit and intent of the awards.



Appendix B: Curriculum Report

FACULTY OF APPLIED SCIENCE

- i. APSC 520 – New course
- ii. ENGR 408 – New course