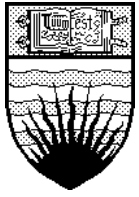


# THE UNIVERSITY OF BRITISH COLUMBIA



## COUNCIL POLICY: C-2

**COUNCIL OF SENATES**  
c/o Enrolment Services  
2016 - 1874 East Mall  
Vancouver, B.C. Canada V6T 1Z1

### **Number & Title:**

*C-2: Affiliations with Other Institutions of Learning*

### **Effective Date:**

15 October 2009

### **Approval Date:**

14 October 2009

### **Review Date:**

This policy shall be reviewed two (2) years after approval and thereafter as deemed necessary by the *responsible committee*.

### **Responsible Committee:**

Executive Committee of the *Council*.

### **Authority:**

*University Act:*

27(2)

*“Without limiting subsection (1) or the general powers conferred on the board by this Act, the board has the following powers:*

*(s) to enter into agreements on behalf of the university;”*

*S. 37(1)*

*“The academic governance of the university is vested in the senate and it has the following powers:*

*(u) to set the terms of affiliation with other universities, colleges or other institutions of learning, and to modify or terminate the affiliation;”*

S. 38(1)

*”A certified copy of every resolution or order of the senate or council, providing for any of the matters or things mentioned in section 37 (1) (i), (p) and (u), must be sent to the board within 10 days of the resolution or order being passed.”*

38.2 (3)

*“The council may regulate the conduct of its meetings and proceedings, including the determination of the quorum necessary for the transaction of its business.”*

38.2 (4)

*“Sections 37 (1) (e), (o) and (u) and 43 (1) do not apply to the Vancouver senate or the Okanagan senate and the council may act under those sections as though it was a senate.”*

**Purpose and Goals:**

This policy is designed to:

- 1) Provide a clear mechanism for the approval, modification, and termination of *affiliations* between the *University* and other *institutions of learning*; and
- 2) Allow for better record keeping and ease of reference to current and historical *affiliations*.

**Applicability:**

This policy is applicable to all *affiliations* between the *University* (including any of its constituent parts) and any other *Institution of Learning*.

**Exclusions:**

None.

**Definitions:**

For the purposes of this policy and in all other policies in which the following terms are not otherwise defined:

*Affiliation* shall mean any sort of relationship – regardless of label - between the *University* (including any of its constituent parts) and any *Institution of Learning* (including both teaching and research institutions) under which the *University*:

- a) grants special status at the *University* to students from such institutions;
- b) affords special recognition to credentials issued by such institutions;

- c) undertakes a joint academic program with such institutions; or
- d) undertakes any other activity that falls within the academic governance jurisdiction of one or both of the *Senates*.

*Individual Joint Doctoral Program* shall mean a single Doctor of Philosophy, Doctor of Education, or Doctor of Musical Arts degree program offered by the *University* and another *Institution of Learning* in which a student is granted one degree jointly by both institutions on a case-by-case basis.

*Institution of Learning* shall mean any university or any post-secondary institute, academy, college, school or other organization of a similar nature.

*Joint Academic Program* shall mean a single program of studies leading to a single academic credential or linked academic credentials offered by the *University* and another *Institution of Learning* that does not fall under the definition of an Individual Joint Doctoral Program.

*Student Mobility Agreement* shall mean an agreement between the *University* and another *Institution of Learning* that allows current *students* to complete studies at that institution for credit towards their UBC program. Such agreements may or may not be reciprocal.

**Policy:**

- 1) The approval, modification, or termination of *affiliations* and their terms requires the consent of the *Council* and the *Board* under the *University Act*.
- 2) The approval of an *affiliation* does not imply the academic approval of any aspects of that affiliation that require the consent of a faculty or *Senate*.
- 3) For routine affiliations with other *institutions of learning*, the *responsible committee* shall create and maintain templates as procedures to this policy for the following types of affiliations:
  - a. Student Mobility Agreements
  - b. Joint Academic Programs
  - c. Individual Joint Doctoral Programs
- 4) Provided that a template established under Section 3 (a) is followed, the *Vancouver Senate's* Admissions Committee may approve the terms of *Student Mobility Agreements* for students going to or coming from UBC Vancouver programs, and the *Okanagan Senate's* Admissions & Awards Committee may approve the terms of *Student Mobility Agreements* for students going to or coming from UBC Okanagan programs on behalf of the *Council*. Prior to consideration by either committee, the Go Global office shall be consulted on the proposal.

- 5) Provided a template established under Section 3 (b) is followed, either *Senate* may approve *Joint Academic Programs* on behalf of the *Council* for their respective campuses under such procedures deemed as necessary by that *Senate*.
- 6) Provided a template established under Section 3 (c) is followed, that all requirements for a UBC degree in that discipline are met (and that such a degree is already conferred by the *University*), and with the consent of the relevant *Senate*, for such arrangements, *Individual Joint Doctoral Programs* may be approved on behalf of the *Council* with the unanimous consent of the Dean of Graduate Studies and Provost for that campus, and the Dean or Principal of the faculty or college responsible for that program.
- 7) The *Council* shall generally consider *affiliations* under the provisions of its email approval mechanisms and may recommend that the *Board* do the same.
- 8) At least annually or as otherwise requested, a summary of all affiliations under the templates established under Section 3 shall be provided to the *Council* by the *Secretary to the Council*.
- 9) At least two (2) weeks prior to consideration by the *Council of Senates*, a *Senate*, or a committee thereof, a proposed *affiliation* or changes to the terms of an existing *affiliation* that do not comply with template established under this policy shall be submitted to the Office of the University Counsel for review.
- 10) The *responsible committee* shall consult with the Office of the University Counsel and such other bodies as the *responsible committee* deems necessary in the creation and maintenance of any templates for *affiliations* established under this policy.
- 11) Any agreements establishing *Affiliations* shall be executed by the signing officers appointed under Signing Resolutions of the *Board*.

**Calendar Statement:**

There are no calendar statements under this policy. Offices responsible for doctoral programs may propose their own language via their *Senates* in enactment of Section 3 (c) for inclusion in their campus's Calendar.

**Consultations:**

The following groups have been consulted during the development of this policy:

Academic Vice-Presidents  
University Counsel  
Go Global

**History:**

This is the second version of this policy. The first version of June 2007 was incongruent with the email approval mechanism adopted by the *Council* as well as the policy template.

**Related Policies:**

Board of Governor's Signing Resolution #1: *General Contracts & Agreements*  
[http://www.bog.ubc.ca/signing/resolution\\_01\\_contracts\\_general.pdf](http://www.bog.ubc.ca/signing/resolution_01_contracts_general.pdf)

**Appendix:**

There is no appendix to this policy.

**Procedures:**

The templates to be established under this policy are still under development.