

T H E U N I V E R S I T Y O F B R I T I S H C O L U M B I A



Enrolment Services
Senate & Curriculum Services
3333 University Way
Kelowna, BC V1V 1V7
Tel: (250) 807-9259
Fax: (250) 807-8007
E-mail: kelly.ross@ubc.ca

November 18, 2005

To: Members of Okanagan Senate

From: IAGB Procedure Committee

Re: Senate Meeting Schedule

The newly established Okanagan Senate has not yet considered its desired meeting pattern, including the number of regular meetings to be held per year, the preferred day of the week, and the preferred time of day for regular meetings. In scheduling the December 5 inaugural meeting, the Senate Secretariat received a number of submissions from individual members about the particular need to avoid scheduling meetings during popular teaching blocks, such that meetings are scheduled at a time when most Senate members are available to attend.

The IAGB Procedure Committee has taken the view that issues surrounding the scheduling of regular meetings of Senate are best explored by a Senate Committee, in consultation with other members of Senate and the Senate Secretariat.

The IAGB Procedure Committee therefore recommends the following:

1. That the Senate approve the proposed date and time for its next meeting, namely Friday, January 27, 2006 from 2:30 p.m. to 5:30 p.m.
2. That Senate refer the issue of the scheduling of regular Senate meetings to the Policy and Procedure Committee, and direct that Committee to bring its recommendations to Senate for approval at the next meeting of the Senate.

Respectfully submitted,
Michael Isaacson
Chair, IAGB Procedure Committee