

THE UNIVERSITY OF BRITISH COLUMBIA



OKANAGAN SENATE SECRETARIAT

Enrolment Services
Senate and Curriculum Services

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March 30, 2011

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Admissions Proposals (approval)

- i. Applicants Following the BC/Yukon High School Curriculum, Admission Requirements**
- ii. Readmission**
- iii. Bachelor of Management, Admission Requirements**
- iv. College of Graduate Studies, Doctoral Degrees**

The Admissions and Awards Committee is pleased to recommend the following to Senate:

- i. Applicants Following the BC/Yukon High School Curriculum, Admission Requirements**
Remove the reference to a Language 11 program prerequisite and revise the Academic Calendar entry on the use of challenged courses towards the B.A. language requirement.
- ii. Readmission**
Clarify the Academic Calendar language on readmission to an undergraduate program.
- iii. Bachelor of Management, Admission Requirements**
Revise the admission criteria for the Bachelor of Management program.
- iv. College of Graduate Studies, Doctoral Degrees**
Change the transfer admission requirements to a doctoral degree.

Motion: That Senate approve proposed changes to the Academic Calendar entries for 'Applicants Following the BC/Yukon High School Curriculum, Admission Requirements' and 'Readmission', effective for admission to the 2011 Winter Session and thereafter;

And

That Senate approve the changes in admission requirements for the Bachelor of Management, effective for admission to the 2012 Winter Session and thereafter;

And

That Senate approve the changes in admission requirements for the Bachelor of Management, effective for admission to the 2011 Winter Session and thereafter.

For the Committee,
Dr. Sharon McCoubrey
Chair, Admissions and Awards Committee

**Admissions Proposal Form – Okanagan Campus**

<p>Faculty/School: N/A Dept./Unit: Undergraduate Admissions Faculty/School Approval Date: N/A Effective Session: 2011W</p>	<p>Date: February 15th, 2011 Contact Person: Michelle Kruiswyk Phone: 250.807.8835 Email: michelle.kruiswyk@ubc.ca</p>												
<p>Proposed Calendar Entry:</p> <p>Homepage > Admissions > Applicants Following the BC/Yukon High School Curriculum > Admission Requirements</p> <p>Admission Requirements</p> <p>[93] The minimum academic qualification for admission is secondary school graduation, including the following Grade 12 courses:</p> <p>[94]</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Required Courses^{1,2}</th> </tr> </thead> <tbody> <tr> <td>Grade 12</td> <td>English 12 or English 12 First Peoples</td> </tr> <tr> <td></td> <td>Three additional UBC Okanagan campus-approved Grade 12 courses¹</td> </tr> </tbody> </table> <p>¹ Or approved equivalent International Baccalaureate, Advanced Placement, or post-secondary courses. See Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum; Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites; and Post-Secondary Courses that Count Toward BC or Yukon High School Graduation.</p> <p>² See Specific Program Requirements for</p>	Grade	Required Courses ^{1,2}	Grade 12	English 12 or English 12 First Peoples		Three additional UBC Okanagan campus-approved Grade 12 courses ¹	<p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,63,0</p> <p>Present Calendar Entry:</p> <p>Homepage > Admissions > Applicants Following the BC/Yukon High School Curriculum > Admission Requirements</p> <p>Admission Requirements</p> <p>[93] The minimum academic qualification for admission is secondary school graduation, including the following Grade 12 courses:</p> <p>[94]</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Required Courses^{1,2}</th> </tr> </thead> <tbody> <tr> <td>Grade 12</td> <td>English 12 or English 12 First Peoples</td> </tr> <tr> <td></td> <td>Three additional UBC Okanagan campus-approved Grade 12 courses¹</td> </tr> </tbody> </table> <p>¹ Or approved equivalent International Baccalaureate, Advanced Placement, or post-secondary courses. See Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum; Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites; and Post-Secondary Courses that Count Toward BC or Yukon High School Graduation.</p> <p>² See Specific Program Requirements for</p>	Grade	Required Courses ^{1,2}	Grade 12	English 12 or English 12 First Peoples		Three additional UBC Okanagan campus-approved Grade 12 courses ¹
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<p><u><i>Applicants Following the BC/Yukon Secondary School Curriculum</i></u> for programs requiring courses at the Grade 11 level.</p> <p>[95] The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below, or the equivalents.</p> <p>[15591] As a general rule, grades received as a result of challenging a course may not be used in the calculation of an admission average. However, students may use challenged courses to satisfy <u>degree requirements such as the Bachelor of Arts Language other than English Requirement</u> <u>link to www.calendar.ubc.ca/okanagan/index.cfm?tree=18,282,857,1084#12404</u>.</p> <p>[...]</p>	<p><u><i>Applicants Following the BC/Yukon Secondary School Curriculum</i></u> for programs requiring courses at the Grade 11 level.</p> <p>[95] The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below, or the equivalents.</p> <p>[15591] As a general rule, grades received as a result of challenging a course may not be used in the calculation of an admission average. However, students may use challenged courses to satisfy program prerequisites such as the requirement for an approved Language 11 and/or the language degree requirement in the Faculty of Arts and Sciences.</p> <p>[...]</p> <p>Type of Action: Remove the reference to a Language 11 program prerequisite and revise the entry on the use of challenged courses towards the B.A. language requirement.</p> <p>Rationale: Applicants to undergraduate degree programs on the UBC Okanagan campus are not required to have a Language 11 course to be admissible, so this reference should be removed.</p> <p>The B.A. language requirement applies to B.A. students in the Faculty of Creative and Critical Studies as well as students in the Faculty of Arts and Sciences. Students pursuing a B.A. in Health Studies would also need to meet this degree requirement. The reference to one faculty has been removed to clarify that the requirement (which can be satisfied with a challenged course) applies to all B.A. students.</p>
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Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: N/A Dept/Unit: Undergraduate Admissions Faculty/School Approval Date: N/A Effective Session: 2011W (effective immediately, to be posted in the Calendar upon approval for the purpose of advising students)</p>	<p>Date: February 17, 2010 Contact Person: Michelle Kruiswyk, Admissions and Enrolment Support Manager Phone: 250.807.8835 Email: michelle.kruiswyk@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p><u>Homepage</u> > <u>Admissions</u> > Readmission Readmission</p> <p><u>This section applies to students who have previously attended UBC. For currently attending UBC students who wish to change to a different degree program or campus, please see <i>Change of Degree Program or Change of Campus</i>.</u></p> <p>[15265] Students <u>in good academic standing who have been away from certain UBC programs for less than one year</u> may qualify for academic leave and be automatically eligible to register <u>in the same program without applying for readmission</u>. Please see Academic Leave for more information.</p> <p>[11841] <u>Former UBC students in good academic standing whose automatic eligibility to register has expired must apply for readmission online through the Student Service Centre (under “Admissions”) and pay a non-refundable \$60 application fee. Eligibility for readmission to the same degree program</u></p>	<p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,273,0,0</p> <p>Present Calendar Entry:</p> <p><u>Homepage</u> > <u>Admissions</u> > Readmission Readmission</p> <p>[15265] Students may qualify for academic leave and be automatically eligible to register at UBC if they have been away from their program for less than one academic year. Please see Academic Leave for more information.</p> <p>[11841] Students who have previously attended UBC and who are no longer automatically eligible to register may apply for readmission online at the Student Service Centre. There is a non-refundable \$60.00 application fee for all readmission applications. To qualify for readmission, students who are not eligible for</p>



at the same campus will be assessed on the basis of an applicant's performance in his/her last Winter Session at UBC. Eligibility for readmission to a different degree program (at the same or a different campus) will be assessed on the basis of an applicant's ability to satisfy applicable program-specific course requirements and meet the minimum competitive admission average of the program to which admission is sought¹.

Former UBC students who left while on academic probation and those who have been required to discontinue studies at the University due to poor academic performance may be eligible to resume their program of study at the same campus. See *Academic Standing* <<http://www.calendar.ubc.ca/okanagan/print.cfm?tree=3,41,91,0>> and faculty academic regulations in *Faculties, Schools, and Colleges* <<http://www.calendar.ubc.ca/okanagan/index.cfm?tree=18,0,0,0>> for more information. Students may be required to submit a letter of appeal with their application for readmission. Former UBC students who left while on academic probation and those who have been required to discontinue or withdraw who are seeking admission to a different UBC degree program or campus are advised that all University and program-specific admission and advancement criteria will apply. A change of degree program or campus is not normally permitted for former UBC students who left while on academic probation or those who have been required to withdraw from their studies, but applications will be reviewed on a case-by-case basis.

All applicants for readmission who have attended other post-secondary

~~academic leave and who have attended another post-secondary institution since last attending UBC will be required to submit transcripts for assessment.~~



Institutions since leaving UBC must submit transcripts of that study for assessment.

Students readmitted to a different program may normally transfer a maximum of 60 credits applicable to the new degree program.

Applicants who have completed a bachelor's degree at UBC and who are readmitted to a second bachelor's degree program must meet the program requirements specific for degree holders. Please see an academic advisor or a program advisor for more information.

¹Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see *youbc Okanagan* <<https://you.ubc.ca/ubc/vancouver/cdnp-ostsec.ezc?pageID=1604>> for more information.

Type of Action: Clarify the Calendar language on readmission to an undergraduate program.

Rationale: To provide distinction and consistent language between the sections on *Readmission* (for former UBC students), *Change of Degree Program* (for current UBC students), and *Change of Campus* (for current UBC students), while providing details of the basis of admission for each.

**Admissions Proposal Form – Okanagan Campus**

<p>Faculty/School: Faculty of Management Dept/Unit: N/A Faculty Approval Date: November 9, 2010 Effective Session: Effective for 2012 admission and beyond. To be posted in the Academic Calendar upon approval for the purpose of advising prospective students.</p>	<p>Date: January 11, 2011 Contact Person: Dr. Brian Bemmels Senior Associate Dean, Academic Programs Faculty of Management 604 822-0156 604 822-8372 brian.bemmels@sauder.ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Schools, and Colleges</u> > <u>Faculty of Management</u> > <u>Bachelor of Management Program</u> > Admission Requirements</p> <p>Admission Requirements</p>	<p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/prooff/edit/index.cfm?tree=18,287,884,1109</p> <p>Present Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Schools, and Colleges</u> > <u>Faculty of Management</u> > <u>Bachelor of Management Program</u> > Admission Requirements</p> <p>Admission Requirements</p> <p>[13921] Course offerings for the third year will include introductory courses in various business disciplines and general courses such as business communications, leadership, business law, and research methods. Courses in the fourth year are designed to support students' specialization and concentration areas. Discipline-based specializations are available in Management and Human Resources; Marketing; Accounting and Finance; Operations, Technology and Information Systems; and General Business. Our integrated, cross-disciplinary-based concentrations focus on service management, sustainable entrepreneurship and small business, and corporate governance and ethics, as</p>

**[13350] Entry into First Year****[13351] Applicants from a Secondary School**

[13355] Information on procedures, policies, and admission requirements are specified in "Admissions."

[13353] Entry into Second Year**[13353] Applicants from a College or University**

[13354] Applicants who have completed a minimum of 27 transferable credits from a recognized post-secondary institution are eligible to be considered for admission to the second year of the B.Mgt. program.

These students will be required to complete, or have already completed, ENGL 112¹, ECON 101, MATH 100 or MATH 116, STAT 121 or STAT 124², and PSYO 111³, or their equivalents, with a minimum average of 60%. For information on transfer credit, consult **the BC Transfer Guide.**

¹ ENGL 112 can be replaced with 6 credits of any transferable English course(s). A minimum grade of 60% is required for ENGL 112 or the 6 credits of transferable English.

² STAT 121 or STAT 124 can be replaced with any transferable Statistics course.

³ PSYO 111 can be replaced with any transferable introductory Psychology, Anthropology, or Sociology course.

~~well as a general management option.~~

[13350] Entry into First Year**[13351] Applicants from a Secondary School**

[13355] Information on procedures, policies, and admission requirements are specified in "Admissions."

[13352] Entry into Second Year**[13353] Applicants from a College or University**

[13354] Applicants who have completed a minimum of 27 transferable credits from a recognized post-secondary institution are eligible to be considered for admission to the second year of the B.Mgt. program. For information on transfer credit, consult **BCCAT.**

~~**[13357] Applicants who have completed a two-year diploma from a recognized post-secondary institution with a minimum overall average of at least 65% (or 2.5 on a 4.0 scale) are eligible to be considered for admission. Successful applicants will be admitted directly to the second year of the B.Mgt. program. These students will be required to complete, or have already completed, ENGL 112, ECON 101, MATH 116 or 100, STAT 121 or 124, PSYO 111, and MGMT 200, or their equivalents. For information on transfer credit, consult BCCAT.**~~

**[13358] Entry into Third Year**

[13359] Applicants who have completed **a minimum of 54** transferable credits, including **all** required courses (**ENGL 112¹, ECON 101, MATH 100 or MATH 116, STAT 121 or STAT 124², and PSYO 111³, or their equivalents, with a minimum average of 60%**) from a recognized post-secondary institution are eligible to be considered for admission to the third year of the B.Mgt. program. Students will be exempt from MGMT 100 and will be expected to complete MGMT 200 in their fourth year. **For information on transfer credit, consult the BC Transfer Guide.**

¹ ENGL 112 can be replaced with 6 credits of any transferable English course(s). A minimum grade of 60% is required for ENGL 112 or the 6 credits of transferable English.

² STAT 121 or STAT 124 can be replaced with any transferable Statistics course.

³ PSYO 111 can be replaced with any transferable introductory Psychology, Anthropology, or Sociology course.

[13360] Applicants with a Baccalaureate Degree

[13361] Applicants who have completed a baccalaureate degree from a recognized post-secondary institution are eligible to be considered for admission to the third year of the B.Mgt. program. **Students applying in this category are required to complete at least one course in each of Economics, Calculus, Statistics, and Psychology within their baccalaureate degree program.** Successful applicants will be expected to complete MGMT 200 in their

[13358] Entry into Third Year

[13359] Applicants who have completed 60 transferable credits, including **required courses**, from a recognized post-secondary institution are eligible to be considered for admission to the third year of the B.Mgt. program. Students will be exempt from MGMT 100 and will be expected to complete MGMT 200 in their fourth year.

[13360] Applicants with a Baccalaureate Degree

[13361] Applicants who have completed a baccalaureate degree **in any discipline** from a recognized post-secondary institution are eligible to be considered for admission to the third year of the B.Mgt. program. These students will be expected to complete MGMT 200 in their fourth year.



fourth year. **For information on transfer credit, consult the BC Transfer Guide.**

[13362] Applicants with an Associate of Arts or Associate of Science Degree

[13363] Applicants who have completed an Associate of Arts or Science degree from a recognized college or university are eligible to be considered for admission to the third year of the B.Mgt. degree program. These students will receive full transfer credit (60 credits) for the work done for their associate degree, and will be exempt from the first- and second-year required courses, excluding MGMT 200. Students applying in this category are **required** to complete at least one course in each of Economics, Calculus, Statistics, and Psychology within their associate degree program. Successful applicants will be expected to complete MGMT 200 in their fourth year. **For information on transfer credit, consult the BC Transfer Guide.**

[13362] Applicants with an Associate of Arts or Associate of Science Degree

[13363] Applicants who have completed an **[13363]** Associate of Arts or Science degree from a recognized college or university ~~college in British Columbia or the Yukon~~ are eligible to be considered for admission to the third year of the B.Mgt. degree program. These students will receive full transfer credit (60 credits) for the work done for their associate degree, and will be exempt from the first- and second-year required courses, excluding MGMT 200. Students applying in this category are ~~strongly recommended~~ to complete at least one course in each of Economics, Calculus, Statistics, and Psychology within their associate degree program. Successful applicants will be expected to complete MGMT 200 in their fourth year.

Type of Action: Revise the admission criteria for the Bachelor of Management program.

Rationale:

- To help make internal practices more transparent to students considering transferring into year 3 of the program.
- Addition of a calculation for a core course average and ENGL requirement to be applied towards transfer students in order to bring admission criteria in line with continuing student advancement criteria, as stated in the Management section of the calendar.
- Reduce the number of total credits for year 3 advancement/placement as currently followed via Admissions “Dean’s Discretion” practice.



Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: College of Graduate Studies Department/Unit: Dean's Office Faculty/School Approval Date: Effective Session: 2011W</p>	<p>Date: October 21, 2010 Contact Person: Marvin Krank, PhD Phone: 250.807.8773 Email: marvin.krank@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Schools, and Colleges</u> > <u>College of Graduate Studies</u> > <u>Admission</u> > <u>Doctoral Degrees</u></p> <p>Doctoral Degrees</p> <p>[...]</p> <p>[13863] Applicants for the Doctor of Philosophy (Ph.D.) must have completed one of the following requirements prior to admission:</p> <p>[13864]</p> <ul style="list-style-type: none"> • a master's degree (or equivalent) from an approved institution, with clear evidence of research ability or potential; • a bachelor's degree, with one year of study in a master's program with 12 credits of first-class average, of which, normally, 9 credits must be at the 500 level or above and at least 9 credits must be of first-class standing, and clear evidence of research ability or potential. Transfer directly into a doctoral program is normally accomplished after the first year of study and will 	<p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,285,998,1196</p> <p>Present Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Schools, and Colleges</u> > <u>College of Graduate Studies</u> > <u>Admission</u> > <u>Doctoral Degrees</u></p> <p>Doctoral Degrees</p> <p>[...]</p> <p>[13863] Applicants for the Doctor of Philosophy (Ph.D.) must have completed one of the following requirements prior to admission:</p> <p>[13864]</p> <ul style="list-style-type: none"> • a master's degree (or equivalent) from an approved institution, with clear evidence of research ability or potential; • a bachelor's degree, with one year of study in a master's program with 18 credits of first class average, of which, normally, 12 credits must be at the 500 level or above and at least 12 credits must be of first class standing, and clear evidence of research ability or potential. Transfer directly into a doctoral program is normally accomplished after the first year of study and will



<p>not be permitted after the completion of the second year in a master's program; or</p> <ul style="list-style-type: none"> in exceptional cases, applicants who hold an honours bachelor's degree with an overall average in the A grade range and who demonstrate advanced research ability may be granted direct admission to a doctoral degree program on recommendation of the admitting graduate program and approval of the Dean of the College of Graduate Studies. <p>[14803] To maintain registration as a doctoral student, students entering directly from a bachelor's degree must, during the first year of study, complete 12 credits with a first-class average, of which at least 2 credits must be at the 500 level or above and at least 2 credits must be of first class standing.</p>	<p>not be permitted after the completion of the second year in a master's program; or</p> <ul style="list-style-type: none"> in exceptional cases, applicants who hold an honours bachelor's degree with an overall average in the A grade range and who demonstrate advanced research ability may be granted direct admission to a doctoral degree program on recommendation of the admitting graduate program and approval of the Dean of the College of Graduate Studies. <p>[14803] To maintain registration as a doctoral student, students entering directly from a bachelor's degree must, during the first year of study, complete 18 credits with a first class average, of which at least 12 credits must be at the 500 level or above and at least 12 credits must be of first class standing.</p> <p>[...]</p> <p>Type of Action: Change in transfer admission requirements to Doctoral degree</p> <p>Rationale: This change has been implemented in Vancouver. The primary reason is to bring these requirements in line with the typical course requirements in many master's programs. Specifically, a number of programs have 18 credit theses so the requirement here becomes completion of more courses than the degree requires. In addition, at UBC's Okanagan Campus, a student must often wait an additional year to complete enough courses to transfer. The College has received a number of requests to waive the more stringent requirement. This change creates more flexibility and yet still meets the needs of programs to assess the readiness of a student to transfer to the PhD program.</p>
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