

THE UNIVERSITY OF BRITISH COLUMBIA



OKANAGAN SENATE SECRETARIAT

Enrolment Services
Senate and Curriculum Services

Okanagan Campus
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May 19, 2011

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Admissions Proposals (approval)

- i. Bachelor of Social Work**
- ii. Bachelor of Social Work, General Requirements; Master of Social Work, General Requirements**
- iii. Elementary Teacher Education Program (ETEP)**
- iv. Secondary Teacher Education Program (STEP), French Education Specialty**

The Admissions and Awards Committee is pleased to recommend the following to Senate:

- i. Bachelor of Social Work**
Revise the Academic Calendar entry to remove the requirement for a written exercise.
- ii. Bachelor of Social Work, General Requirements; Master of Social Work, General Requirements**
Revise the Academic Calendar entries to 1) add the requirement that students admitted to the program present a recent criminal record check; 2) add secondary requirement that students present either a recent criminal record check or a declaration confirming that their record has not changed prior to participating in a placement within the community.
- iii. Elementary Teacher Education Program (ETEP)**
Revise the Academic Calendar entry to clarify the Canadian studies admission requirement to better prepare ETEP students to teach Canadian social studies in the elementary classroom.

- iv. Secondary Teacher Education Program (STEP), French Education Specialty**
Revise the Academic Calendar entry to require academic preparation in French language oral and written competencies to enhance employment opportunities.

Motion: That Senate approve the admissions proposals for the Bachelor of Social Work; the Bachelor of Social Work, General Requirements; and the Master of Social Work, General Requirements effective for admission to the 2011 Winter Session and thereafter; and

That Senate approve the admissions proposals for the Elementary Teacher Education Program (ETEP); the Secondary Teacher Education Program (STEP), French Education Specialty effective for admission to the 2012 Winter Session and thereafter.

For the Committee,
Dr. Sharon McCoubrey
Chair, Admissions and Awards Committee

**Admissions Proposal Form – Okanagan Campus**

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| <p>Faculty/School: Faculty of Health and Social Development Department/Unit: School of Social Work Faculty/School Approval Date: Unknown Effective Session: 2011W</p> | <p>Date: February 16, 2011 Contact Person: Dr. Edward Taylor Phone: 250.807.8740 Email: edward.taylor@ubc.ca</p> |
| <p>Proposed Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges School of Social Work Bachelor of Social Work Program Admission Requirements</p> <p>Admission Requirements</p> <p>[11001] Application for admission to the School of Social Work must be made through Enrolment Services. See Admissions for procedures, policies, and admission requirements.</p> <p>[12799] Admission requirements for college and university transfer applicants for entry into the third year of the B.S.W. are as follows:</p> <p>[11002]</p> <ul style="list-style-type: none">• completion of 60 credits of general university studies, which may include transferable arts or science credits completed within a human service, social service, or other relevant diploma or certificate;• 6 English credits at the 100 level, including two of the following: ENGL 112, 113, 150, 151, 153;• a minimum grade of 72% in each of | <p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,289,853,977</p> <p>Present Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges School of Social Work Bachelor of Social Work Program Admission Requirements</p> <p>Admission Requirements</p> <p>[11001] Application for admission to the School of Social Work must be made through Enrolment Services. See Admissions for procedures, policies, and admission requirements.</p> <p>[12799] Admission requirements for college and university transfer applicants for entry into the third year of the B.S.W. are as follows:</p> <p>[11002]</p> <ul style="list-style-type: none">• completion of 60 credits of general university studies, which may include transferable arts or science credits completed within a human service, social service, or other relevant diploma or certificate;• 6 English credits at the 100 level, including two of the following: ENGL 112, 113, 150, 151, 153;• a minimum grade of 72% in each of |



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| <p>SOCW 200, SOCW 201 (or equivalent);</p> <ul style="list-style-type: none"> • successful completion of at least 3 credits of human development (lifespan) e.g., SOCW 255, PSYO 220, or SWPP 355 OLA; • a minimum grade average of 68% calculated on the last completed 30 credits; and • submission of the School of Social Work supplemental application form which includes submission of a resumé and two references. The supplemental application will be considered in addition to academic performance in determining admissibility. <p>[...]</p> | <p>SOCW 200, SOCW 201 (or equivalent);</p> <ul style="list-style-type: none"> • successful completion of at least 3 credits of human development (lifespan) e.g., SOCW 255, PSYO 220, or SWPP 355 OLA; • a minimum grade average of 68% calculated on the last completed 30 credits; and • submission of the School of Social Work supplemental application form which includes submission of a resumé, two references, and completion of a written exercise involving a personal statement and case analysis. The supplemental application will be considered in addition to academic performance in determining admissibility. <p>[...]</p> <p>Type of Action: Remove the requirement for a written exercise involving a personal statement and case analysis.</p> <p>Rationale: It was not a useful tool for evaluating and selecting potential candidates for the program.</p> |
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**Admissions Proposal Form – Okanagan Campus**

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| Faculty: Health and Social Development Department: School of Social Work Faculty Approval Date: April 27, 2011 Effective Session: 2011W | Date: February 16, 2011 Contact Person: Dr. Edward Taylor Phone: 250.807.8740 Email: edward.taylor@ubc.ca |
| Proposed Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges School of Social Work Bachelor of Social Work Program Bachelor of Social Work Program Contents Introduction → Admission Requirements → Program Requirements → General Requirements → Degree Requirements → New Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges School of Social Work Bachelor of Social Work Program General Requirements General Requirements <u>Prior to the start of classes, all admitted students must present a criminal record check completed by the Solicitor General of BC no more than three months prior to the start of term.</u> <u>Applicants and students who have a criminal record may have their offer of admission withdrawn or be required to withdraw from the program. Failure to</u> | Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,286,1016,1250 Present Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges School of Social Work Bachelor of Social Work Program Bachelor of Social Work Program Contents Introduction → Admission Requirements → Program Requirements → Degree Requirements → |



submit the required documentation by the specified deadline may result in the withdrawal of an offer of admission.

Prior to participation in any community-based programming, all students must present either 1) a current criminal record check completed by the Solicitor General of BC no more than three months prior to the date of course initiation, or 2) a 'Criminal Record Check Statutory Declaration' confirming that no changes have occurred relative to the criminal record check on file with the Faculty.

Type of Action: Add requirement that students admitted to the program present a recent criminal record check. Add secondary requirement that students present either a recent criminal record check or a declaration confirming that their record has not changed prior to participating in a placement within the community.

Rationale: Recognizing that Social Work students will participate in placements in the surrounding community, this requirement has been established by the Ministry. The Faculty of Health and Social Development is implementing the requirement as directed.

**Admissions Proposal Form – Okanagan Campus**

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| Faculty: Health and Social Development Department: School of Social Work Faculty Approval Date: April 27, 2011 Effective Session: 2011W | Date: February 16, 2011 Contact Person: Dr. Edward Taylor Phone: 250.807.8740 Email: edward.taylor@ubc.ca |
| Proposed Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges College of Graduate Studies Social Work Social Work Contents → Program Overview Admission Requirements → General Requirements → Degree Requirements → Contact Information → New Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges College of Graduate Studies Social Work General Requirements General Requirements Prior to the start of classes, all admitted students must present a criminal record check completed by the Solicitor General of BC no more than three months prior to the start of term. Applicants and students who have a criminal record may have their offer of admission withdrawn or be required to withdraw from the program. Failure to | Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,285,985,0 Present Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges College of Graduate Studies Social Work Social Work Contents Program Overview → Admission Requirements → Degree Requirements → Contact Information → |



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Type of Action: Add requirement that students admitted to the program present a recent criminal record check. Add secondary requirement that students present either a recent criminal record check or a declaration confirming that their record has not changed prior to participating in a placement within the community.

Rationale: Recognizing that Social Work students will participate in placements in the surrounding community, this requirement has been established by the Ministry. The Faculty of Health and Social Development is implementing the requirement as directed.

**Admissions Proposal Form – Okanagan Campus**

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| <p>Faculty/School: Education Department/Unit: Faculty/School Approval Date: April 6, 2011 Effective Session: For admission to the 2012 Winter Session (the 2011/12 application cycle). Change to be published in the Academic Calendar as soon as possible for the purpose of informing prospective students.</p> | <p>Date: April 23, 2011 Contact Person: Lorraine Carrier Phone: 250.807.8125 Email: lorraine.carrier@ubc.ca</p> |
| <p>Proposed Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Education Bachelor of Education Programs Elementary Teacher Education Program (ETEP)</p> <p><i>Elementary Teacher Education Program (ETEP)</i></p> <p>[11667] Admission Requirements</p> <p>[11668] Students may apply for admission to the B.Ed. five-year degree after completing 90 transferable credits in an undergraduate degree program acceptable in content to the Faculty of Education which must include the requirements listed below. Students may apply for admission to the B.Ed. two-year post-degree after completing a degree from a recognized university acceptable in content to the Faculty of Education which must include the requirements listed below:</p> | <p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,284,838,975</p> <p>Present Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Education Bachelor of Education Programs Elementary Teacher Education Program (ETEP)</p> <p><i>Elementary Teacher Education Program (ETEP)</i></p> <p>[11667] Admission Requirements</p> <p>[11668] Students may apply for admission to the B.Ed. five-year degree after completing 90 transferable credits in an undergraduate degree program acceptable in content to the Faculty of Education which must include the requirements listed below. Students may apply for admission to the B.Ed. two-year post-degree after completing a degree from a recognized university acceptable in content to the Faculty of Education which must include the requirements listed below:</p> |

**[11669]**

- **Cumulative average:** a cumulative average of at least 65% in the last 30 credits of post-secondary coursework passed, failed, and/or repeated;
- **English requirement:** 6 credits of approved English with an average of 65% or greater. A minimum 3 credits must be English literature. The 6 credits of approved English literature and composition may be satisfied with coursework at the 100, 200, 300, and/or 400 level. Courses in creative writing, technical or business writing, or communication are not acceptable;
- **Canadian studies:** 6 credits that have significant Canadian content **(3 credits of which must be Canadian History or Canadian Geography).** **Note:** the BC College of Teachers (BCCT) defines its Canadian content requirements as the following: "The focus of a Canadian studies course must be on understanding the Canadian experience. The Canadian content must be central to the conceptual thesis of the course rather than existing only as exemplar supporting concepts of another academic discipline";
- **Lab science:** at least 3 (preferably 6) credits in a laboratory science completed no more than 10 years prior to entering the program. **Note:** lab science courses are normally selected from the life sciences, chemistry, physical geography, earth and ocean science, geology, astronomy, or physics. A 3-credit lab science is typically scheduled for three hours of lecture and two or

[11669]

- **Cumulative average:** a cumulative average of at least 65% in the last 30 credits of post-secondary coursework passed, failed, and/or repeated;
- **English requirement:** 6 credits of approved English with an average of 65% or greater. A minimum 3 credits must be English literature. The 6 credits of approved English literature and composition may be satisfied with coursework at the 100, 200, 300, and/or 400 level. Courses in creative writing, technical or business writing, or communication are not acceptable;
- **Canadian studies:** 6 credits that have significant Canadian content. **Note:** the BC College of Teachers (BCCT) defines its Canadian content requirements as the following: "The focus of a Canadian studies course must be on understanding the Canadian experience. The Canadian content must be central to the conceptual thesis of the course rather than existing only as exemplar supporting concepts of another academic discipline";
- **Lab science:** at least 3 (preferably 6) credits in a laboratory science completed no more than 10 years prior to entering the program. **Note:** lab science courses are normally selected from the life sciences, chemistry, physical geography, earth and ocean science, geology, astronomy, or physics. A 3-credit lab science is typically scheduled for three hours of lecture and two or three hours of labs per week. Courses in human anatomy, human



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| <p>three hours of labs per week. Courses in human anatomy, human physiology, or computer science are not acceptable lab science courses;</p> <ul style="list-style-type: none"> • Mathematics: at least 3 (preferably 6) credits of approved mathematics courses completed no more than 10 years prior to entering the program. Note: business math, finance math, or statistics courses are not acceptable; • 30 credits of senior-level academic coursework as defined below (see lists of BCCT-approved academic subject areas below): <ol style="list-style-type: none"> 1. senior-level academic coursework is approved coursework numbered 200 or higher when at least 6 credits of introductory coursework (typically at the 100 level) in the discipline have been completed; 2. senior-level academic coursework is approved coursework at the 300 or 400 level which has prerequisites; 3. senior-level academic coursework numbered 200 or higher cannot be of an introductory nature. <p>[...]</p> | <p>physiology, or computer science are not acceptable lab science courses;</p> <ul style="list-style-type: none"> • Mathematics: at least 3 (preferably 6) credits of approved mathematics courses completed no more than 10 years prior to entering the program. Note: business math, finance math, or statistics courses are not acceptable; • 30 credits of senior-level academic coursework as defined below (see lists of BCCT-approved academic subject areas below): <ol style="list-style-type: none"> 1. senior-level academic coursework is approved coursework numbered 200 or higher when at least 6 credits of introductory coursework (typically at the 100 level) in the discipline have been completed; 2. senior-level academic coursework is approved coursework at the 300 or 400 level which has prerequisites; 3. senior-level academic coursework numbered 200 or higher cannot be of an introductory nature. <p>[...]</p> <p>Type of Action: Revise admission requirements</p> <p>Rationale: To better prepare ETEP students to teach Canadian social studies in the elementary classroom.</p> |
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**Admissions Proposal Form – Okanagan Campus**

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| <p>Faculty/School: Education Department/Unit: Faculty/School Approval Date: April 6, 2011 Effective Session: For admission to the 2012 Winter Session (the 2011/12 application cycle). Change to be published in the Academic Calendar as soon as possible for the purpose of informing prospective students.</p> | <p>Date: April 23, 2011 Contact Person: Lorraine Carrier Phone: 250.807.8125 Email: lorraine.carrier@ubc.ca</p> |
| <p>Proposed Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Education Bachelor of Education Programs Secondary Teacher Education Program (STEP)</p> <p><i>Secondary Teacher Education Program (STEP)</i></p> <p>[12974] Admission Requirements</p> <p>[11698] Students may apply for admission to the STEP after completing a four-year (minimum 120 credits) bachelor's degree or equivalent, or a diploma (Trades Technology Education specialty) from a recognized university, acceptable in content to the Faculty of Education, and completing the admission requirements listed below. Currently the following specialties are offered: French Education, Humanities Education (English and Social Studies), Math-Science Education, Middle School Education, and Trades Technology Education.</p> | <p>Draft Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,284,838,976</p> <p>Present Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Education Bachelor of Education Programs Secondary Teacher Education Program (STEP)</p> <p><i>Secondary Teacher Education Program (STEP)</i></p> <p>[12974] Admission Requirements</p> <p>[11698] Students may apply for admission to the STEP after completing a four-year (minimum 120 credits) bachelor's degree or equivalent, or a diploma (Trades Technology Education specialty) from a recognized university, acceptable in content to the Faculty of Education, and completing the admission requirements listed below. Currently the following specialties are offered: French Education, Humanities Education (English and Social Studies), Math-Science Education, Middle School Education, and Trades Technology Education.</p> |



[14880] Note: completion of the STEP French, Humanities (English and Social Studies), Math-Science, or Middle School Education specialties meets the requirements of the BC College of Teachers (BCCT) for a Professional Teaching Certificate.

[14881] To complete the requirements for the UBC Okanagan campus B.Ed. degree, STEP students are required to complete an additional 6 approved credits in Education coursework. Students having excess credit in Arts, Science and/or Fine Arts courses prior to admission to the STEP French, Humanities (English and Social Studies), Math-Science, or Middle School Education specialties may apply this credit toward fulfillment of this requirement. (Excess credit is defined as credit that was not applied to fulfill requirements for a previously completed undergraduate or graduate degree).

Admission Requirements

[11700] French Education Specialty

[11699] Note: to enhance employment opportunities, it is strongly recommended that applicants to the STEP French Education specialty have academic preparation in two teachable subjects.

[11701] Admission Requirements

[12692]

- Cumulative average: 65% or greater in the last 30 credits of post-secondary coursework passed, failed, and/or repeated;
- English requirements: 6 credits of approved English with an average of 65% or greater. A minimum 3 credits must be in English literature. The 6 credits of approved English

[14880] Note: completion of the STEP French, Humanities (English and Social Studies), Math-Science, or Middle School Education specialties meets the requirements of the BC College of Teachers (BCCT) for a Professional Teaching Certificate.

[14881] To complete the requirements for the UBC Okanagan campus B.Ed. degree, STEP students are required to complete an additional 6 approved credits in Education coursework. Students having excess credit in Arts, Science and/or Fine Arts courses prior to admission to the STEP French, Humanities (English and Social Studies), Math-Science, or Middle School Education specialties may apply this credit toward fulfillment of this requirement. (Excess credit is defined as credit that was not applied to fulfill requirements for a previously completed undergraduate or graduate degree).

Admission Requirements

[11700] French Education Specialty

[11699] Note: to enhance employment opportunities, it is strongly recommended that applicants to the STEP French Education specialty have academic preparation in two teachable subjects.

[11701] Admission Requirements

[12692]

- Cumulative average: 65% or greater in the last 30 credits of post-secondary coursework passed, failed, and/or repeated;
- English requirements: 6 credits of approved English with an average of 65% or greater. A minimum 3 credits must be in English literature. The 6 credits of approved English



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| <p>literature and composition may be satisfied with coursework at the 100, 200, 300, and/or 400 level. Courses in creative writing, technical or business writing, or communication are not acceptable;</p> <ul style="list-style-type: none"> • Bachelor of Arts, Fine Arts, or Science degree, or equivalent, with <u>either a minimum: 1) 30 credits of French, 18 credits of which must be at the 300 level or higher for a teaching concentration; or 2) 42 credits of French, 30 credits of which must be at the 300 level or higher for a teaching major. Both the teaching concentration and the teaching major must include the following coursework:</u> <ul style="list-style-type: none"> • <u>6 credits of French literature and textual analysis at the 200 level or higher;</u> • <u>6 credits of French grammar, vocabulary, composition, and language in context at the 200 level or higher;</u> • <u>6 credits of French oral expression at the 200-level or higher</u> • <u>3 credits of French grammar at the 300 level or higher;</u> • <u>3 credits of French advanced composition at the 300 level or higher;</u> • <u>3 credits of French culture or history; and</u> • Successful completion of the oral and written French language competency test to the level specified for French as a Second Language. For information on the test, or to schedule a sitting, please contact Dr. Karen Ragoonaden, Faculty of Education. | <p>literature and composition may be satisfied with coursework at the 100, 200, 300, and/or 400 level. Courses in creative writing, technical or business writing, or communication are not acceptable;</p> <ul style="list-style-type: none"> • Bachelor of Arts, Fine Arts, or Science degree, or equivalent, with <u>a minimum of 18 credits of coursework at the 300 level or higher in French;</u> • Successful completion of the oral and written French language competency test to the level specified for French as a Second Language. For information on the test, or to schedule a sitting, please contact Dr. Karen Ragoonaden, |
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[...]

Faculty of Education.

[...]

Type of Action: Revise admission requirements.

Rationale: To enhance employment opportunities, it is strongly recommended that applicants to the STEP French Education specialty have academic preparation in French language oral and written competencies: Bachelor of Arts, Fine Arts, or Science degree, or equivalent, with a minimum 30 credits of French, 18 credits of which must be at the 300 level or higher, for a teaching concentration, or 42 credits of French. It is also strongly suggested that applicants have at least two teachable subjects at the undergraduate level.