

Vancouver Senate Admissions Committee

MINUTES OF 26 JANUARY 2022

10:00 a.m. – 12:00 p.m.

Via zoom

- Attendance:** Prof. Carol Jaeger, Joint Faculties Representative, Faculty of Applied Science (Chair)
Dr. Ian Cavers, Associate Dean, Faculty of Science
Dr. Joanne Fox, Faculty of Science – Joint Faculties Representative
Dr. Joey Hoegg, Associate Professor, Faculty of Commerce and Business Administration
Dr. Sandra Jarvis-Selinger, Associate Dean, Academic, Faculty of Pharmaceutical Sciences
Dr. Steven Pelech, Faculty of Graduate and Postdoctoral Studies Representative
Mr. Brendan Morey, Assistant Dean, Student Administration & Awards, Faculty of Graduate and Postdoctoral Studies
Dr. Laura Moss, Associate Dean, Students, Faculty of Arts
Dr. Kate Ross, Associate Vice-President and Registrar, Enrolment Services
Mr. Sam Saini, Associate Registrar, Undergraduate Admissions and Student Recruitment & Advising, Enrolment Services
Dr. Zhaoming Xu, Associate Dean, Academic, Faculty of Land and Food Systems
Ms. Angela Zhao, Convocation Senator
- Regrets:** Dawson Born, Faculty of Medicine – Student Senator
Dr. Ingrid Price, Faculty of Pharmaceutical Sciences Representative
Dr. Shahin Shirzad, Assistant Dean, Admissions, Faculty of Medicine Senator
Keanna Yu, Student Senator
- Guests:** Joseph Anthony, Associate Dean, Health Professions, Faculty of Medicine
James Charbonneau, Associate Dean, Faculty of Science
Louis-Alexandre Douesnard, Admission and Recruitment Manager, Physical Therapy
Paul Kennedy, Associate Professor of Teaching, School of Kinesiology
Stephanie McKeown, Chief Institutional Research Officer, PAIR
Henrique Do Livramento, Senior Planning and Research Analyst, PAIR
David Shorthouse, Executive Director, Academic Initiatives, Office of the VP Academic
Annie Yim, Acting Deputy Registrar and Director, Human Resources, Enrolment Services
- Secretariat:** A. Breen and B. Menard

ITEM 1: CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:00 a.m.

ITEM 2: APPROVAL OF THE AGENDA

Approved by consent.

ITEM 3: MINUTES OF THE MEETING OF 24 NOVEMBER 2021

The Chair called for a motion as follows:

Z. Xu I. Cavers	}	<i>That the Minutes of 24 November 2021 be approved, as circulated.</i>
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Approved, 1
abstention

ITEM 4: BUSINESS ARISING FROM THE MINUTES OF 24 NOVEMBER 2021

None.

ITEM 5: MASTER OF PHYSICAL THERAPY DISTRIBUTED PROGRAM – FRASER VALLEY COHORT (approval)

The Chair invited J. Anthony and L. Douesnard to present the proposal to establish to extend the Master of Physical Therapy Distributed Program to include a cohort located in the Fraser Valley.

The Department of Physical Therapy's Master of Physical Therapy Program (MPT) is the only entry-to-practice physical therapy program in British Columbia. There is a long-standing shortage of Physical Therapists throughout the province arising from multiple factors, including the increasing demand for Physical Therapy services by an aging population, an aging workforce, and the long-standing insufficient number of training seats. The Fraser Health Authority region is one of the highest areas of need in the province with many ongoing physical therapist vacancies, and is also one of the fastest growing communities in British Columbia. Recruiting and training students who will practice in the Fraser Health region after graduation is vital to meet the healthcare needs of the province.

In order to meet provincial demand, the Department of Physical Therapy has planned an expansion in the number of seats in the MPT Program with a focus on training graduates who will work in the Fraser Health region. A fully distributed cohort of students, known as the Master of Physical Therapy – Fraser Valley cohort (MPT-FV), has been identified as the most effective and efficient way of expanding the MPT program and increasing the number of Physical Therapists who will meet the healthcare needs of the growing Fraser Health region after graduation.

The MPT Program is a 26-month program that combines academic courses (71 credits) and over 1080 hours of clinical experience (12 credits) over six placements at sites throughout BC. The MPT-FV distribution will allow students to complete their academic studies and a majority of their placements in the Fraser Health region while also providing them with opportunities to work with collaborative interprofessional teams.

In response to a question from regarding student mobility across the distributed sites, Mr. Douesnard confirmed that once admitted to a specific distributed program, students are not able to transfer to one of the other sites.

It was noted that the MELAB and CELPIP exams are no longer offered and should be deleted from the Calendar entry. Committee members commented that a specific number of students admitted per year is normally not included in the Calendar.

The Chair called for a motion as follows:

<p><i>S. Pelech</i> <i>K. Yu</i></p>	<p>}</p>	<p><i>That the Committee approve and recommend to Senate for approval the Master of Physical Therapy Distributed Program – Fraser Valley Cohort.</i></p>
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Approved

ITEM 6: BACHELOR OF KINESIOLOGY and BACHELOR OF EDUCATION DUAL DEGREE PROGRAM – SUSPENSION OF ADMISSION (approval)

The Chair invited Dr. Kennedy to present the proposal to suspend admission to the Bachelor of Kinesiology and Bachelor of Education dual degree program. Dr. Kennedy stated that the undergraduate curriculum provides students the opportunity to design a program of study in one of three streams leading to a Bachelor of Kinesiology (BKin) degree. Physical and Health Education (PE) was one stream option, however, it was removed from the BKin degree in 2019-2020 because of declining student enrolment. At the time, less than 5% of upper-level BKin students were enrolled in the PE option. When polled, students reported that the high number of stream requirements and a desire to explore multiple career paths as reasons for choosing more flexible stream options.

Over the past five years, the number of PE BKin courses covered by sessional lecturers has increased. Not all PE BKin courses can support this expense due to extremely low enrolments (e.g., less than 20 students). The lecturer turnover rate has also increased. Not only has it been challenging to find individuals to cover our PE BKin courses, but it is also difficult to update the curriculum when there is a different instructor teaching the course each year.

The School of Kinesiology would like to remove the Dual Degree Option from the BKin Program in time. So, we are no longer going to admit students to the Dual Degree Program. Despite our best efforts to promote this curricular option, the number of BKin students enrolled in the BKin-BEd Dual Degree is low. The lack of long-term course coverage, budgetary concerns, and declining student interest are the primary reasons for making this curricular change.

The Chair called for a motion as follows:

<i>J. Fox</i> <i>S. Pelech</i>	<i>That the Committee approve and recommend to Senate for approval suspension of admission to the Bachelor of Kinesiology and Bachelor of Education Dual Degree Program, effective for the 2022 Winter Session and thereafter.</i>
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Approved

ITEM 7: 2021/22 REPORT ON ENROLMENT (information)

The Chair invited Dr. Ross to present the 2021/22 Enrolment Report. Dr. Ross presented an overview of the system-wide enrolment figures, followed by specific figures for the Vancouver campus. She also shared enrolment information for the Okanagan campus.

The total headcount, system-wide, includes 208 new FTEs (full-time equivalent), 176 of which are at the Vancouver campus and due to increased seats for Nursing, Computer Science, Occupational Therapy, Physiotherapy and Biomedical Sciences programs. The Okanagan campus has 59 new FTEs for Nursing, Computer Science and Manufacturing Engineering programs. Enrolment remains over target, which will be addressed during the presentation of the 2022/23 Enrolment Targets later in the meeting. Dr. Ross stated that 8% of all domestic students are Indigenous, which is a significant achievement. There was also a system-wide increase in international student enrolment.

At the Okanagan campus, enrolment has been steadily increasing since the 2017/18 academic year and increased significantly during the 2020/21 and 2021/22 sessions. Prior to the 2017/18 year, the Okanagan campus was not meeting its provincially funded FTE targets for domestic students.

Domestic and international applications increased by 13% and 24% respectively over the 2020/21 year. Over 75% of students admitted to direct entry programs come from outside of the Okanagan region, which makes for a very diverse student body. With respect to yield rates for undergraduate domestic students, the data shows that more offers were made as there was not a clear understanding of what the effects of the pandemic would be on student enrolment, and that more students accepted offers of admission.

There are currently 106 former youth in government care students at UBC who are receiving a tuition waiver, which is an increase of 41% over last year. There are 10 new-to-UBC World University Service of Canada (WUSC) students enrolled this year, with 49 students in total across both campuses. Finally, in 2021/22, there are 89 students in the Vantage College Arts stream, 116 in the Science stream and 61 students in the Applied Science stream.

For the Vancouver campus, there are 60,292 students total, with 42,607 FTEs, which is a 3% increase from last year. Indigenous students make up 3.3% of the student population and there are 16,804 international students registered, which is an 8% increase from the 2020/21 year.

Overall international students make up 26% of the undergraduate student population and 35% of the graduate population.

Headcounts have been steadily increasing since the 2017/18 year, and while there is an effort to flatten undergraduate numbers, there is still growth in international and graduate student numbers. With respect to government funded FTEs, there is a significant difference between the number that are funded and actual numbers resulting in enrolment at 118% of government funded targets. Domestic and international applications increased by 17% and 23% respectively over the 2020/21 year. Over 60% of direct entry students come from outside of the Lower Mainland. With respect to yield rates for undergraduate domestic students, the data shows that, as with the Okanagan campus, more offers were made and a greater percentage of students accepted their offers of admission.

Dr. Pelech noted that domestic student intake seems to have flatlined while international enrolment looks to have increased, and that most international students seem to be coming from Asia. Dr. Pelech asked whether tuition increases will cover the cost of teaching international students. In response Dr. Ross stated that international student fees cover the full cost of their education.

Dr. Cavers commented that he was very encouraged by the advances UBC has made to recruit, admit and retain Indigenous students, and hoped that these efforts will continue with an aim of further increasing Indigenous student enrolment.

Committee members noted significant over enrolment, and asked whether this was due to number of revocation of offers of admission decreasing over the last 2 years. Dr. Ross confirmed that the University had increased the number offer of admission as there was uncertainty around how the pandemic would impact enrolment. The yield rate on these offers was also higher than in past year.

Mr. Morey commented on the Student Demographic Data Collection Project referenced in the preamble and noted that the Faculty of Graduate and Postdoctoral Studies is ready to collect data on gender identification but does not yet have the systems required to house the data. Dr. Ross noted that the Workday Student system will allow the University to capture a range of data points during the application process.

ITEM 8: 2022/23 ENROLMENT TARGETS (approval)

The Chair invited Dr. Shorthouse and Dr. McKeown to present the enrolment targets for the 2022/23 academic year.

The proposed intake targets for direct-entry undergraduate programs are established by the Faculties, in consultation with the Provost's Office, the Office of Planning and Institutional Research, Enrolment Services, and the International Student Initiative. The intake targets consider the provincial government's mandate regarding overall domestic student enrolment (measured as FTEs); the University's strategic goals; and the opportunities and capacities of the Departments and Schools to provide excellent teaching and learning and exemplary services and supports for students.

At March 31, 2022, UBC Vancouver's total full-time equivalent (FTE) enrolment for 2021/22 is projected to be 53,076, inclusive of the winter and summer sessions. The 2021/22 total includes 31,509 (59.4%) domestic undergraduate FTEs, 10,918 (20.6%) international (ISi) undergraduate FTEs, 9,101 (17.1%) graduate FTEs, and 1,547 (2.9%) residents in Medicine, Dentistry, and Pharmacy Practice (see Table 2). Compared with 2020/21, undergraduate FTEs increased by 448 (1.4 %) domestic and 186 (1.7%) international FTEs, and graduate FTEs increased by 553 (6.5%). UBC Vancouver's total domestic enrolment is currently 16.9% above the 2021/22 government funded FTEs: 2,898 (9.6%) over the domestic undergraduate and residents FTEs of 30,158, and 3,203 (54.3%) over the government funded FTEs of 5,898.

The proposed undergraduate intake targets (in headcount) for the forthcoming 2022/23 academic year, relative to 2021/22, include a reduction in the number of students enrolled in the Faculty of Arts and the suspension of admission for the Flexible Doctor of Pharmacy (Flex PharmD) Program and Vantage One Bachelor of Arts program, which are balanced by an increase in undergraduate student enrolment in Nursing, the Faculty of Science, and students not admitted to a baccalaureate degree program (i.e., exchange, unclassified, visiting and access students). Overall, it is proposed that the undergraduate intake targets increase by 180 (1.6%) domestic and 122 (3.3%) international students (see Table 3). Relative to last year's actual new-to-program enrolment, these intake targets will result in 249 (2.2%) fewer new-to-program domestic students and 146 (3.7%) fewer new-to-program international students.

The proposed intake targets for 2022/23, combined with the flow through of the 2021/22 cohort, results in a projected undergraduate total headcount enrolment for winter 2022/23 that includes 692 (1.9%) fewer domestic and 50 (0.4%) more international students than enrolled in Winter 2021/22. Table 4a provides the projected domestic and international undergraduate winter session total headcounts for 2022/23 through 2026/27, by Faculty and School. In 2021/22, international students are projected to constitute 24.9% of the undergraduate headcounts. The percentage is projected to be 25.3% in 2022/23.

The proposed intake targets for 2022/23, combined with the flow through of the 2021/22 cohort, results in the projected FTE enrolment of domestic students to be at 107.7% of the undergraduate and resident government-funded support. The Provincial Government has increased the funded FTEs by 127 (0.4%). The intake targets are expected to lead to a 1.4% reduction in total domestic FTEs in fiscal year 2022/23, and an approximate 0.7% reduction per year thereafter. Total international student FTE enrolment is expected to increase by 58 FTEs through 2022/23.

It was noted that the targets for the Faculty of Science had changed slightly due to the flow through from Vantage College by 2 students.

The Chair called for a motion as follows:

<p>B. Morey I. Cavers</p>	<p>} <i>That the Committee approve and recommend to Senate for approval the 2022/23 Academic Year Enrolment Targets.</i></p>
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Approved

ITEM 9: APPLICANTS FROM A COLLEGE OR UNIVERSITY – ADMISSION (approval)

The Chair invited Mr. Saini to present the proposal. The proposal was originally reviewed by the Committee in Dec. 2019. With the proposed changes, transfer applicant's most recent post-secondary experience will still be integral to UBC's determination of admissibility, but other factors are also being introduced to allow for a more holistic admissions assessment. Applicants' overall records, their persistence in completing courses they have enrolled in, the applicability of their courses to the intended program of study, the sequential order of courses completed, as well as the learning outcomes of the courses completed are being introduced as factors that may be taken into account when determining admissibility to UBC.

The introduction of these criteria will help to broaden the scope of the assessment of transfer applicants and address recent applicant behaviour whereby students employ various strategies to improve their average on their most recent 24 to 30 credits, without necessarily improving their preparedness for academic study at UBC.

Also proposed was a revision to the way in which applicants with fewer than 24 transferable credits are assessed. Currently, such applicants must be admissible on both their high school and their post-secondary records. The proposed change will allow more flexibility in considering these applicants.

The Committee proposed the following revision:

“Applicants presenting less than 24 transferable credits are eligible for admission as a transfer student ~~as stated above~~, but will, in addition to presenting a minimum average **of 2.0 on the credits completed**, be required to present final secondary school records for consideration.”

The Chair called for a motion as follows:

<i>A Zhao S. Pelech</i>	}	<i>That the Committee approve and recommend to Senate for approval revised admission requirements for applicants from a college or university, effective for entry to the 2022/23 Winter Session and thereafter.</i>
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Approved

ITEM 10: OTHER BUSINESS

None.

ITEM 11: NEXT MEETING

The next regularly scheduled meeting will be held on 9 February 2022.

ITEM 12: ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

ITEM 13: CATEGORY 2 CHANGES (circulated for email approval)

The following proposals were approved by email:

- a. Bachelor of Design – Admission Requirements
- b. Bachelor of Arts and Bachelor of Fine Arts – Second Degree Admission Requirements and Transfer Credit
- c. Bachelor of Pharmaceutical Sciences – Admission Requirements
- d. Bachelor of Science in Forestry – Admission Requirements
- e. Doctor of Philosophy in Interdisciplinary Studies – Admission Requirements
- f. Master of Public Health – Admission

Dr. Moss noted that for the Bachelor of Science in Forestry, reference to ‘ENGL 112’ should be changed to ‘WRDS 150 or ENGL 100.’ The Category 2 proposals were approved.

ITEM 14: STUDENT APPEALS

Members of the Committee who are also members of Senate remained in the meeting to consider two appeals for admission.