

THE UNIVERSITY OF BRITISH COLUMBIA



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Okanagan Senate

DRAFT MINUTES OF MAY 12, 2006

Attendance

Present: President M. C. Piper (Chair), Acting Deputy Vice-Chancellor R. Tees, Associate Vice-President & Registrar B. Silzer, Mr. P. Arthur, Mr. G. August, Dean B. Bauer, Dean R. Belton, Dean J. Bottorff, Dr. W. Broughton, Acting Dean R. Campbell, Dr. R. Currie, Ms. L. Driscoll, Dr. M. Duran-Cogan, Mr. B. Ford, Dr. J. Gustar, Dean M. Isaacson, Dr. D. Keyes, Dr. R. Klukas, Dean M. Krank, Dr. A. Labun, Dr. R. Lalonde, Dr. S. McCoubrey, Ms. D. Polson, Dr. S. Reid, Dr. D. Salhnai, Dr. C. Scarff, Dr. D. Senese, Mr. D. Sloan, Dr. M. Ungureanu, Dr. M. Williams, Dr. P. Wrzesniewski, Ms. G. Zilm.

By Invitation: Ms. L. M. Collins, Mr. C. Eaton (Enrolment Services), Dr. D. Owram.

Regrets: Dr. A. McEachern (Chancellor), Mr. R. Adl, Dr. J. Bassett-Smith, Ms. M. Burton, Dr. E. Butz, Mr. C. Carta, Dr. J. Castricano, Dr. J. Cioe, Mr. J. Ferguson, Ms. K. Fiske, Ms. M. Fiske, Mr. P. Garrick, Ms. R. McAuley, Ms. E. Johnston, Ms. N. Neumann, Dr. P. Wylie.

Recording Secretary: Ms. K. Ross.

Call to Order

Minutes of the Previous Meeting

<i>Acting Deputy-Vice</i>	}	<i>That the minutes of the meeting of April 20,</i>	
<i>Chancellor Tees</i>			<i>2006 be adopted as circulated.</i>
<i>Dean Bauer</i>			

Senators made editorial corrections to the minutes.

The motion was
put and carried.

Remarks from the Chair and Related Questions

UBC BOARD OF GOVERNORS

The President shared the Board of Governors' approval of the UBC Okanagan 2010 capital plan goals. The capital for the new Management and Engineering building is the first goal approved. The Board approved the total system budget, which is being reported to the Okanagan and Vancouver Senates. President Piper has confidence that the funding is firm until 2010 and that UBC is well served with this budget. Dr. Toope and Dr. Owram will continue to look to the federal government for future funding. President Piper is assured that the recently introduced federal budget includes funds for universities with a research agenda.

ACTING DEPUTY VICE-CHANCELLOR

President Piper extended a sincere "thank you" to Dr. Tees for his hard work and dedication at UBC Okanagan, and for the smooth transition to Dr. Owram from Dr. McBride.

Remarks from the Acting Deputy Vice-Chancellor and Related Questions

The Acting Deputy Vice-Chancellor shared his efforts to maintain momentum on the capital plan including the building of research space, classrooms, laboratories, etc. to be completed by August 2008. Acting Deputy Vice-Chancellor Tees announced that the first Summer course schedule is available; he hopes that UBC Okanagan will expand into a specialized Summer schedule for international students. He added that the UBC Okanagan campus could become a summer destination for students to attend. This year, over 1,400 applications were received for 29 faculty positions. Of these applications, 18 employment offers have been accepted to date while other offers are pending. The faculty members and staff involved in the recruitment process had a definite impact on why the applicants are accepting their offers; the Acting Deputy Vice-Chancellor thanked those

Acting Deputy Vice-Chancellor, continued

involved in the recruitment process. Finally, Acting Deputy Vice-Chancellor Tees expressed his gratitude to President Piper and echoed remarks made by the Chair of the Board of Governors by stating that President Piper is “the best university president in the country.” Acting Deputy Vice-Chancellor Tees asked the senators to join him in thanking President Piper for her efforts and extreme dedication to the success of UBC Okanagan.

Candidates for Degrees

CO-CONFERRAL OF BACHELOR OF THE BUSINESS ADMINISTRATION DEGREE WITH OKANAGAN COLLEGE

Note: The full text of the Co-Conferral of Bachelor of the Business Administration Degree with Okanagan College Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

Candidates for Degrees, continued

The Policies and Procedures Committee had circulated a recommendation to approve in principle the co-conferral of the Bachelor of Business Administration degree with Okanagan College.

*Dean Isaacson
Acting Deputy
Vice-Chancellor
Tees*

} That the Senate approve in principle the co-conferral by UBC of the Bachelor of Business Administration degree on the following groups of candidates, provided that such candidates complete degree requirements in time to graduate by June 2009, and that the Registrar, in consultation with Okanagan College and the Chair of the Senate, be empowered to make any necessary adjustments:

- 1. Continuing Students, defined as students who were registered in the Okanagan University College Bachelor of Business Administration degree program prior to June 30, 2005 and who continued their enrolment at Okanagan College in this program after that date; and*
- 2. Transition Students, defined as students who first enrolled in the Okanagan College Bachelor of Business Administration degree program in September 2005.*

DISCUSSION

Dean Isaacson informed Senators that the attached Memorandum of Understanding (MOU) is included for information only. Acting Deputy Vice-Chancellor Tees expressed his support for the MOU and the co-conferral of Bachelor of Business Administration (BBA) degrees with Okanagan College; he added that UBC Okanagan's support is only to the students of the BBA degree program who began their program in 2005. Mr. Sloan and Mr. Ford conveyed their unease and stated that the current motion ignores Okanagan College practice that recommends that Okanagan College BBA diploma students continue into the degree program. Mr. Sloan and Mr. Ford suggested that the motion should be amended to include BBA diploma students at Okanagan College. Dr. Currie stated that

Candidates for Degrees, continued

the BBA diploma students do not flow directly into the BBA degree program; they must apply to enter the degree program through the admissions process. President Piper inquired as to whether the two student senators supported the current motion as written; they agreed to support; the Acting Deputy Vice-Chancellor added that no one has the authority to make commitments based on past decisions including the authorization to confer degrees, other than the Okanagan Senate. The Acting Deputy Vice-Chancellor answered Dr. Labun's query about how extensions might be handled as outlined in the MOU by stating that 'only legitimate extensions beyond 2009 will be considered by Mr. Vogt, UBC Okanagan Associate Registrar, on a situation-by-situation basis'.

The motion was
put and carried.

CANDIDATES FOR UBC OKANAGAN DEGREES

<i>Dr. Williams</i>	}	<i>That the candidates for degrees, as recommended by the Faculties and Schools, be granted the degree for which they were recommended, effective May 2006, and that the Registrar, in consultation with the Deans and the Chair of Senate, be empowered to make any necessary adjustments.</i>
<i>Dean Isaacson</i>		

Carried.

Admissions and Awards Committee

Dr. McCoubrey presented the Committee's reports, as Chair of the Committee.

NEW AWARDS

Please see Appendix A: Report on New Awards.

Admissions and Awards Committee, continued

The Admissions and Awards Committee had circulated a recommendation to approve various new awards.

<i>Dr. McCoubrey</i>	}	<i>That Senate accept the awards as listed in the Committee report and recommend them to the Board of Governors for approval, and that letters of thanks be sent to award donors.</i>
<i>Dean Belton</i>		

DISCUSSION

Dr. Senese asked why specific disciplines are targeted for new awards while others are not. Dr. McCoubrey stated that these disciplines are considered to be under-populated by women and that the donors requested that these areas be funded through the Canadian Federation of University Women -- Kelowna Undergraduate Scholarship. Dr. McCoubrey promised Dr. Williams to inquire whether the OUC Board of Governors endowment was shared between UBC Okanagan and the Okanagan College.

The motion was put and carried.

NEW AWARDS PROGRAM

Note: The full text of the New Awards Program Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Admissions and Awards Committee had circulated a recommendation to approve the new awards program.

<i>Dr. McCoubrey</i>	}	<i>That Senate approve the new awards program for Graduating Medals for Heads of Class.</i>
<i>Acting Deputy</i>		
<i>Vice-Chancellor</i>		
<i>Tees</i>		

DISCUSSION

Dr. Williams asked for the definition of a best-27-credit average and inquired as to how this credit value is determined when students are averaging five years to complete a degree. The Registrar stated that the Awards Committee considers the student's last 60

Admissions and Awards Committee, continued

credits rather than considering the credits per year, i.e. third or fourth. Dean Isaacson along with the Registrar invited the Deans to submit materials to develop criteria for future credit value decisions to Ms. Ross. Ms. Collins recommended that the term “degree programs” be added in place of the term “faculties” as raised in question by Dean Bauer.

The motion was
put and carried.

GRADUATE AWARDS

Note: The full text of the Graduate Awards Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Admissions and Awards Committee had circulated a recommendation to approve the new awards program.

<i>Dr. McCoubrey</i>	}	<i>That Senate approve the College of Graduate Studies Awards and Scholarships proposal.</i>
<i>Dean Krank</i>		

Carried.

UNDERGRADUATE ADMISSIONS

Note: The full text of the Admissions Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Admissions and Awards Committee had circulated proposals that Senate approve:

1. 30 credits instead of 60 credit: Calendar correction;
2. Applicants from a Secondary School Outside of Canada: Singapore

<i>Dr. McCoubrey</i>	}	<i>That Senate approved the admissions proposals as listed in the Admissions Report.</i>
<i>Dean Krank</i>		

Carried.

Curriculum Committee, continued

Interim Budget Report

Note: The full text of the Interim Budget Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

Dr. Salhani had circulated for information a report submitted by the Interim Budget Committee.

DISCUSSION

Dr. Salhani deferred questions to Dean Isaacson relating to the item of tuition degree waivers as that point was suggested to the Vancouver Senate directly rather than to the Okanagan Senate. Dean Krank acknowledged that the Faculty of Graduate Studies is the College of Graduate Studies at UBC Okanagan. President Piper confirmed that the University cannot carry a deficit.

Curriculum Committee

Dr. Salhani presented the Committee's report, as Chair of the Committee.

See also Appendix B: Curriculum Summary.

<i>Dr. Salhani</i>	}	<i>That Senate adopt the curriculum changes from the Faculty of Arts and Sciences and the Faculty of Creative and Critical Studies, as listed in the Curriculum Report.</i>
<i>Mr. Koovisk</i>		

Carried.

Nominating Committee

Dr. Lalonde presented the Committee's report, as Chair of the Committee.

APPOINTMENTS TO SENATE COMMITTEES

See also Appendix C: Appointments to Senate Committees.

Policies and Procedures Committee, continued

The Nominating Committee had circulated a recommendation to approve the appointments of members of Senate to Senate Standing Committees.

<i>Dr. Lalonde</i>	}	<i>That Senate approve the appointments of the members of Senate to Senate Standing Committees as recommended by the Nominating Committee.</i>
<i>Dean Belton</i>		

Carried.

Policies and Procedures Committee

Dean Isaacson presented the Committee's reports, as Chair of the Committee.

POLICY ON EMERITUS APPOINTMENTS

Note: The full text of the Policy on Emeritus Appointments Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Committee had circulated a recommendation to adopt the policy on emeritus appointments at UBC Okanagan.

<i>Dean Isaacson</i>	}	<i>That Senate adopt the Policy on Emeritus Appointments as recommended by the Policies and Procedures Committee.</i>
<i>Dean Belton</i>		

DISCUSSION

Dean Isaacson confirmed Dr. Duran-Cogan's query that the emeritus status criteria includes age at retirement plus years of full-time services to the University resulting in a combined age 70 or more.

The motion was put and carried.

OKANAGAN SENATE MEETING SCHEDULE

Note: The full text of the Okanagan Senate Meeting Schedule Report is not included in

Policies and Procedures Committee, continued

the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Committee had circulated for a report outlining several proposed regular dates for Okanagan Senate meetings as of September 2006.

<i>Dean Isaacson</i>	}	<i>That Senate adopt the proposed Okanagan Senate meeting schedule as recommended by the Policies and Procedures Committee.</i>
<i>Mr. Adl</i>		

DISCUSSION

Mr. Eaton recommended editorial changes to the document, which were noted by Ms. Ross.

The motion was put and carried.

TERM 1 MIDTERM BREAK

Note: the full text of the Policies and Procedures Committee Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Committee had circulated a recommendation that the Senate approve in principle the scheduling of a one-day midterm break in Term 1 at UBC Okanagan.

<i>Dean Isaacson</i>	}	<i>1. That Senate approve in principle the scheduling of a one-day midterm break in Term 1 of each academic year for UBC Okanagan; and</i> <i>2. That the Term 1 midterm break be scheduled to either immediately precede or immediately follow the November 11 statutory holiday or UBC holiday in lieu; and</i> <i>3. That for the 2006/07 Academic Year, the date for the Term 1 midterm break be designated as Tuesday, November 14.</i>
<i>Dr. McCoubrey</i>		

Carried.

UBC OKANAGAN GRADE APPEALS

Note: The full text of the Policies and Procedures Committee Report is not included in the Minutes. Copies are available from the Manager, Okanagan Senate Secretariat.

The Committee had circulated a recommendation to approve the UBC Okanagan Grade Appeal policy.

Dean Isaacson	}	That Senate approve the UBC Okanagan Grade Appeal policy in the calendar.
Dr. McCoubrey		

Carried.

SENATE COMMITTEE ANNUAL REPORTS

The Committee informed the Okanagan Senate members that, beginning in the 2006/07 Academic Year that, Senate committee annual reports will be scheduled on an annual basis.

Other Business

President Piper announced that the first UBC Okanagan Congregation will be held on June 9, 2006. The President encouraged Okanagan Senators, and their colleagues, to attend at least the morning or afternoon ceremonies. President Piper extended a warm thank you to all senators for their contributions to the establishment of UBC Okanagan. In closing, President Piper shared the ‘three great events’ at The University of British Columbia. The first was the Great Trek in 1922, the second was the return of veterans after World War II, and the third was the establishment of UBC Okanagan in 2005. This establishment has a huge impact on the Okanagan region, the province, the nation, and even the world. This campus is in extraordinary hands and it will be a place of which can all be proud. The President stated that the goal of UBC Okanagan is to be the best undergraduate research led campus in the country and one of the best in the world.

Appendix A: New Awards, continued

Adjournment

There being no further business, the meeting was adjourned.

Appendix A: New Awards, continued

APPENDIX A: REPORT ON NEW AWARDS

ASSOCIATION of B.C. Forest Professionals Award (UBCO): Awards totaling \$2,400 have been endowed by the Association of B.C. Forest Professionals and by the Government of B.C. for undergraduate students of the B.C. Southern Interior (the area bounded by Hope to the west, Castlegar to the east, Kamloops to the north and the U.S. boundary to the south). Preference is given to students who have completed one or more years of full-time study at The University of British Columbia Okanagan and will be continuing in full-time study in the Forest Resource Management Program. The awards are made to students who exhibit a combination of academic achievement and extracurricular involvement. (Endowment previously held by Okanagan University College Foundation. First awards available for the 2006/07 Winter Session)

Brad and Birgit BENNETT Bursary: Bursaries totaling \$2,500 have been endowed by Brad and Birgit Bennett for students from the Okanagan Region attending The University of British Columbia Okanagan. (First awards available for the 2006/07 Winter Session – partial awards initially until fund reaches full goal)

B.C. ASSOCIATION of Social Workers Scholarship: A \$250 scholarship is offered by the B.C. Association of Social Workers to students entering the third or fourth year of the Bachelor of Social Work Program at The University of British Columbia Okanagan. The award is made on the recommendation of the Program. (First award available for the 2006/07 Winter Session)

EARL'S Restaurant Community Spirit Award: A \$200 award has been endowed by Earl's Vernon Ltd. preference will be given to students who completed secondary school in the Greater Vernon area and are transferring to full-time study at The University of British Columbia Okanagan after completing first or second year at a community college. Recipients are selected from applicants for Entrance Scholarships for students entering The University of British Columbia Okanagan from a college or university. Selection is based on a combination of academic achievement and demonstrated commitment to community service. (Endowment previously held by Okanagan University College Foundation. First awards available for the 2006/07 Winter Session)

Jack and Lorna HAMBLETON Memorial Award: A \$250 award is offered in memory of Jack Hambleton, artist, designer and supporter of art education, and of his wife, Lorna, to first year students on the basis of their work and their contribution to the Visual Arts Program. The award is made on the recommendation of the Visual Arts Program at The University of British Columbia Okanagan. (First award available for the 2006/07 Winter Session)

Murray JOHNSON Memorial Award in Visual Arts: A \$600 award has been endowed by Joan Johnson and the instructors of the Okanagan University College Fine Arts Department in memory of Murray Johnson, an inspired and dedicated teacher and valued colleague during his twenty-three years with the OUC Fine Arts Department. The award is made on the recommendation of the Visual Arts Program to a student entering the third year of that Program at The University of British Columbia Okanagan who has demonstrated exceptional artistic growth and dedication to studies. (Endowment previously held by Okanagan University College Foundation. First award available for the 2006/07 Winter Session)

OKANAGAN University College Board of Governors Entrance Scholarship: Two scholarships of \$1,100 each have been endowed through the Okanagan University College Foundation for students entering The University of British Columbia Okanagan from a secondary school in the Okanagan region. Successful nominees are outstanding academic students who show an ability to lead (directly or by example) in at least one of the following: artistic endeavours, original intellectual pursuits, community service, athletics, and school activities. Candidates must be nominated by their secondary schools. Nomination forms are available from the UBC Student Services website and must be submitted, along with required documentation, by the deadline shown on the website. (Endowment previously held by Okanagan University College Foundation. First awards available for the 2006/07 Winter Session)

OKANAGAN Visual Arts Scholarship: A \$250 scholarship has been endowed for undergraduate students entering second, third or fourth year of the Visual Arts Program at The University of British Columbia Okanagan. The award is made on the recommendation of the Visual Arts Program. (Endowment previously held by Okanagan University College Foundation. First awards available for the 2006/07 Winter Session)

VERNON Film Society Scholarship: A \$1,000 scholarship is offered by the Vernon Film Society to a full-time student who has completed one or more years in the Bachelor of Fine Arts Visual Arts Program, specializing in film, video or advanced media and has demonstrated academic excellence. The award is made on the recommendation of the Visual Arts Program at The University of British Columbia Okanagan, with preference given to students from the North Okanagan. (First award available for the 2006/07 Winter Session)

VISUAL Arts Course Union Award: Two awards of \$300 each are offered by the Visual Arts Course Union to students in any year of the Visual Arts Program who demonstrate commitment to the local fine arts community through volunteerism and other activities that pertain to fine arts. The awards are made on the recommendation of the Visual Arts Program at The University of British Columbia Okanagan. (First awards available for the 2006/07 Winter Session)

ARAMARK Scholarship in Management: A \$1,000 scholarship is offered by Aramark to an undergraduate student from the Okanagan region entering first year in the Faculty of Management at The University of British Columbia Okanagan. (First award available for the 2006/07 Winter Session)

CANADIAN Federation of University Women-Kelowna Undergraduate Scholarship: A \$2,000 scholarship is offered by the Kelowna chapter of the Canadian Federation of University Women to a female student entering the fourth year of study in either the School of Engineering or the Programs of Mathematics, Physics or Computer Science within the Irving K. Barber School of Arts and Sciences at The University of British Columbia Okanagan. The award is made to a student demonstrating academic excellence. Previous recipients of Canadian Federation of University Women awards provided by the Kelowna Chapter are ineligible. (First award available for the 2006/07 Winter Session)

CANADIAN Federation of University Women-Kelowna Graduate Scholarship: A \$2,000 scholarship is offered by the Kelowna chapter of the Canadian Federation of University Women to a female graduate student in the College of Graduate Studies at The University of British Columbia Okanagan. The award is made on the recommendation of the Faculty to a student demonstrating academic excellence. Previous recipients of Canadian Federation of University Women awards provided by the Kelowna Chapter are ineligible. (First award available for the 2006/07 Winter Session)

Helen PITT Graduating Award in Fine Arts: An annual award of \$1,000 is offered by the Helen Pitt Fund for Fine Arts, through the Vancouver Foundation, to a graduating student in the Visual Arts Program at The University of British Columbia Okanagan. The award is made on the recommendation of the Faculty of Creative and Critical Studies based on the final works shown in the graduation show, which may include painting, sculpture, printmaking, drawing and photography. Where possible, preference is given to students from the Vernon region. (First award available for the 2005/06 Winter Session)

Helen PITT Bursary in Fine Arts at The University of B.C. Okanagan: Bursaries totaling up to \$1,950 are offered by the Helen Pitt Fund for Fine Arts, through the Vancouver Foundation, to undergraduate students entering the second, third or fourth year of the Visual Arts Program within the Faculty of Creative and Critical Studies at The University of British Columbia Okanagan. Preference is given to students from Vernon, B.C. and the surrounding district. Students already in receipt of a renewable Secondary Scholarship from the Helen Pitt Fund for Fine Arts are not eligible. (First awards available for the 2005/06 Winter Session)

APPENDIX B: CURRICULUM SUMMARY

New Courses

MGMT 200

THTR 170

THTR 275

THTR 276

THTR 277

HEAL 100

HEAL 213

HEAL 313

CHEM 461

CHEM 462

CHEM 463

CHEM 464

APPENDIX C: APPOINTMENTS TO SENATE COMMITTEES

Mr. Ramine Adl, Curriculum Committee

Dr. Jodey Castricano, Learning and Research Committee

Dr. Edward Butz, Appeals of Standing and Discipline Committee