



**UBC Undergraduate Admissions Proposal Form**  
**Change to Admission Requirements**  
**UBC Okanagan (& proposed at UBC Vancouver)**

<p><b>Approval Dates:</b> UBC Senate Admissions Committee: February 27, 2008</p> <p>UBC Okanagan Admissions &amp; Awards Committee: _____</p> <p><b>Effective Session:</b> To be published in the online calendar upon approval for the purpose of advising prospective students seeking entry in Summer 2009 and onward.</p>	<p><b>Date:</b> February 28, 2008</p> <p><b>Contact Persons:</b></p> <p>Rosalie Vlaar, Senior Policy Analyst, Undergraduate Admissions 604-822-4240 <a href="mailto:rosalie.vlaar@ubc.ca">rosalie.vlaar@ubc.ca</a></p> <p>Dr. Bruce Dunwoody, Associate Dean Faculty of Applied Science 604 822 6556 <a href="mailto:bruce.dunwoody@ubc.ca">bruce.dunwoody@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p>4. Mature Student. An individual whose formal education was interrupted and who did not meet the normal requirements for admission but who demonstrated an intellectual maturity that permitted acceptance to the university. Mature students are permitted to undertake degree or diploma studies on the same basis as a regular student. Admission criteria are outlined under <u>Mature Applicants</u>.</p>	<p>Okanagan: <a href="http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2,32,0,0">http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2,32,0,0</a></p> <p><b>Present Calendar Entry:</b></p> <p><b>CLASSIFICATION OF STUDENTS</b></p> <p>[...]</p> <p><del>4. <b>Mature Applicant.</b> A resident of BC whose formal education has been interrupted and who does not meet the normal requirements for admission, but who has pursued interests and activities that have contributed to an intellectual maturity that would permit acceptance to the University. The University reserves the right to determine whether or not an applicant can be classified as mature; the determination will not be made on the sole criterion of chronological age. An applicant who applies for admission as a mature applicant and is not granted admission in this category will be advised of an alternate route of study, usually at a college, in order to prepare for future admission as a regular student. Each applicant is considered on an individual basis. Application must be made to Enrolment Services, giving the applicant's school and employment background. It may be necessary for the applicant to be interviewed by the dean of the faculty concerned. A mature student is permitted to undertake degree or diploma studies on the same basis as a fully matriculated student.</del></p> <p><b>Type of Action:</b> Delete the current mature student classification entries for UBC V and UBC Okanagan and replace with a revised definition of Mature Student under Classification of Students.</p> <p><b>Rationale:</b></p>



	<p>The admission criteria for mature applicants are currently mixed within the definition of mature students as a student classification. The proposed reorganization of information for these students separates classification from the admission criteria.</p>
<p><b>Proposed Calendar Entry:</b></p> <p style="text-align: center;"><b>Contents</b></p> <p><u>Notice Regarding Admissions</u> &gt;</p> <p>[...] &gt;</p> <p><u>International Applicants</u> &gt;</p> <p><b><u>Mature Applicants</u></b> &gt;</p> <p><u>Application to UBC</u> [...] &gt;</p> <p>[...] &gt;</p>	<p><b>URL:</b>  <i>Okanagan:</i> <a href="http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2.0.0.0">http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2.0.0.0</a></p> <p><b>Present Calendar Entry:</b></p> <p style="text-align: center;"><b>Contents</b></p> <p><u>Notice Regarding Admissions</u> &gt;</p> <p>[...] &gt;</p> <p><u>International Applicants</u> &gt;</p> <p><u>Application to UBC</u> [...] &gt;</p> <p>[...] &gt;</p> <p><b>Type of Action:</b> Add <b>Mature Applicants</b> as an admission category for UBC V and UBC Okanagan, following “International Applicants” on both URLs.</p>
<p><b>Proposed Calendar Entry:</b></p> <p><b>MATURE APPLICANTS</b></p> <p>In seeking to admit the best and brightest students, the University recognizes evidence of academic potential in a range of achievements and life experiences. It recognizes that those who have achieved excellence, pursued interests and activities with dedication, determination and discipline or overcome significant hardships may have the intellectual maturity required to contribute to and benefit from degree and diploma studies at the University.</p> <p>Individuals who see themselves in the above statement and who have been outside of full-time formal education for at least four years are encouraged to submit an application and supporting documents for consideration.</p> <p>The University reserves the right to determine whether or not an applicant can be classified as mature. Applicants to programs with pre-requisite subjects are</p>	<p><b>URL:</b> No present URL or entry for this content in the Okanagan calendar (or Vancouver Calendar).</p>



<p>normally required to complete these prior to admission to the program.</p>	<p><b>Type of Action: Create New URL:</b></p> <p>Create a new “<b>MATURE APPLICANTS</b>” page hyper-linked from the Mature Student classification entry (underlined word in proposed text, above).</p> <p><b>Type of Action: Create new calendar entries</b> and web pages for “<b>MATURE APPLICANTS</b>”, separate from the definition of the Mature Student classification in the UBC Okanagan calendars.</p> <p><b>Rationale:</b> The current calendar entries for Mature Applicants appear under “Student Classifications”. The new calendar section will separate the definition of this student classification from the details related to identification and admission of mature applicants.</p> <p>The proposed text more clearly articulates the types of mature students identified as desirable by the University while simultaneously revising the adjudication practices behind the policy to better identify and admit the appropriate students.</p> <p>Background on this proposal is provided in the attached <i>Mature Policy Proposal – Background Paper</i>.</p> <p><b>Processing Mature Applications</b></p> <p>As is currently the practice, information regarding document requirements for Mature Applicants will be provided on the websites for prospective students for UBC Okanagan and in communication to applicants from the Admissions Office at the point of application.</p> <p>Prospective Mature Students will continue to self-identify by selecting the Mature Applicant category in the online application form for undergraduate admission.</p> <p>Although the required documents and methods of collection may change over time and in consultation with the University, the proposed document requirements for now are:</p> <ul style="list-style-type: none"><li>• Application and application fee</li><li>• Official transcripts of all post-secondary coursework (the need for secondary transcripts would be assessed on a case-by-case basis)</li></ul>
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	<ul style="list-style-type: none"> <li>• Proof of English Language Proficiency (if English is not the applicant's first language)</li> <li>• Statement of Intent – outlining area(s) of study interest and preparedness for successful university study</li> <li>• Full record of employment and personal history – highlighting points relevant to the application</li> <li>• Two references from persons specifically able to assess potential for academic success</li> </ul> <p>The Admission Office will continue to process the Mature Student applications and collect the required documentation.</p> <p><b>Adjudication of Mature Applications:</b>          Adjudication of these applications and a decision on admissibility will rest with a designated authority (e.g. the Dean or Associate Dean) within the academic unit(s) to which the individual has applied. Communication of that decision is to be made via the Admissions Office or be copied to the Admissions Office to ensure that all necessary information is provided to admitted students and that students who are denied but advised of an alternate route to admission (e.g. via specific courses and/or grades in Access Studies or College transfer) can be tracked upon future application.</p>
<p><b>Proposed Calendar Entry:</b> <u>None</u></p>	<p><b>Okanagan URL:</b></p> <p><a href="http://okanagan.students.ubc.ca/calendar/proof/draft/index.cfm?tree=18,317,989,1183">http://okanagan.students.ubc.ca/calendar/proof/draft/index.cfm?tree=18,317,989,1183</a></p> <p><b>Present Calendar Entry:</b></p> <p><b><u>School of Engineering &gt; Bachelor of Applied Science Program &gt; Admission Requirements</u></b></p> <p>[...]</p> <p><b>[13612] Mature Students</b></p> <p><del>[13613] Applicants who do not meet the normal University or School requirements for admission, but who have relevant work experience in engineering, may be considered for admission. Mature student applications are considered on an individual basis. Please note: mature student applications are accepted only from residents of BC. Details are specified in Chapter II, "Admission to UBC Okanagan."</del></p>



	<p><b>Type of Action:</b> Strike the school-specific reference to <b>Mature Students</b> in the UBC Calendar.</p> <p><b>Rationale:</b> The current language is replaced by the proposed Mature student classification and admission policy.</p>
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