



UBC Okanagan Undergraduate Admissions Proposal Form Change to Admission Requirements

<p>Department: Undergraduate Admissions</p> <p>Approval Date:</p> <p>Effective Session: Effective for automatic eligibility generation for the 2009 sessions and onward. To appear in the calendar as soon as approved (for information purposes).</p>	<p>Date: March 13, 2008</p> <p>Contact Person: Rosalie Vlaar, Senior Policy Analyst, Undergraduate Admissions</p> <p>Phone: 604-822-4240</p> <p>Email: Rosalie.Vlaar@ubc.ca</p>																																																										
<p>Proposed Calendar Entry:</p> <p><u>V. Policies and Regulations</u></p> <p>Contents</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Definitions</td><td style="text-align: right;">></td></tr> <tr><td>Notice to Students</td><td style="text-align: right;">></td></tr> <tr><td>Student Rights and Responsibilities</td><td style="text-align: right;">></td></tr> <tr><td>Records and Registration</td><td style="text-align: right;">></td></tr> <tr><td>Academic Assessment</td><td style="text-align: right;">></td></tr> <tr><td>Program Requirements</td><td style="text-align: right;">></td></tr> <tr><td>Requirements to Receive a Degree or Diploma</td><td style="text-align: right;">></td></tr> <tr><td colspan="2">Academic Leave</td></tr> <tr><td>Application to Graduate</td><td style="text-align: right;">></td></tr> <tr><td>Academic Concession</td><td style="text-align: right;">></td></tr> <tr><td>Grade Appeals</td><td style="text-align: right;">></td></tr> <tr><td>Senate Appeals on Academic Standing</td><td style="text-align: right;">></td></tr> <tr><td>Student Discipline</td><td style="text-align: right;">></td></tr> <tr><td>Disruption of Classes</td><td style="text-align: right;">></td></tr> <tr><td>University Policies</td><td style="text-align: right;">></td></tr> </table> <p>New text for new page linked to the contents page above:</p> <p>Academic Leave</p> <p>A student who is in good academic standing may take an academic leave of up to two consecutive Winter Sessions. Students in cohort-based or limited enrolment programs are required to seek permission for an academic leave prior to departing due to a limited ability to accommodate leaves in such programs.</p>	Definitions	>	Notice to Students	>	Student Rights and Responsibilities	>	Records and Registration	>	Academic Assessment	>	Program Requirements	>	Requirements to Receive a Degree or Diploma	>	Academic Leave		Application to Graduate	>	Academic Concession	>	Grade Appeals	>	Senate Appeals on Academic Standing	>	Student Discipline	>	Disruption of Classes	>	University Policies	>	<p>URL: http://okanagan.students.ubc.ca/calendar/index.cfm?tree=3,0,0,0</p> <p>Present Calendar Entry: None</p> <p><u>V. Policies and Regulations</u></p> <p>Contents</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Definitions</td><td style="text-align: right;">></td></tr> <tr><td>Notice to Students</td><td style="text-align: right;">></td></tr> <tr><td>Student Rights and Responsibilities</td><td style="text-align: right;">></td></tr> <tr><td>Records and Registration</td><td style="text-align: right;">></td></tr> <tr><td>Academic Assessment</td><td style="text-align: right;">></td></tr> <tr><td>Program Requirements</td><td style="text-align: right;">></td></tr> <tr><td>Requirements to Receive a Degree or Diploma</td><td style="text-align: right;">></td></tr> <tr><td>Application to Graduate</td><td style="text-align: right;">></td></tr> <tr><td>Academic Concession</td><td style="text-align: right;">></td></tr> <tr><td>Grade Appeals</td><td style="text-align: right;">></td></tr> <tr><td>Senate Appeals on Academic Standing</td><td style="text-align: right;">></td></tr> <tr><td>Student Discipline</td><td style="text-align: right;">></td></tr> <tr><td>Disruption of Classes</td><td style="text-align: right;">></td></tr> <tr><td>University Policies</td><td style="text-align: right;">></td></tr> </table>	Definitions	>	Notice to Students	>	Student Rights and Responsibilities	>	Records and Registration	>	Academic Assessment	>	Program Requirements	>	Requirements to Receive a Degree or Diploma	>	Application to Graduate	>	Academic Concession	>	Grade Appeals	>	Senate Appeals on Academic Standing	>	Student Discipline	>	Disruption of Classes	>	University Policies	>
Definitions	>																																																										
Notice to Students	>																																																										
Student Rights and Responsibilities	>																																																										
Records and Registration	>																																																										
Academic Assessment	>																																																										
Program Requirements	>																																																										
Requirements to Receive a Degree or Diploma	>																																																										
Academic Leave																																																											
Application to Graduate	>																																																										
Academic Concession	>																																																										
Grade Appeals	>																																																										
Senate Appeals on Academic Standing	>																																																										
Student Discipline	>																																																										
Disruption of Classes	>																																																										
University Policies	>																																																										
Definitions	>																																																										
Notice to Students	>																																																										
Student Rights and Responsibilities	>																																																										
Records and Registration	>																																																										
Academic Assessment	>																																																										
Program Requirements	>																																																										
Requirements to Receive a Degree or Diploma	>																																																										
Application to Graduate	>																																																										
Academic Concession	>																																																										
Grade Appeals	>																																																										
Senate Appeals on Academic Standing	>																																																										
Student Discipline	>																																																										
Disruption of Classes	>																																																										
University Policies	>																																																										



<p>Students with a student loan or scholarship are advised to consult with the Student Financial Assistance and Awards Office prior to taking a leave as there may be financial implications.</p> <p>A student in good academic standing in their last session at UBC but who has not registered for more than two consecutive years must apply to re-enter their academic program of study. Readmission is not guaranteed. Students who are readmitted will be governed by the academic regulations and program requirements in effect at the time of readmission to the University and are advised to consult with an academic advisor.</p>	<p>Type of Action: Add new “Academic Leave” calendar entry describing the extension of automatic eligibilities to register in the same program for a two-year period after the student is in good academic standing.</p> <p>Rationale: UBC currently has no policy on academic leave from undergraduate programs. Rather than grant students a formal academic leave, requiring additional paperwork and an adjudication process, many universities simply extend the eligible period over which a student who was in good academic standing may register for courses in the same program. For example, a student might be able to withdraw from study for parental, employment, financial, elder-care or any other reason for some period of time before which they would be required to reapply for admission.</p> <p>The ultimate goal of extending eligibilities to allow for academic leave is to offer flexibility to undergraduate students, reduce manual processing that does not add value, and encourage a higher rate of return to studies at UBC following a leave.</p>
<p>Proposed Calendar Entry:</p> <p><u>II. Admission to UBC Okanagan</u></p>	<p>URL: http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2,273,0,0</p> <p>Present Calendar Entry:</p> <p><u>II. Admission to UBC Okanagan</u></p>

**Readmission**

Students who have previously attended UBC **and who are no longer automatically eligible to register** may apply for readmission online at the [Student Service Centre \(SSC\)](#). There is a non-refundable \$60.00 application fee for all readmission applications. Students who have attended any post-secondary institution(s) since their last attendance at UBC will be required to submit a transcript(s). Please see application information on the [Prospective Students website](#).

Readmission

Students who have previously attended UBC may apply for readmission online at the [Student Service Centre \(SSC\)](#). There is a non-refundable \$60.00 application fee for all readmission applications. Students who have attended any post-secondary institution(s) since their last attendance at UBC will be required to submit a transcript(s). Please see application information on the [Prospective Students website](#).

Type of Action: Update admission section of calendar to reflect the extended automatic eligibilities to register.

Rationale: Clarity with respect to new policy, as described above.