

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



OKANAGAN SENATE SECRETARIAT

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27 January 2010

To: Okanagan Senate

From: Admissions and Awards Committee

**Subject: Affiliation Agreement: The University of British Columbia (UBC) and
The Maple Leaf Educational Systems (MLES) (approval)**

In October 2009, Council of Senates Policy C-2 – *Affiliations with Other Institutions of Learning* was approved by the Executive Committee of the Council of Senates. This new policy was designed to:

- 1) Provide a clear mechanism for the approval, modification, and termination of affiliations between the University and other institutions of learning; and
- 2) Allow for better record keeping and ease of reference to current and historical affiliations.

(See enclosed Council Policy C-2)

The proposed affiliation agreement falls under Council Policy C-2 as it proposes an affiliation between the University and another Institution of Learning to grant special status at UBC (through its Okanagan campus) to students from MLES by allowing MLES graduates to: “meet the English Language Admissions Standard (ELAS) requirement on the basis of having studied for three years in a BC certified school in which the language of instruction is English, which follows the BC high school curriculum, and whose teachers are certified by the BC College of Teachers.”

This agreement requires approval of the Okanagan Senate (S. 37(1)(u) of the *University Act*), the Council of Senates (Ss. 38.2(3) and (4)), and the Board of Governors (Ss. 27(2)(s) and 38(1)). Note: any agreements establishing affiliations are executed by the signing officers appointed under Signing Resolutions of the Board of Governors.

To date, the affiliation agreement as proposed has been forwarded to the Office of the University Counsel for review, and to the Chair of the Executive Committee of the Council of Senates for comment and feedback.

The Admissions and Awards Committee recommends the following to Senate:

Motion: That Senate approve the terms of The University of British Columbia (UBC) and The Maple Leaf Educational Systems (MLES) affiliation agreement, subject to the incorporation of any changes proposed by the Office of the University Counsel and accepted by the Faculty of Education; and any changes required by the Council of Senates as a condition of final academic approval by that governance body.

AFFILIATION AGREEMENT

BETWEEN: The University of British Columbia (through its Okanagan campus)

Located in British Columbia, Canada.

Hereafter referred to as UBC.

AND: The Maple Leaf Educational Systems

Located in People's Republic of China, with its Head Office located in Dalian, Liaoning Province, The People's Republic of China.

Hereafter referred to as MLES

Purpose

The purpose of this Affiliation Agreement is to establish and strengthen communication and cooperation between UBC and MLES to facilitate the smooth enrolment and transition of eligible graduates from MLES into programs at UBC Okanagan. Specifically, selected graduates from MLES will complete an undergraduate degree at UBC Okanagan, and then will enter the UBC Okanagan teacher education program. This Affiliation Agreement pertains specifically to the students selected for this Maple Leaf Teacher Education Program (MLTEP).

Whereas, Both UBC and MLES recognize mutual benefits to be gained from a smooth admission, enrolment and transition process for graduates from MLES into UBC and its programs; and

Whereas Both UBC and MLES recognize the benefits to universities to be gained by admitting international students that graduate from quality overseas English programs, such as the MLES where students have completed all their high school program (other than foreign languages) in English, taught by British Columbia (Canada) certified teachers at schools that are annually inspected and certified by British Columbia's Ministry of Education. All MLES graduates write all of the same Grade 10, 11, and 12 provincial examinations and graduate with

the same high school transcript and diploma as resident students in British Columbia,

Whereas Both the UBC and the MLES recognize mutual benefits to be gained from communication and cooperation to establish and maintain a smooth transition for high school graduates into university and the importance of mutual visits and on-site meetings;

NOW THEREFORE,

The University of British Columbia and Maple Leaf Educational System commit to establishing and strengthening a smooth transition process for MLES graduates into UBC as follows:

1. MLES graduates will apply to UBC Okanagan through the normal UBC admissions process. UBC will make timely admissions decisions and offers of admission to eligible MLES graduates; and
2. The terms of this Affiliation Agreement allow special status for the MLES graduates, thereby allowing them to meet the English Language Admission Standard (ELAS) Requirement on the basis of having studied for three years in a BC Certified school in which the language of instruction is English, which follows the BC high school curriculum, and whose teachers are certified by the BC College of Teachers.
3. Students must meet UBC Okanagan's first-year English requirement.
4. Upon enrolment at UBC Okanagan, the students from MLES will be supported in the following ways:
 - a. A member in the Faculty of Education will be designated to develop and organize events and activities that provide ongoing social and cultural support to MLES graduates during their studies at UBC Okanagan.
 - b. In addition, the Associate Dean in the Faculty of Education will monitor MLES graduates' coursework on a term-by-term basis. Should there be any requirement for additional support for English language skill development, either written or oral, several credited courses, specifically *LLED 200: Introduction to Writing in Academic and Professional Registers* and *LLED 213: Introduction to Intercultural Communication and Socialization in Multicultural Contexts*, will be offered to these students in order to help develop their English competency, and support success in their other courses.

5. UBC Okanagan and the MLES will maintain effective communication, including on-site meetings, to continue to modify and strengthen the Maple Leaf Teacher Education Program.
6. The Maple Leaf Teacher Education Program at UBC Okanagan will be reviewed on an annual basis to monitor its success and effectiveness.

This Affiliation Agreement takes affect upon the date of signature.

It will remain in effect unless amended or terminated by mutual consent.

The Agreement can be terminated by either of the Participants upon 90 days notice in writing to the other Participant.

Signed in the City of _____ this _____ day of _____ 2010.

Name

Name

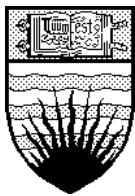
Position

Position

**University of British Columbia
British Columbia, Canada**

**Maple Leaf Educational System
Dalian, Liaoning Province,
People's Republic of China**

THE UNIVERSITY OF BRITISH COLUMBIA



COUNCIL POLICY: C-2

COUNCIL OF SENATES
c/o Enrolment Services
2016 - 1874 East Mall
Vancouver, B.C. Canada V6T 1Z1

Number & Title:

C-2: Affiliations with Other Institutions of Learning

Effective Date:

15 October 2009

Approval Date:

14 October 2009

Review Date:

This policy shall be reviewed two (2) years after approval and thereafter as deemed necessary by the *responsible committee*.

Responsible Committee:

Executive Committee of the *Council*.

Authority:

University Act:

27(2)

“Without limiting subsection (1) or the general powers conferred on the board by this Act, the board has the following powers:

(s) to enter into agreements on behalf of the university;”

S. 37(1)

“The academic governance of the university is vested in the senate and it has the following powers:

(u) to set the terms of affiliation with other universities, colleges or other institutions of learning, and to modify or terminate the affiliation;”

S. 38(1)

"A certified copy of every resolution or order of the senate or council, providing for any of the matters or things mentioned in section 37 (1) (i), (p) and (u), must be sent to the board within 10 days of the resolution or order being passed."

38.2 (3)

"The council may regulate the conduct of its meetings and proceedings, including the determination of the quorum necessary for the transaction of its business."

38.2 (4)

"Sections 37 (1) (e), (o) and (u) and 43 (1) do not apply to the Vancouver senate or the Okanagan senate and the council may act under those sections as though it was a senate."

Purpose and Goals:

This policy is designed to:

- 1) Provide a clear mechanism for the approval, modification, and termination of *affiliations* between the *University* and other *institutions of learning*; and
- 2) Allow for better record keeping and ease of reference to current and historical *affiliations*.

Applicability:

This policy is applicable to all *affiliations* between the *University* (including any of its constituent parts) and any other *Institution of Learning*.

Exclusions:

None.

Definitions:

For the purposes of this policy and in all other policies in which the following terms are not otherwise defined:

Affiliation shall mean any sort of relationship – regardless of label - between the *University* (including any of its constituent parts) and any *Institution of Learning* (including both teaching and research institutions) under which the *University*:

- a) grants special status at the *University* to students from such institutions;
- b) affords special recognition to credentials issued by such institutions;
- c) undertakes a joint academic program with such institutions; or
- d) undertakes any other activity that falls within the academic governance jurisdiction of one or both of the *Senates*.

Individual Joint Doctoral Program shall mean a single Doctor of Philosophy, Doctor of Education, or Doctor of Musical Arts degree program offered by the *University* and another *Institution of Learning* in which a student is granted one degree jointly by both institutions on a case-by-case basis.

Institution of Learning shall mean any university or any post-secondary institute, academy, college, school or other organization of a similar nature.

Joint Academic Program shall mean a single program of studies leading to a single academic credential or linked academic credentials offered by the *University* and another *Institution of Learning* that does not fall under the definition of an Individual Joint Doctoral Program.

Student Mobility Agreement shall mean an agreement between the *University* and another *Institution of Learning* that allows current *students* to complete studies at that institution for credit towards their UBC program. Such agreements may or may not be reciprocal.

Policy:

- 1) The approval, modification, or termination of *affiliations* and their terms requires the consent of the *Council* and the *Board* under the *University Act*.
- 2) The approval of an *affiliation* does not imply the academic approval of any aspects of that affiliation that require the consent of a faculty or *Senate*.
- 3) For routine affiliations with other *institutions of learning*, the *responsible committee* shall create and maintain templates as procedures to this policy for the following types of affiliations:
 - a. Student Mobility Agreements
 - b. Joint Academic Programs
 - c. Individual Joint Doctoral Programs
- 4) Provided that a template established under Section 3 (a) is followed, the *Vancouver Senate's* Admissions Committee may approve the terms of *Student Mobility Agreements* for students going to or coming from UBC Vancouver programs, and the *Okanagan Senate's* Admissions & Awards Committee may approve the terms of *Student Mobility Agreements* for students going to or coming from UBC Okanagan programs on behalf of the *Council*. Prior to consideration by either committee, the Go Global office shall be consulted on the proposal.
- 5) Provided a template established under Section 3 (b) is followed, either *Senate* may approve *Joint Academic Programs* on behalf of the *Council* for their respective campuses under such procedures deemed as necessary by that *Senate*.
- 6) Provided a template established under Section 3 (c) is followed, that all requirements for a UBC degree in that discipline are met (and that such a degree is already conferred by the *University*), and with the consent of the relevant *Senate*, for such

- 7) The *Council* shall generally consider *affiliations* under the provisions of its email approval mechanisms and may recommend that the *Board* do the same.
- 8) At least annually or as otherwise requested, a summary of all affiliations under the templates established under Section 3 shall be provided to the *Council* by the *Secretary to the Council*.
- 9) At least two (2) weeks prior to consideration by the *Council of Senates*, a *Senate*, or a committee thereof, a proposed *affiliation* or changes to the terms of an existing *affiliation* that do not comply with template established under this policy shall be submitted to the Office of the University Counsel for review.
- 10) The *responsible committee* shall consult with the Office of the University Counsel and such other bodies as the *responsible committee* deems necessary in the creation and maintenance of any templates for *affiliations* established under this policy.
- 11) Any agreements establishing *Affiliations* shall be executed by the signing officers appointed under Signing Resolutions of the *Board*.

Calendar Statement:

There are no calendar statements under this policy. Offices responsible for doctoral programs may propose their own language via their *Senates* in enactment of Section 3 (c) for inclusion in their campus's Calendar.

Consultations:

The following groups have been consulted during the development of this policy:

Academic Vice-Presidents
University Counsel
Go Global

History:

This is the second version of this policy. The first version of June 2007 was incongruent with the email approval mechanism adopted by the *Council* as well as the policy template.

Related Policies:

Board of Governor's Signing Resolution #1: *General Contracts & Agreements*
http://www.bog.ubc.ca/signing/resolution_01_contracts_general.pdf

Appendix:

There is no appendix to this policy.

Procedures:

The templates to be established under this policy are still under development.