

# THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



## OKANAGAN SENATE SECRETARIAT

**Enrolment Services**  
**Senate and Curriculum Services**

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**May 19, 2010**

**To: Okanagan Senate**

**From: Admissions and Awards Committee**

**Subject: Admissions Proposals (approval)**

- i. Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum (Math)**
- ii. School of Engineering: Bachelor of Applied Science Program (Admission from Camosun Bridging Program)**
- iii. Student Declaration**

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The Admissions and Awards Committee is pleased to recommend the following to Senate:

- i. Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum (Math)**

Modify the Bachelor of Human Kinetics admission criteria, based on new BC high school mathematics curriculum.

*Motion: That Senate approve the proposed changes to the Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum to the Bachelor of Human Kinetics in the Faculty of Health and Social Development.*

**ii. School of Engineering: Bachelor of Applied Science Program  
(Admission from Camosun Bridging Program)**

Modify the Bachelor of Applied Science program admission requirements to reflect current practice and inform students coming via the Camosun Bridging program that they will be required to take extra courses which will normally require them to complete 5 terms of coursework at UBC Okanagan.

*Motion: That Senate approve the proposed changes to the School of Engineering: Bachelor of Applied Science Program (Admission from Camosun Bridging Program).*

**iii. Student Declaration**

Remove reference to the Association of Universities and Colleges of Canada (AUCC) and clarify of current language on disclosure of information on the UBC Application Form for Undergraduate Admission.

*Motion: That Senate approve the revised Calendar entry: UBC Admissions Student Declaration.*

For the Committee,  
Dr. Sharon McCoubrey  
Chair, Admissions and Awards Committee



## UBC Admission Proposal Form

**Faculty:** Health and Social Development  
**Department:** Human Kinetics  
**Faculty Approval Date:** February, 2010  
**Effective Session:** 2010W

**Date:** May 3, 2010 (revised)  
**Contact Person:** G. Binsted  
**Phone:** 807-9642  
**Email:** [Gordon.binsted@ubc.ca](mailto:Gordon.binsted@ubc.ca)

**Type of Action:** Provide information about appropriate BC Secondary Math courses required for entrance for the Bachelor of Human Kinetics as new BC Secondary School math curriculum is implemented.

**Rationale:** This proposal reflects the new mathematics stream Pre-Calculus that will be introduced in the BC high schools in 2012. This information is provided in advance of 2012 in the interest of advising prospective students currently studying in the BC secondary school system so that they can select the appropriate stream of studies in math.

**Draft Calendar URL:**

<http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,68,0>

**Present Calendar Entry:**

[Homepage](#) > [Admissions](#) > [Applicants Following the BC/Yukon High School Curriculum](#) > Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum

### *Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum*

**[334]** This table shows the required courses used in the calculation of the admission average for specific programs, as well as courses that are required but are not used in the calculation of the average.

Program	Degree	Faculty/School	Average Calculated on the Following Required Courses or IB/AP Equivalents	Courses Required but Not Included in the Calculation of the Average
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[...]

[Human Kinetics](#)

B.H.K.

[Health and Social Development](#)

English 12 or English 12 First Peoples;  
 One of: Principles of Mathematics 12, Biology 12, Chemistry 12, Geology 12, or Physics 12;  
 Two other approved ~~provincially examinable~~ Grade 12 courses

Principles of Mathematics 11;  
 One of: Biology 11, Chemistry 11, or Physics

[...]

**Proposed Calendar Entry:**

[Homepage](#) > [Admissions](#) > [Applicants Following the BC/Yukon High School Curriculum](#) > [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum](#)

### ***Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum***

**[334]** This table shows the required courses used in the calculation of the admission average for specific programs, as well as courses that are required but are not used in the calculation of the average.

Program	Degree	Faculty/School	Average Calculated on the Following Required Courses or IB/AP Equivalents	Courses Required but Not Included in the Calculation of the Average
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[...]

<a href="#">Human Kinetics</a>	B.H.K.	<a href="#">Health and Social Development</a>	English 12 or English 12 First Peoples; One of: Principles of Mathematics 12, <b>Pre-Calculus 12</b> , Biology 12, Chemistry 12, Geology 12, or Physics 12; Two other <b>UBC</b> -approved Grade 12 courses	<b>Either</b> Principles of Mathematics <b>11</b> or <b>Pre-Calculus 11</b> ; One of: Biology 11, Chemistry 11, or Physics <b>11</b>
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[...]



### Proposed Calendar Entry:

[Homepage](#) > [Faculties, Schools, and Colleges](#) > [Faculty of Health and Social Development](#) > [Bachelor of Human Kinetics](#) > [Admission Requirements](#)

### Admission Requirements

**[14513]** Admission to the Bachelor of Human Kinetics (B.H.K.) program is based on a competitive entry model: achievement of the minimum requirements for admission does not guarantee acceptance. Students applying to enter the program must make formal application to Enrolment Services no later than February 28, with a documentation deadline of June 30.

**[14514]** Competitive entry will be based on **an admission average** calculated on the following **Grade 12 courses (or equivalents)**:

#### **[14515]**

- English 12 **or English 12 First Peoples**;
- one of Principles of Mathematics 12, **Pre-Calculus 12**, Biology 12, Geology 12, Chemistry 12, Physics 12;
- two other **UBC**-approved Grade 12 courses.

**[14516]** The following additional courses are required but are not used to calculate **the applicant's admission average**:

#### **[14517]**

- **Either** Principles of Mathematics 11 **or Pre-Calculus 11**;
- **One of: Biology 11, Chemistry 11, or Physics 11.**

[...]

### Draft Calendar URL:

<http://okanagan.students.ubc.ca/calendar/proof/edit/index.cfm?tree=18,286,1016,1250>

### Present Calendar Entry:

[Homepage](#) > [Faculties, Schools, and Colleges](#) > [Faculty of Health and Social Development](#) > [Bachelor of Human Kinetics](#) > [Admission Requirements](#)

### Admission Requirements

**[14513]** Admission to the Bachelor of Human Kinetics (B.H.K.) program is based on a competitive entry model: achievement of the minimum requirements for admission does not guarantee acceptance. Students applying to enter the program must make formal application to Enrolment Services no later than February 28, with a documentation deadline of June 30.

**[14514]** Competitive entry will be based on a **GPA** calculated on the following **approved examinable Grade 12 courses or IB/AP equivalents**:

#### **[14515]**

- English 12;
- one of Principles of Mathematics 12, Biology 12, Geology 12, Chemistry 12, Physics 12;
- two other approved **provincially examinable** Grade 12 courses.

**[14516]** The following additional courses are required but are not used to calculate **applicant averages**:

#### **[14517]**

- Principles of Mathematics 11;
- ~~Grade 11 Science.~~

[...]

## UBC Okanagan Admission Proposal Form Change to Calendar

<p><b>Faculty/School:</b> School of Engineering  <b>Department/Unit:</b> N/A  <b>Faculty/School Approval Date:</b> Apr. 6, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> March 23, 2010  <b>Contact Person:</b> Dwayne Tannant  <b>Phone:</b> 250.807.8067  <b>Email:</b> <a href="mailto:dwayne.tannant@ubc.ca">dwayne.tannant@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><u><a href="#">Homepage</a></u> &gt; <u><a href="#">Faculties, Schools, and Colleges</a></u> &gt; <u><a href="#">School of Engineering</a></u> &gt; <u><a href="#">Bachelor of Applied Science Program</a></u> &gt; Admission Requirements</p> <p><b>Admission Requirements</b></p> <p><b>[13600]</b> Application for admission to the School of Engineering must be made through Enrolment Services. Procedures, policies, and admission requirements of UBC and the School of Engineering are specified in <u><a href="#">Admissions</a></u>.</p> <p>[...]</p> <p><b>[13608] Admission from UBC Engineering Transfer Programs</b></p> <p><b>[13609]</b> Students who have completed first-year Engineering at a college offering a UBC transfer program are eligible to be considered for admission to second-year Engineering provided that they have obtained an overall GPA of at least 2.5.</p> <p><u><b>Admission from Camosun Bridging Program</b></u></p> <p><u><b>Students with a two-year diploma in Civil or Mechanical Technology may be</b></u></p>	<p><b>Draft Calendar URL:</b>  <a href="http://okanagan.students.ubc.ca/calendar/proof/edit/index.cfm?tree=18,317,989,1183">http://okanagan.students.ubc.ca/calendar/proof/edit/index.cfm?tree=18,317,989,1183</a></p> <p><b>Present Calendar Entry:</b></p> <p><u><a href="#">Homepage</a></u> &gt; <u><a href="#">Faculties, Schools, and Colleges</a></u> &gt; <u><a href="#">School of Engineering</a></u> &gt; <u><a href="#">Bachelor of Applied Science Program</a></u> &gt; Admission Requirements</p> <p><b>Admission Requirements</b></p> <p><b>[13600]</b> Application for admission to the School of Engineering must be made through Enrolment Services. Procedures, policies, and admission requirements of UBC and the School of Engineering are specified in <u><a href="#">Admissions</a></u>.</p> <p>[...]</p> <p><b>[13608] Admission from UBC Engineering Transfer Programs</b></p> <p><b>[13609]</b> Students who have completed first-year Engineering at a college offering a UBC transfer program are eligible to be considered for admission to second-year Engineering provided that they have obtained an overall GPA of at least 2.5.</p>

admitted to the third year of the B.A.Sc. program in Civil Engineering or Mechanical Engineering upon successful completion of the Engineering Bridging program offered by Camosun College. Admitted students will be required to take additional UBC Okanagan courses from a list provided by the School of Engineering to fulfill B.A.Sc. degree requirements. Typically, students admitted from the Bridging Program will require two and a half years of additional study at UBC Okanagan to complete the B.A.Sc. degree requirements

**[13610] Admission Following Two-Year Technology Diploma Programs**

**[13611]** Students are eligible to be considered for admission if they have completed an appropriate two-year technology diploma program with an overall average of at least 70%. Admission is normally into first-year Engineering, unless the student has completed an approved bridging program for entry into third-year Engineering.

**[13610] Admission Following Two-Year Technology Diploma Programs**

**[13611]** Students are eligible to be considered for admission if they have completed an appropriate two-year technology diploma program with an overall average of at least 70%. Admission is normally into first-year Engineering, unless the student has completed an approved bridging program for entry into third-year Engineering.

**Type of Action:** Update calendar with information on the Camosun Bridging Program for admission to the B.A.Sc. in Civil or Mechanical Engineering.

**Rationale:** Add Calendar description to reflect current practice and to inform students coming via the Camosun Bridging program that they will be required to take extra courses, which will normally require them to complete 5 terms of coursework at UBCO.



## Undergraduate Admissions Proposal Form Change to Admission Requirements

**Effective Session:** 2011 Admission  
**Year for Change:** To be posted to  
the calendar upon approval for the  
purpose of advising prospective  
students

**Date:** April 28, 2010  
**Contact Person:**  
Rosalie Vlaar  
Senior Policy Analyst  
Undergraduate Admissions  
604-822-4240  
[rosalie.vlaar@ubc.ca](mailto:rosalie.vlaar@ubc.ca)

### Type of Action:

- 1) Remove reference to the Association of Universities and Colleges of Canada (AUCC) in the applicant declaration that appears both in the Calendar and in the application for undergraduate admission and replace with text recommended by the Office of the University Counsel.
- 2) Ensure that applicants provide the University with up-to-date information on the prior education, both secondary and post-secondary

### Rationale:

- 1) The Association of Universities and Colleges of Canada (AUCC) has asked that all institutions remove reference to their association in the declaration that appears on applications for admission. The specific part of the declaration to be changed currently reads: "I accept that information on falsified documents is shared with the Association of Universities and Colleges of Canada". UBC shares this information with other Canadian post-secondary institutions through a "document alert" posting to the "DocAlert-L" listserv. The posting contains only the applicant name and date of birth.

AUCC advises that "the purpose of DocAlert-L is to function as a closed, national electronic forum available only to regular member institutions of the Association. Its sole purpose is for the issuing of document alerts by regular member institutions in good standing when a member institution has received documents of questionable authenticity." They go on to say that "The document alert has no official status; it is simply a service to alert you to those cases where you may wish to pay particular attention to the application and its supporting documents."

The proposed text, below, is recommended by the Office of the University Counsel as an acceptable alternative to the current text.

- 2) Changes in both secondary and post-secondary education prior to admission are relevant to the selection of students, particularly in relation to the completion of necessary pre-requisite courses and the calculation of an admission average that accurately reflects prior academic performance.





<p><b>Proposed Calendar Entry:</b></p> <p><u>Homepage</u> &gt; <u>Admissions</u> &gt; Student Declaration</p> <p><b><i>Student Declaration</i></b></p> <p><b>[13996]</b> The following Student Declaration appears on the UBC application form for undergraduate admission. The Admissions Office will not process an application unless the applicant has accepted the Student Declaration as part of completing the application form.</p> <p><b>[13997]</b></p> <ul style="list-style-type: none"><li>I agree that my secondary and post-secondary grades may be released to UBC.</li><li>I will notify Undergraduate Admissions of any additional <b>secondary and/or</b> post-secondary studies taken subsequent to the date of this application.</li><li>I <b>agree</b> that if I knowingly or carelessly provided untrue or incomplete information <b>with this application then UBC may in its sole discretion do any or all of the following: (a) withdraw any offer of admission, whether accepted or not; (b) require me to withdraw from UBC; (c) subject me to academic discipline; (d) share the information I provided with other post-secondary institutions, law enforcement agencies, or other third parties.</b></li><li>I agree that UBC may verify the information provided by contacting</li></ul>	<p><b>Draft Calendar URL:</b> <a href="http://www.calendar.ubc.ca/okanagan/prooff/edit/index.cfm?tree=2,319,0,0">http://www.calendar.ubc.ca/okanagan/prooff/edit/index.cfm?tree=2,319,0,0</a></p> <p><b>Present Calendar Entry:</b></p> <p><u>Homepage</u> &gt; <u>Admissions</u> &gt; Student Declaration</p> <p><b><i>Student Declaration</i></b></p> <p><b>[13996]</b> The following Student Declaration appears on the UBC application form for undergraduate admission. The Admissions Office will not process an application unless the applicant has accepted the Student Declaration as part of completing the application form.</p> <p><b>[13997]</b></p> <ul style="list-style-type: none"><li>I agree that my secondary and post-secondary grades may be released to UBC.</li><li>I will notify Undergraduate Admissions of any additional post-secondary studies taken subsequent to the date of this application.</li><li>I <del>accept</del> that if, <del>in reading and completing this application,</del> I knowingly or carelessly provided untrue or incomplete information, <del>(a) any offer of admission, whether accepted or not, may be withdrawn by UBC; (b) I may be required to withdraw from UBC; (c) I may be subject to academic discipline.</del></li><li>I agree that UBC may verify the information provided by contacting</li></ul>
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<p>the relevant institution or any secondary or post-secondary institutions not listed in this application.</p> <ul style="list-style-type: none"><li>• I agree that my name may be released to my school or school district if I am a Scholarship recipient.</li><li>• I agree, if admitted to UBC, to comply with all rules and regulations of the University, present and future.</li></ul>	<p>the relevant institution or any secondary or post-secondary institutions not listed in this application.</p> <ul style="list-style-type: none"><li>• <del>I accept that information on falsified documents is shared with the Association of Universities and Colleges of Canada.</del></li><li>• I agree that my name may be released to my school or school district if I am a Scholarship recipient.</li><li>• I agree, if admitted to UBC, to comply with all rules and regulations of the University, present and future.</li></ul>
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