

# THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN

## Okanagan Senate

DRAFT MEETING MINUTES VERSION THREE

DECEMBER 5, 2005

### **Attendance**

**Present:** President M. C. Piper (Chair), Chancellor A. McEachern, Deputy Vice-Chancellor B. C. McBride, Mr. R. Adl, Mr. P. Arthur, Mr. G. August, Dr. J. Bassett-Smith, Dean B. Bauer, Dean R. Belton, Mr. A. Benty, Dr. J. Bottorff, Dr. W. Broughton, Ms. M. Burton, Dr. R. Campbell, Dr. J. Castricano, Ms. T. Cho, Dr. J. Cioe, Mr. R. Dionne, Ms. L. Driscoll, Dr. M. Duran-Cogan, Dr. J. Gustar, Dean M. Isaacson, Dr. D. Keyes, Dr. R. Klukas, Dr. A. Labun, Dr. R. Lalonde, Ms. R. McAuley, Dr. L. S. McCoubrey, Ms. T. Marten, Ms. K. Plancke, Ms. D. Polson, Dr. D. Salhani, Dean B. Reich, Ms. C. Ricketts, Dr. C. Scarff, Dr. D. Senese, Associate Vice-President & Registrar B. J. Silzer, Dr. M. Ungureanu, Ms. Z. Webster, Dr. M. Williams, Dr. P. Wylie, Dr. P. Wrzesniewski, Associate Vice-President G. Zilm.

**By Invitation:** Ms. L. Collins, Mr. C. Eaton (Enrolment Services).

**Regrets:** Mr. M. Koovisk.

**Recording Secretary:** Ms. K. Ross.

### **Call to Order**

### **Remarks from the Chair and Related Questions**

#### **INTRODUCTIONS**

The President welcomed and congratulated the participation of all Senate members to the official, inaugural Okanagan Senate meeting; she shared her enthusiasm and honor to preside at this historic event. The President invited all members to introduce themselves, by name and by seat, to their Senate. All Senate members were reminded of the welcome reception to immediately follow the meeting.

#### **TRIP TO HONG KONG**

The President recalled her recent trip to Hong Kong where she and Deputy Vice-Chancellor McBride represented UBC at a meeting of 'Universitas 21' (<http://www.universitas21.bham.ac.uk/about/>). President Piper felt that the meeting was fruitful and productive.

## TRIP TO CALGARY

The President mentioned her and Dean Isaacson's trip to Calgary, Alberta for a major alumni event. Calgary Alumni are excited about the UBC Okanagan campus. President Piper and Dean Isaacson met with a variety of regional oil and gas companies with interests in supporting UBC Okanagan among other endeavors; she felt that the trip was productive.

## TRIP TO OTTAWA

The President recalled her recent visit to Ottawa to meet with a consortium of Deputy Ministers. Although the government has scaled back its activities in preparation for the upcoming federal elections, it is an interesting time to be in Ottawa. The President worked to maintain the government's interest in various areas of support for universities including the CFI, indirect costs of research, and financial assistance for graduate students

## **Remarks from the Deputy Vice-Chancellor and Related Questions**

### UBC OKANAGAN INTERNAL RESEARCH GRANT SUPPORT PROGRAM

Deputy Vice-Chancellor McBride reported that 67 internal research grant applications were funded successfully at UBC Okanagan; he thanked Dr. Hodges and his Committee for their contribution to the UBC Okanagan Internal Research Grant Support Program.

Deputy Vice-Chancellor McBride commented on the posting of the new faculty recruitment advertisements; applications for UBC Okanagan faculty positions are currently being accepted.

Deputy Vice-Chancellor McBride enthusiastically announced that the 2004-2005 UBC Annual General Meeting held on November 3, 2005 was a great success (visit: <http://www.ubc.ca/webcast/index.html#> for webcast).

The Deputy Vice-Chancellor reflected on his 18 years as a Senate member; he reminded the Okanagan Senate members of their significant opportunity to be a "proactive Senate" and to provide a forum for greatness at the university.

Dr. Cioe asked about the late timing of the faculty recruitment advertisements. Deputy Vice-Chancellor McBride responded by stating that planning of faculty recruitment advertisements should have occurred in the spring, and that careful consideration will be given to timing in future.

Dr. Duran-Cogan asked why the faculty recruitment advertisements were only posted locally. Dean Bauer advised that advertisements were published in the CAUT and in the University Affairs, and an electronic version was placed on the UBC Okanagan website. Dean Bauer reminded the Senate faculty representatives to circulate the advertisement within their networks for further distribution.

## **IAGB Procedure Committee**

Dean Michael Isaacson, as the Chair of the Committee, presented the reports.

### **AMENDMENT TO THE MEMBERSHIP OF SENATE**

#### **Appointment of Dean of Graduate Studies to Senate**

The Procedure Committee had circulated a recommendation to amend the membership of Senate.

*Moved: Dean Isaacson*

*Seconded: Dean Belton*

*That the Dean of the College of Graduate Studies be added ex officio to the permanent membership of Senate, as allowed by Section 35.1 (3) (j) of the University Act.*

There was discussion about the ratio of ex officio members to faculty members represented on the Senate. Dr. Lalonde questioned the ratio of two to one (outlined in the University Act (35) (1) (g) ex officio to faculty members with the addition of Dean Krank to the Senate, and added that in the spirit of the University Act that the number of faculty representatives be increased to 24 members should Dean Krank be added ex officio to Senate. Ms. Collins recommended that this suggestion be considered once the Senate Standing Committees are organized; Dr. Lalonde agreed. Dr. Cioe stated that the College of Graduate Studies will eventually have faculty members as members. Dean Isaacson recommended that this item be referred to a Senate Standing Committee once established. Dean Bauer asked whether ex officio members have voting rights; he was advised by the Registrar that ex officio members are indeed voting members.

### ***THE MOTION WAS PUT AND CARRIED.***

#### **Faculty Representative from the Faculty of Management**

The Procedure Committee had circulated a recommended amendment to the membership of Senate.

*Moved: Dean Isaacson*

*Seconded: Dr. Cioe*

*That Dr. Russell Currie be added to the membership of Senate until such time as the Faculty of Management elects permanent representatives to Senate, or 1 September 2007, whichever is earlier.*

**CARRIED.**

**APPROVAL OF THE RULES AND PROCEDURES OF SENATE**

The Procedure Committee circulated proposed Rules and Procedures for the Okanagan Senate.

*Moved: Dean Isaacson*

*Seconded: Dr. Scarff*

*That the Senate approve the Rules and Procedures of the Okanagan Senate as circulated.*

Dr. Williams questioned the rationale of item 21 (e), which allows a members to speak only once to a given matter. He proposed that item 21 (e) be amended to allow members to speak three times or that the item be deleted from the rules altogether.

*Moved: Dean Isaacson*

*Seconded: Dr. Cioe*

That item (e) be deleted from section 21 of the Rules and Procedures for the Okanagan Senate.

**THE AMENDMENT WAS PUT AND CARRIED.**

**THE AMENDED MOTION WAS PUT AND CARRIED.**

**SENATE COMMITTEE TERMS OF REFERENCE AND COMPOSITIONS**

The Procedure Committee had circulated the recommended terms of reference outlines and composition of the six standing committees of Senate as referred to in the Rules and Procedures of Senate, already approved.

*Moved: Dean Isaacson*

*Seconded: Dean Belton*

*That Senate approve the terms of reference outlines and composition for the Admission and Awards, Curriculum, Appeals of Standing and Discipline, Learning and Research, Nominating, and Policies and Procedures Committees; and*

*That the Nominating Committee, in consultation with members of the other standing committees of Senate, review the composition of the standing committees of Senate and develop proposed terms of reference of these committees, and bring forward corresponding recommendations for the consideration and approval of Senate by May 2006.*

**CARRIED.**

SENATE COMMITTEE MEMBERSHIP

The Procedure Committee had circulated an approach to developing recommended Senate committee memberships.

*Moved: Dean Isaacson*

*Seconded: Dr. Scarff*

*That Senate delegate the authority to appoint the preliminary membership of the Admission and Awards, Curriculum, Appeals of Standing and Discipline, Learning and Research, Nominating, and Policies and Procedures Committees to the elected Nominating Committee, with the proviso that such appointments are preliminary, and are subject to confirmation or amendment by Senate at its next meeting.*

**CARRIED.**

UBC DEGREES FOR OUC GRADUATES

The Procedure Committee had circulated to the Senate a recommendation to refer to a committee the matter of granting UBC degrees to OUC graduates.

*Moved: Dean Isaacson*

*Seconded: Dr. Cioe*

*That the Senate refer to its Policy and Procedure Committee in consultation with the Registrar, the task of considering the granting of UBC degrees to graduates of Okanagan University College, and bringing forward associated recommendations to Senate for approval.*

Dr. Gustar questioned whether a time-line should be set to address this motion for current students. Dean Isaacson clarified that the referral of UBC degrees for OUC graduates applies to OUC alumni rather than to current UBC Okanagan Students.

**THE MOTION WAS PUT AND CARRIED.**

SENATE MEETING SCHEDULE

The Procedure Committee had circulated to the Senate a recommendation regarding Senate meeting schedules.

*Moved: Dean Isaacson*

*Seconded: Dr. Cioe*

- 1. That the Senate approve the proposed date and time for its next meeting, namely Friday, January 27, 2006 from 2:30 p.m. to 5:30 p.m.; and*
- 2. That Senate refer the issue of the scheduling of regular Senate meetings to the Policy and Procedure Committee, and direct that Committee to bring its recommendations to Senate for approval at the next meeting of the Senate.*

Dr. Williams questioned why the Senate could not meet earlier in January. Ms. Collins suggested that the new standing committees may require sufficient preparation time due to the December holidays. Dean Isaacson suggested that, in addition to the holidays, the time needed to seek members' preferences for committees, and appointments to committees thereafter will take some time. To save some time, the elections for the nominating committee had been conducted in advance of today's motion. Dr. Lalonde informed the Senate that he, and probably other faculty representatives, teach at 2:30 p.m. on Fridays. Ms. Collins indicated that the Senate meeting time in January is not perfect and that is why this item should be referred to a committee with respect to subsequent meetings.

***THE MOTION WAS PUT AND CARRIED.***

### **IAGB Academic Direction Committee**

Dr. Salhani presented the College of Graduate Studies Curriculum proposal, along with the proposed calendar language, as the Chair of the Committee.

### **ADDITION OF THE FACULTY OF MANAGEMENT TO THE UBC OKANAGAN INTERDISCIPLINARY GRADUATE STUDIES PROGRAM**

*Calendar Statement for the addition of the Faculty of Management (addition in bold):*

IGS is presently available in the Faculties of Arts and Sciences, Creative and Critical Studies, Education, Health and Social Development, **and Management.**

*Moved: Dr. Salhani*

*Seconded: Dr. Belton*

*That the Senate approve the calendar language for the addition of the Faculty of Management to the IGS Program.*

## **CARRIED.**

### **Ad Hoc IAGB Committee to Consider the UBC Council of Senates**

Dean Bauer presented the joint Okanagan-Vancouver report to the Senate, as the Chair of the Committee.

*Moved: Dean Bauer*

*Seconded: Dean Isaacson*

- 1. That the Report of the Ad Hoc Committee to Consider the Council of Senates be received; and*
- 2. That Senate recommends that the Council of Senates be established with an initial membership and an initial set of Rules and Procedures that conform to recommendations D, E, F, and G of the Report, and that the initial Rules and Procedures be developed jointly by the UBC Okanagan Senate Policy and Procedure Committee and the UBC Vancouver Senate Agenda Committee; and.*
- 3. That Senate recommends that the future development of the Council of Senate, including prospective changes to the University Act, be guided by the Report.*

Deputy Vice-Chancellor McBride questioned the distribution of the Council of Senate's proposed membership. As understood from University Counsel, he noted that the Council of Senates would be structured with equal representation from both Senates; however the proposed Report is not congruent with this understanding, which allows the Vancouver Senate to have two more representatives than the Okanagan Senate. Dean Bauer quoted the University Act's sections 38.1 (1) (h) (i): "up to ten chairs of the UBC Vancouver senate, and up to ten chairs of the UBC Okanagan senate", so that there is scope for the membership to be unequal. The Deputy Vice-Chancellor insisted that equal representation on the Council of Senates is critical for UBC Okanagan to be appreciated as time passes. Dr. Cioe contended that unequal representation would change the balance of power in voting issues and recommended that the number of Committee Chairs from each Senate should be amended to be equal, such as six and six or eight and eight.

Dr. Lalonde questioned the rationale for a 'super-majority' vote for referral of matters to the Council of Senates. A super-majority vote implies that an item referred to the Council of Senates would need to be very important. Dr. Lalonde suggested that the super-majority requirement for issues of a contentious may be a barrier to have decisions made. Dean Bauer indicated that the matter of a super-majority vote can be considered further once the Council of Senates is established.

President Piper advised that the Senate can accept or reject the proposed Report, but cannot amend it since the UBC Vancouver Senate has approved it. If the motion to

approve the Report is defeated an amended Report would need to be resubmitted to both Senates.

**THE MOTION WAS PUT AND FAILED.**

**Report from the Deputy Vice-Chancellor**

**UBC OKANAGAN ACADEMIC PLAN**

Deputy Vice Chancellor McBride presented the final version of the UBC Okanagan Academic Plan. The first stages in the Academic Plan process began in spring 2004 with Community Roundtables and University Circles. Later the process evolved to include various group consultations with the internal academic community at UBC Okanagan. UBC Okanagan's vision is expressed through five main imperatives, which are intricately supported by priority plans and actions in the Plan.

*Note: The full text of this document is not included in the Minutes. An electronic version at [http://web.ubc.ca/okanagan/\\_shared/assets/academicplan 86.pdf](http://web.ubc.ca/okanagan/_shared/assets/academicplan%2086.pdf)*

*Moved: Deputy Vice-Chancellor McBride  
Seconded: Dr. Belton*

*That Senate approve the UBC Okanagan Academic Plan.*

**CARRIED.**

**Report from the Associate Vice-President, Enrolment Services and Registrar**

For information, Mr. Silzer outlined the status of academic policies with respect to UBC Okanagan as circulated:

*“The Senate Secretariat is often asked for advice on those academic policies and precedents that currently apply to UBC Okanagan. University Counsel Hubert Lai was consulted for a legal opinion on the status of policy approved by, and precedents established by, the University Senate prior to the creation of UBC Okanagan and the Vancouver and Okanagan Senates. Mr. Lai has advised that anything previously passed by the University Senate would, by default, apply to the entire University, and therefore to the Okanagan Senate. Now that the UBC Okanagan Senate has been constituted, it is able to pass its own motions that modify or reverse any academic policies or precedents insofar as they apply to UBC Okanagan*

*Several examples of UBC Policy Abstracts that currently apply by default to UBC Okanagan are published on the following Senate website <http://www.students.ubc.ca/senate/policies.cfm>. Other precedents are located in the Minutes of Senate available at: <http://www.students.ubc.ca/senate>.”*

## **Other Business**

### **GRANTING EARLY GRADUATION**

The Registrar recommended that the Deputy Vice-Chancellor have interim authority to approve the conferral of degrees for students who have completed their degree course requirements.

*Moved: Mr. Silzer*

*Seconded: Dr. Williams*

*That Senate delegate to the Deputy Vice-Chancellor, in consultation with the Registrar and the Deans, interim authority to approve the conferral of degrees on students approved by their respective Faculties for graduation prior to January 27, 2006; and*

*That the Deputy Vice-Chancellor be directed to report to Senate at its January meeting with respect to actions taken under this delegated authority.*

Mr. Silzer added that this is a student-friendly motion that will apply to a very small number of students i.e. education students. Early graduation would allow students to obtain their parchments in the spring although Convocation is in the fall. President Piper verified that this motion requires a two-thirds majority vote. Dr. Labun asked for confirmation that the students requiring early graduation will have completed their course requirements. Mr. Silzer confirmed that their course requirements would be complete.

### **THE MOTION WAS PUT AND CARRIED.**

### **RATIO OF EX OFFICIO TO FACULTY REPRESENTATIVES ON SENATE**

*Moved: Dr. Lalonde*

*Seconded: Dr. Cioe*

*That Senate refer to the Policies and Procedures Committee the matter of whether additional elected members should be added to the Senate, as outlined in Section 35(1) (g) of the University Act, in light of Senate's recent appointment of the Dean of Graduate Studies as an ex-officio member of Senate.*

### **CARRIED**

The meeting adjourned at 5:58 p.m.