



# OKANAGAN SENATE

MINUTES OF 27 APRIL 2017

**DRAFT**

## Attendance

**Present:** Dr D. Buszard (Vice-Chair), Dr K. Ross (Secretary), Mr A. Aghshahi, Ms L. Allan, , Dr P. Barker, Dr L. Berg, Ms H. Berringer, Dean B. Binsted, Mr M. Campbell, Dr R. Campbell, Dr D. Carter, Ms C. Comben, Dr J. Corbett, Dr R. Eggleston, Dr M. Evans, Dean M. Grant, Ms M. Harper, Dr J. Jakobi, Dr D. Keyes, Dr C. Labun, Dr R. Lalonde, Dr R. Lawrence, Dr S. Lawrence, Dr M. Legault, Ms K. Lu, Dr Y. Lucet, Ms M. Ly, Dr V. Magnat, Mr Dr C. Mathieson, J. McEwan,, Dr S. McNeil, Ms K. Morgan, Dr S. O’Leary, Dr J. Stites Mor, Dean R. Sugden, Dean W. Tettey, Ms H. Tjioe, Ms J. Tom, Dr G. Wetterstand, Dr P. Wylie.

**Regrets:** Dr P. Arthur, Mr I. Cull, Dean B. Frank, Chancellor L. Gordon, Ms G. Hardy-Legault Dr J. Johnson, Mr D. Kandie, Mr K. Lee, Ms E. Lewis, Ms B. MacKenzie-Dale, Dean M. Parlange, Dr F. Pena, Dr R. Sadiq, Dr D. Walker, Ms J. Vinek.

**Clerk:** Mr C. Eaton

## Call to Order

Professor Deborah Buszard, Vice-Chair of the Senate, called the meeting to order at 3:31pm.

## Senate Membership

### New Members:

- Mr Daniel Kandie, Representative of the Students At-Large (Continuing)
- Ms Emily Lewis, Representative of the Students At-Large
- Ms Kelly Lu, Representative of the Students At-Large (Continuing)
- Ms Kristen Morgan, Representative of the Students At-Large
- Ms Janessa Tom, Representative of the Students At-Large
- Ms Megan Harper, Representative of the Graduate Students
- Ms Brittini MacKenzie-Dale, Representative of the Graduate Students
- Ms Kyle Lee, Student Representative, Faculty of Applied Science
- Ms May Ly, Student Representative, Faculty of Arts & Sciences
- Ms Gilliane Hardy-Legault, Student Representative, Faculty of Creative & Critical Studies
- Mr Arash Aghshahi, Student Representative, Faculty of Health & Social Development
- Ms Hillary Tjioe, Student Representative, Faculty of Management

NB: Vacancies are presently being filled for the Student Representative for the Faculty of Education and one additional student at-large.

## Nominating Committee

The Registrar issued a call for nominations for two (2) student members of Senate to serve on the Senate Nominating Committee until 31 March 2018 and thereafter until replaced.

## Minutes of the Previous Meeting

Gordon Binsted                                 }  
Catherine Comben                               }     *That the Minutes of the Meeting of 30 March 2017  
be adopted as presented*

Approved

## Business Arising from the Minutes

The Acting Secretary, Mr Eaton advised that the Major in Biochemistry and Molecular Biology was still under reconsideration by the Senate Curriculum Committee and that he expected them to report back on the matter by the May meeting of Senate.

The Deputy Vice-Chancellor advised that she had reviewed the matter of graduate funding following comments during the budget presentation at the last meeting. On a full-time equivalent basis, Vancouver has \$2794, and Okanagan has \$2820 per graduate student available from General Purpose Operating (GPO) funding.

Senator Evans asked if this took into consideration professional programs and endowments.

Dr Buszard replied that the above amounts were based on GPO funding only.

## Remarks from the Deputy Vice-Chancellor

Professor Buszard noted that within UBC the strategic planning process continues to move ahead. There will be ongoing work over the summer by eight task forces that will be working to build a draft of the plan for further consultations in the fall with the intention of bringing the final version to Senates and Board by the end of the calendar year.

The search for the next Dean of Applied Science has been launched and the advisory committee has been established according to policy, unique at this point for a cross campus Faculty. Dr Buszard advised that the search committee was jointly chaired by herself and the Provost *Pro Tem.* for Vancouver Angela Redish and herself, and included two Faculty members from Okanagan's Engineering School: Professors Stephen O'Leary and Mina Hoorfar.

The Principal advised that on 13 April 2017 the UBC Board of Governors met. Two major items were approved at that meeting: the 2017-2018 Budget and a new Policy on Sexual Assault and the new policy on Sexual Assault and Other Sexual Misconduct. The latter was developed after

extensive consultation with the university community. Investigations into sexual assault and other sexual misconduct at UBC will henceforth be guided by Policy #131 Sexual Assault and other Sexual Misconduct which takes effect next month. It includes a new process to respond to and investigate allegations of sexual misconduct; reporting options and supports for UBC community members affected by sexual misconduct; and education initiatives for the UBC community on the prevention of sexual misconduct. The policy will make it easier for people who have experienced sexual violence to come forward, get the support they need, and build confidence and trust in the investigation process.

To the first matter, Dr Buszard advised that the UBC 2017/18 budget was approved by the Board. It projects an \$86m increase in operating revenue from 2016-2017 to 2017- 2018. This included increases in international tuition revenue and provincial funding for general wages increases which are largely allocated directly to support faculties and operating units. A total of \$40m is available for strategic investment in 2017-2018 across both campuses. An additional \$20m (up from \$6m in 2016-2017), is available in the Excellence Fund to support enhanced teaching, research and student experience. The UBC Okanagan operating budget was presented as part of the larger overall package.

Dr Buszard noted that the previous evening, UBC's Okanagan campus had recognized the 2017 long service award recipients at a reception for Linda Allan, Donovan Hare, James Robinson, Greg Wetterstrand, Bob Belton, Nina Langton, Joan Bottorf, Mary Ann Murphy, Kim Filice, Carol Boyd and Fred Vogt all with 25 years' service.

The Principal, noting recent controversies regarding the financial situation of the UBC Students' Union Okanagan (UBCSUO), advised that its Directors and Executive were working on the parameters for an the external review of their operations.

Finally, Dr Buszard reminded Senators of the upcoming Learning Conference 3 May, followed by the teaching awards reception on 4 May.

Senator Wylie asked for details on the increase in the Provost office funding in the budget approved by the Board of Governors and in previous years.

With permission of Senate, Associate Vice-President Finance Robert Einarson replied that an Associate Provost position was created, and the existing budgets for Enrolment Services, Co-op and wellbeing, and equity were moved into the budget for the Provost's Office from other departments.

### **Academic Policy Committee**

The Chair of the Committee, Dr Miriam Grant, presented.

### **REVISIONS TO ACADEMIC REGULATIONS FOR THE BACHELOR OF EDUCATION PROGRAM**

Miriam Grant	}	<i>That Senate approve the academic regulations for the Bachelor of Education proposed by the Faculty</i>
Wisdom Tettey		

*of Education as set out in the attached two-column form.*

**Approved**

**REVISIONS TO ACADEMIC REGULATIONS FOR THE BACHELOR OF SCIENCE IN NURSING**

Miriam Grant } *That Senate approve the academic regulations for*  
Wisdom Tettey } *the Bachelor of Nursing proposed by the School of*  
*Nursing as set out in the attached two-column*  
*forms.*

Dr Grant These changes were in response to a review undertaken by the school and build on early changes as approved by by Senate in January 2016. These revisions specifically addressed social media conduct, and rules around re-admission.

**Approved**

**Admission & Awards Committee**

The Chair of the Admissions & Awards Committee, Dr Marianne Legault, presented.

**MASTER OF SCIENCE IN NURSING – CHANGES IN ADMISSION REQUIREMENTS**

Marianne Legault } *That Senate approve the change to admission*  
Catherine Comben } *requirements for applicants to the Master of*  
*Science in Nursing program effective for admission*  
*to the 2018 Winter Session and thereafter.*

**Approved**

**CONDITIONAL ADMISSION TO THE BACHELOR OF MEDIA STUDIES VIA THE ENGLISH FOUNDATION PROGRAM**

Marianne Legault } *That Senate approve the admission requirements*  
Catherine Comben } *for conditional admission to the Bachelor of Media*  
*Studies via the English Foundation Program,*  
*effective for admission to the 2017 Winter Session.*

**Approved**

## NEW AND REVISED AWARDS

*See Appendix A: Awards Report*

Marianne Legault                    }  
Catherine Comben                    }     *That Senate accept the new and revised awards as listed and forward them to the Board of Governors for approval; and that a letter of thanks be sent to the donors.*

**Approved**

## Curriculum Committee

### APRIL CURRICUM REPORT

*See Appendix B: Curriculum Report*

Sean Lawrence                        }  
Yves Lucet                             }     *That Senate approve and recommend to the Board of Governors for approval the new courses, a new minor for the BA, a revised program, and a new course code brought forward from the Faculty of Arts and Sciences, a new course brought forward from the Faculty of Creative and Critical Studies, a new course brought forward from the Faculty of Education, and a revised program and new courses brought forward by the Faculty of Health and Social Development.*

Senator Wylie asked if the BA Minor in Data Science . He noted that 30 credits were required in data science but that UBC did not have that number of credits available.

Senator Lucet agreed that it wasn't a disciplinary minor, and so the 30 credits must be taken from that list.

*By general consent, a definition of courses that were considered as part of the discipline of data science was added for the BA Minor in Data Science.*

**Approved**

## Nominating Committee

The Acting Secretary updated Senate on the recent Joint Meeting of Board and Senate Standing Committee Chairs. He noted that the chairs had agreed to meet regularly, ideally once per term but at least one per year, as a communications forum for areas of mutual interest.

## Other Business

### GOVERNANCE AND ADMINISTRATION OF THE FACULTY OF EDUCATION

Peter Wylie Kristen Morgen	}	<i>That Senate constitute an ad hoc committee to consider and report on these violations of Policies 21, 22 and 23 and recommend a process of consultation with Senate regarding discussion of options and alternatives that may or may not include a possible discontinuance of the Faculty of Education and/or processes regarding the appointment of a Dean and a Head/Director in keeping with Policies 21, 22 and 23. In the alternate, that the matters be referred to the Academic Policy Committee and/or any other relevant Senate committees for recommended actions.</i>
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Senator Wylie read a series of whereas clauses in support of his motion as follows:

Whereas:

1. UBCO Faculty of Education is a Faculty of UBC Okanagan campus, so constituted under the University Act;
2. It has been without a Dean since February 2014, over 3 years, in violation of Policies 21 and 23, and a series of Acting Deans have been appointed by University administrators;
3. It has had Head/Directors appointed by University administrators to look after Collective Agreement matters such as workload, tenure and promotion in the Faculty since 2014 without the administration following Policy 22 on the appointment of such Head/Directors;
4. Senate is the body with the power under the University Act to recommend to the Board the discontinuance of a Faculty;
5. University administrators have told the Faculty that it can no longer continue as a Faculty;
6. Discussions are in an advanced stage between administrators in Vancouver and the Okanagan with regard to the Faculty being discontinued and reconfigured as an Institute under the administration of the UBC Vancouver Faculty of Education;
7. To date, Senate or any of its Standing Committees has yet to be consulted on the possible discontinuance of the Faculty.

The Vice-Chair noted that having read this motion that there were serious allegations made in the preamble to this motion as just read by Senator Wylie. She asked that Secretary advise on how best to consider the format.

Upon recognition by the Chair, the Acting Secretary advised that the operative text was from “That Senate constitute”; whereas clauses are generally only considered to be background material. He suggested that the motion moved covered two separate matters – allegations regarding a violation or violations of Board/Senate policy, and secondly the matter of consultation and consideration of the future of the Faculty of Education. He suggested that this motion may best be considered by dividing it along those lines, so that the matter of allegations of breach of policy were considered separately from those around the faculty organization of UBC as they were not directly related matters. He further suggested that if the matter was referred, that as Senator Wylie suggested it would make most sense of have these issues considered by the Academic Policy Committee so that more information could be considered than were available to the Senate at this time.

Senator Wylie noted that he would be fine with the matter being referred to the Academic Policy Committee.

The Vice-Chair asked the Chair of the Academic Policy Committee if she would be amenable to such a referral.

Dean Grant, Chair of the Senate Academic Policy Committee, replied that she would be.

The Vice-Chair asked Dr Wylie if he would be comfortable with such a referral with their report back potentially recommending the matters being considered separately.

Senator Wylie stated that he would move such a referral.

At the request of the Chair, the Acting Secretary confirmed that a motion to refer was debatable as to the propriety of the referral.

Peter Wylie	}	<i>That this matter be referred to the Senate Academic Policy Committee for review and recommendation and they be directed to report back to Senate with the results of their review and any recommendations that they may have at the September 2017 meeting of Senate.</i>
Kristen Morgen		

**Motion to Refer  
Approved**

## **Adjournment**

There being no further business, the meeting was adjourned at 4:12 pm.

## **Appendix A: Awards Report**

*New Award:*

### **APEGBC Municipal Engineers Division Scholarship**

A \$1,000 scholarship is offered by the Municipal Engineers Division of the Association of Professional Engineers and Geoscientists of BC to a fourth-year student in the civil engineering program in the School of Engineering in the Faculty of Applied Science at the University of British Columbia, Okanagan campus. (First award available for the 2017 Winter Session)

*Revised Awards:*

(Previously-approved awards with changes in terms or funding source):

### **Graduate Dean's Entrance Scholarship**

Graduate Dean's Entrance Scholarships (GDES) are based on merit and offered to incoming full-time thesis-based master's and doctoral students at UBC's Okanagan campus. Students who have submitted a complete admission application by the deadline for each admission cycle will receive priority consideration for these awards. Students who do not meet the deadline may still be considered for these awards, but only when all students who have submitted applications by the deadline have been considered.

Eligible students must have a GPA of first-class standing. In addition, the admission application's supporting documentation (CV, reference letters, letter of intent) are used for adjudication purposes. The minimum value of the Graduate Dean's Entrance Scholarship is \$5,000. This award value may be increased by increments of \$2,500 to a maximum of \$25,000. However, if the student holds a major external award, such as NSERC, SSHRC or CIHR, a maximum amount of \$15,000 may be awarded in addition to the major award. The funding for the GDES award will be made available from the University budget. The value of the award is reviewed annually.

Awards are made on the basis of nominations provided by graduate programs to the College of Graduate Studies.

*Rationale: The proposed changes to the Graduate Dean's Entrance Scholarships (GDES) application procedures are the outcome of multiple conversations with staff, faculty, and faculty administrators, culminating in a meeting of College of Graduate Studies Council on October 19, 2016, in which these changes were approved by a formal vote of the members present.*

*The changes proposed for this scholarship application process are intended to give Graduate Programs greater flexibility in the ability to award a GDES to students, regardless of whether or not students have submitted a "complete" application by the deadline. Students who are still gathering their documentation after an application*

*deadline has passed may be awarded a GDES at the discretion of their Graduate Program, if the Faculty deems the student to be outstanding.*

*Under the previous application procedures and requirements for this award, CoGS rejected requests from Graduate Programs that sought to give GDES awards to students who had missed the application submission deadline. These changes give Graduate Programs greater flexibility and control over whom to award. Effective Session 2017W*

### **University Graduate Fellowship**

The University Graduate Fellowship (UGF) is awarded to current graduate students with first class standing engaged in a full-time thesis-based program at UBC's Okanagan Campus. Eligible students must have a GPA of first-class standing in each of the last two years of full-time study (or full-time equivalent). Current students, enrolled in a UBC Okanagan graduate degree program are eligible provided they are making satisfactory progress in their program. Annual progress reports must be completed by both the student & supervisor/advisor, reviewed by the program coordinator, and submitted to the College of Graduate Studies by June 15th of each year to qualify for the award. This award may be received in increments of \$3,000 to a maximum of \$24,000. However, if the student holds a major external award, such as an NSERC, SSHRC or CIHR, a maximum amount of \$15,000 may be awarded in addition to the major award. The funding for the UGF award will be made available from the University budget. The value of this award is reviewed annually.

Awards are made on the basis of nominations provided by graduate programs to the College of Graduate Studies. Nominations for current students may be submitted to the College of Graduate Studies as they are determined by the graduate program.

*Rationale: The proposed changes to the University Graduate Fellowship eligibility are the outcome of multiple conversations with staff, faculty, and faculty administrators, culminating in a meeting of College of Graduate Studies Council on October 19, 2016, in which these changes were approved by a formal vote of the members present. The annual application process that has been in place for this award places administrative burdens on College of Graduate Studies staff, and application burdens on students and faculty that have been deemed onerous and unnecessary. The revised awarding process will be linked to student academic standing and annual graduate student progress reports that graduate programs currently are required to submit yearly and will continue to submit under a revised schedule. The information in these progress reports, coupled with the academic standing of the student, sufficiently replicates the information required in the current UGF application process that this process seems unduly repetitive. Effective Session 2017W*

## **Appendix B: Curriculum Report**

### **FACULTY OF ARTS AND SOCIAL SCIENCES**

- i. Major and Minor in Data Science Program Requirements (revised program)
- ii. BA Data Science Minor (new minor for BA)
- iii. ANTH 218 (3) Tourism, Desire and Difference (new course)
- iv. ANTH 418 (3) Travel, Migration and the Politics of Mobility (new course)
- v. ANTH 230 (3) Culture, Happiness, and Wellness (new course)
- vi. ANTH 312 (3) Anthropology of Religion (new course)
- vii. ANTH 412 (3) Religion in a Changing World (new course)
- viii. FDSY - Food Systems (new subject course code)
- ix. FDSY 221 (3) Food Systems I: System Thinking (new course)
- x. GEOG 221 (3) Food Systems I: System Thinking (new course)
- xi. GEOG 380 (3) Fundamentals of Geographic Information Science I (new course)
- xii. EESC 380 (3) Fundamentals of Geographic Information Science I (new course)
- xiii. GEOG 381 (3) Fundamentals of Geographic Information Science II (new course)
- xiv. EESC 381 (3) Fundamentals of Geographic Information Science II (new course)
- xv. .PHIL 391 (3/6) d Topics in Philosophy (new course)
- xvi.

### **FACULTY OF CREATIVE AND CRITICAL STUDIES**

- i. ENGL 009 (3) Preparation for University Writing (new course)

### **FACULTY OF EDUCATION**

- i. EPSE 406 (3) Typical and Atypical Development in Infants and Children (new course)

### **FACULTY OF HEALTH AND SOCIAL DEVELOPMENT**

- i. SOCW 515 (3) Social Welfare Policy in Canada (new course)
- ii. SOCW 516 (3) Foundations of Ethical Practice (new course)
- iii. SOCW 517 (3) Social Work and Indigenous Peoples in Canada (new course)
- iv. Master of Social Work Degree Requirements (revised program)