

# OKANAGAN SENATE

MINUTES OF 14 DECEMBER 2017

DRAFT

## Attendance

**Present:** Dr S. Ono (Chair), Dr K. Ross (Secretary), Dr P. Arthur, Dr P. Barker, Dr D. Buszard, Mr M. Campbell, Dr D. Carter, Dr J. Cioe, Ms C. Comben, Dr J. Corbett, Ms K. DesRoches, Ms T. Ebl, Dr J. Eikenaar, Dean M. Grant, Ms G. Hardy-Legault, Ms M. Harper, Dr J. Johnson, Dr R. Lalonde, Dr S. Lawrence, Dr M. Legault, Dr Y. Lucet, Mr B. MacKenzie-Dale, Dr B. Marcolin, Dr C. Mathieson, Ms K. Korgan, Dr F. Pena, Dr M. Reekie, Dr D. Roberts, Dean R. Sugden, Acting Dean E. Taylor (deferred to Dean G. Binsted), Dean W. Tettey, Ms J. Tom, Dean B. Traister, Dr G. Wetterstrand.

**Regrets:** Mr A. Aghshahi, Dr S. Alam, Ms H. Berringer, Dr R. Campbell, Mr I. Cull, Dean *Pro Tem*. B. Frank, Chancellor L. Gordon, Dr J. Gustar, Dr M. Hoorfar, Dr J. Hossain, Dr J. Jakobi, Mr D. Kandie, Dr R. Lawrence, Mr K. Lee, Ms E. Lewis, Ms K. Lu, Mr J. Loepky, Ms M. Ly, Dr S. McNeil, Dr S. O'Leary, Dean *Pro Tem*. J. Olsen, Ms H. Tjioe, Dr P. Wylie.

**Clerk:** Mr C. Eaton,

## Call to Order

The Chair of the Senate, Dr Santa J. Ono called the meeting to order at 3:31 pm

## Minutes of 23 November 2017

Peter Arthur	}	<i>That the Minutes of the Meeting of 23 November 2017 be adopted as presented.</i>
Greg Wetterstrand		

Approved

## Remarks from the President

### GENERAL REMARKS

Dr Ono noted that he had just returned from Hong Kong where he and Dr Buszard had met with alumni and donors of UBC. Describing his recent activities, Dr Ono noted that on November 27<sup>th</sup> we launched the blue and gold campaign, with a goal of raising \$100M for student support over three years. Furthermore, on November 29<sup>th</sup>, UBC hosted a celebration of the 50<sup>th</sup> anniversary of the Order of Canada, with a full day of events and discussion on building a better Canada with David Suzuki, Wade Davis, and many more members of the Order. UBC hopes to do this on a regular basis

and Dr Ono hoped that UBC Okanagan would welcome members of the Order to campus for dialogues.

The President announced that UBC has recruited Dr Margo Seltzer as the Canada 150 Research Chair in Computer Systems. Currently she is a professor at Harvard and she will establish a new computer systems laboratory to foster interactions between academia and industry.

#### **FREEDOM OF EXPRESSION DISCUSSION UPDATE**

As President of the University, Dr Ono stated that he recognized that freedom of expression is a cornerstone of academia. Dr Ono advised that many members of the campus community have contributed their views of freedom of expression. We will be posting all those responses on the website and we look forward to a healthy debate on this vital issue. Most of the working group members who produced the first draft will be staying on to help the document evolve further. We hope in late winter/early spring that they will release a revised statement for review.

#### **STRATEGIC PLANNING**

The President noted that the strategic planning process was progressing well. Recently we ended our latest round of public engagement through an online survey and open houses. We are in the process of reviewing what we heard during the last phase of the consultation. In parallel, working groups and the executive have been working to combine some of the strategies to reflect the connections among them, retaining others that are distinct. We hope to bring the full strategic plan to the Senates and Board in February for their endorsement.

#### **PROVOST POSITION AT UBC OKANAGAN**

Dr Ono reminded Senators that Dr Mathieson's term as Provost and Vice-Principal Academic ends in June 2018, and advised that in consideration of filling this position, conversations started with the Executive and Board earlier this term regarding her successor. To that end, the Board of Governors has made a recommendation to him regarding the position: that the Vice-President Academic title be retained by the Deputy Vice-Chancellor, that Dr Mathieson's successor have the title of Vice-Principal, Academic, and that there be one system-wide Provost for UBC. Dr Ono stated that in consideration of this recommendation - which he described as a recommendation that he may or may not accept - we cannot make any change that will adversely affect the autonomy of the Okanagan campus, and that he would not support there being a single Senate for UBC. He further advised that there would be no change to the reporting relationship of the deans. He suggested that this recommendation was to grow synergies between the two campuses, and would be similar to the Vice-President Research and Innovation structure.

Dean Tettey asked what the reasoning was for the Board making this recommendation. Secondly, he noted that time was of the essence and it would be increasingly difficult, if not impossible, to find a permanent successor before the end of Dr Mathieson's term.

Dr Ono replied that this was a unanimous recommendation of the Board but he has not accepted it yet and may not in its current form. He suggested that from their perspective they did not understand why a university would need two provosts. They view this as confusing

and they feel that having one person would facilitate synergistic relationships across campuses. He reiterated that this interest in one Provost did not extend to one senate, however. He further agreed with Dean Tettey that we would need an interim appointment, but opined that UBC Okanagan could not move forward with a search until this matter was resolved.

Dean Tettey said it was hard to react without the Board giving a rationale for its recommendation.

Dr Lalonde said that this information is very vague and that the Board's recommendation sounds based on optics rather than substance. Dr Lalonde suggested details would be needed to opine substantively.

Dr Ono said that unfortunately there were no written recommendations from the Board.

Senator Comben said that she was concerned by this recommendation. She noted that when she was President of the Okanagan Chamber of Commerce, the development of a university campus to meet the needs of the local community and be supported by the local community was important to the Okanagan Valley and the impetus for UBC Okanagan.

Senator Roberts asked Senator Barker, as Vice-Principal Research for the Okanagan and Associate Vice-President Research, how the Vice-President Research portfolio structure worked.

Dr Barker said that as a system Associate Vice-President he had system-wide responsibilities, and as a local Vice-Principal he had local ones. He further opined that we benefited from having a unique Provost on the Okanagan campus.

Dean Binsted said that the deans had met with the President earlier that afternoon and had committed to flushing out their thoughts on the strengths and weaknesses of the current and the proposed models.

Senator S. Lawrence said that both words and intentions matter and that changing the words in the title could change the intent for the office.

Senator McNeil said that in the absence of a clearly articulated problem he would encourage another recommendation being developed, and suggested that there were a lot of benefits to having a local Provost.

Dr Ono said that he would have to work with the Board to find another recommendation; he could not make one himself. Personally, he advised that both he and the Provost in Vancouver would be fine with the status quo. He suggested that if any changes were made, we would have to ensure they were positive for all of UBC.

Senator Jakobi asked if Dr Ono could enlighten Senate as to what the level of student consideration was in this recommendation given the importance of the Provost's office in educational matters.

Dr Ono advised that the only student consultation had been with student members of the Board.

A student senator opined that having local decision makers and face-to-face interactions with them was important to students at the Okanagan campus.

Dr Ono clarified that on Vancouver, Dr Szeri was Provost and Vice-President Academic. In the Okanagan, Dr Buszard was Deputy Vice-Chancellor and Vice-President Academic.

Dr Buszard clarified that under the University Act, the title in question was academic vice-president. When the Provost position was created, the academic vice-president powers held by her were delegated to the Provost. Dr Ono is the Deputy Vice-Chancellor for Vancouver; however, the Deputy Vice-Chancellor is an administrative role rather than an academic one. She advised that the University Counsel had suggested that the original structural intent was to have two Deputy Vice-Chancellors and two academic vice-presidents, one for each campus.

Dr Ono confirmed for Senator Ebl that the Board was not interested in the status quo or transferring the Vice-President Academic title to the Okanagan Provost position to have parallelism with Vancouver.

Dr Cioe said that the Provost title had resonance for the Okanagan campus and that keeping the term is useful. The other issue the Board raised is one of synergy and he suggested that this should be fostered. One way that could be fostered would be for the Okanagan Provost to have a role within the system. He suggested that he had sympathy for the issue but not the proposed solution. He noted that Canadian universities were not homogeneous, but there is some commonality that speaks to academics. He opined that if the Board wanted to be sensitive to academic concerns they needed to consider academic structures.

Dr Ono said that this would need to be an iterative process.

Dean Tetley said that the substance was more important than the sensitivities. If we get fixated on the title we lose the chance to look at the substantive nature of the role. He noted that he appreciated today's conversations and sees UBC as a learning organization.

Senator Corbett said that, presently, the optics of this recommendation are that this campus will lose influence. He asked the Provost what influence she had now on the system and what recommendations she would make to the deans in their own consideration.

Dr Mathieson said that she presently sits on the University Executive and had influence in that role. She declined to make a recommendation to the Deans regarding their consideration.

Dr Ono said Dr Mathieson's successor would continue to serve on the University Executive regardless of the title.

Dr Mathieson said that she and the previous Vancouver Provosts had frequent one-on-one interactions. To change that to a dotted reporting line would change obligations. There is influence but it is more a conceptual discussion. No one person has total influence over the whole system. The current baseline is the provosts communicating and how to shape that functionality is important in how we look at what we do next.

Dr Ono suggested that without a formal system role, Dr Mathieson was seen as less visible to the system or the Board.

Dr Lalonde reminded Dr Ono that we should have started the search for Dr Mathieson's successor two months ago.

Dr Ono agreed but advised that he felt he could not act here.

Dr Buszard said that this was a critical time for this campus and she was concerned with the idea of there being an interim person, but that one was needed. She suggested allowing the Nominating Committee's previous work to be used to help appoint an interim person.

Dean Tettey suggested that if the nature the position changed, so would the type of people we would want on the search committee.

Dr Cioe agreed with Dean Tettey, and said that the names could be used to inform Dr Buszard on the interim appointment, but not the ongoing position.

Dr Ono agreed that the Deputy Vice-Chancellor going ahead with an interim appointment would be reasonable.

## **INTERIM PROVOST**

Jannik Eikenaar Peter Arthur	}	That Senate grant the Nominating Committee authority to recommend persons to the Deputy Vice-Chancellor for an interim Provost Appointment Committee.
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Approved

Dr Corbett said that how the job title was articulated would affect the caliber of applicants for the ongoing appointment.

Dr Buszard agreed, saying that this was critical. The title matters to get the right person.

Dean Sugden said that what was best for the Okanagan campus may affect the Vancouver campus. UBC needs to proceed without one campus seeming to interfere with the other.

## **KILLAM TRUST REVIEW**

Finally, Dr Ono noted he met with the Killam Trust reviewers. There is a change to the allocation of these funds. Right now, Killam moneys are focused on trainees and senior faculty. The recommendation coming forward is a re-allocation towards newly tenured faculty. Canada Council money will also be focused on the framework.

Dr Cioe said that on the Okanagan campus the reality is that graduate students are woefully underfunded and removing support for them would be an error.

Dean Grant said that the graduate deans were worried that this reallocation would duplicate Tri-Council programs.

In response to a concern from Dean Binsted, Dr Ono said that he would advocate for this only being new money and not detracting from graduate funding.

Dr Cioe expressed a concern with the model as he opined that students having sufficient funding was more important than the Killam name.

Dr Ono noted that that Killam Trust would like to have a rotating series of conferences across the five Killam-recipient institutions.

### **Remarks from the Deputy Vice-Chancellor**

Dr Buszard noted that she has been invited to present to university presidents on the Okanagan Charter and expressed her appreciation for UBC's transformational work on health promotion.

The Deputy Vice-Chancellor apologized to colleagues for the construction on campus over the past term. She recognized that to have an exam period with a major building construction project next to examination rooms was unduly disruptive.

### **ADMISSION & AWARDS COMMITTEE**

The Chair of the Admissions & Awards Committee, Dr Marianne Legault, presented.

### **NEW AND REVISED AWARDS**

*See Appendix A: Awards Report*

Marianne Legault Catherine Comben	}	<i>That Senate accept the new and revised awards as listed and forward them to the Board of Governors for approval; and that a letter of thanks be sent to the donors.</i>
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Approved

### **BFA SUSPENSION**

Marianne Legault Catherine Comben	}	<i>That Senate approve the suspension of admission to the Bachelor of Fine Arts Major in Interdisciplinary Performance, for entry to the 2018 and 2019 Winter Sessions only.</i>
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Approved

**TRANSFER CREDIT**

Marianne Legault }  
Miriam Grant } *That Senate approve the proposed Calendar entry on Transfer Credit for students in the College of Graduate Studies, for entry to the 2019 Winter Session and thereafter.*

Approved

**CANADIAN ABORIGINAL LANGUAGES: ADMISSION REQUIREMENTS FOR DIRECT-ENTRY UNDERGRADUATE APPLICANTS**

Marianne Legault }  
Catherine Comben } *To approve the proposed changes in admission requirements for direct-entry undergraduate applicants, effective for entry to the 2018 Winter Session and thereafter.*

Approved

**Curriculum Committee**

**The Chair of the Senate Curriculum Committee, Dr Peter Arthur, presented.**

***See Appendix B: Curriculum Report***

Peter Arthur }  
Jan Cioe } *That Senate approve and recommend to the Board of Governors for approval the new minor brought forward from the Faculty of Management, three new courses brought forward from the Faculty of Arts and Sciences, and one new course brought forward by the Faculty of Applied Science.*

Approved

**Adjournment**

Seeing no other business, the meeting was adjourned at 4:48 pm.

## **Appendix A: Awards Report**

*New awards for consideration:*

### **Gordon and Jean Steele Family Foundation Major Entrance Award**

A \$20,000 major entrance award (payable at \$5,000 per year) is offered by the Gordon and Jean Steele Family Foundation to a first-year student entering The University of British Columbia, Okanagan campus. The award will be given to a student who has graduated from a high school in the Thompson-Okanagan or Cariboo regions who demonstrates significant financial need, an exceptional work ethic, as well as academic strength. This award is made on the recommendation of the adjudication committee and is renewable for three years subject to the student maintaining continued scholarship standing. (First award available for the 2018 Winter Session)

*Revisions: Previously approved award with changes in terms or funding source:*

### **UBC Okanagan Aboriginal Bursary**

Amended Description: Two bursaries of \$2,500 each are offered to Aboriginal students enrolled at the University of British Columbia, Okanagan campus. Preference is given to **third- or fourth-year** students with the greatest financial need.

*Rationale: Donor wishes to support later year students*

### **International Doctoral Fellowship**

The International Doctoral Fellowship (IDF) program supports top international students who are starting UBCO doctoral programs. The fellowship provides funding for a total of four years: a \$25,000 stipend plus tuition for four years from the College of Graduate Studies; also, each recipient's supervisor, department, or Faculty may wish to provide additional funds (top-ups) comprised of awards, teaching assistantships and/or research assistantships in any or all of the four years of the Fellowship. Nominations received from graduate programs will be reviewed and ranked by the College of Graduate Studies (CoGS) Scholarship and Awards Committee. The Dean of the College of Graduate Studies will approve the recommendations of the CoGS Scholarship and Awards Committee.

The Fellowship is made on the recommendation of the College of Graduate Studies. Approximately four new fellowships will be awarded each year.

**ANNUAL VALUE:** \$25,000 stipend + tuition

**CITIZENSHIP:** International

**DEGREE LEVEL:** Doctoral

Applicant status: Incoming

**ELIGIBILITY:**



To be eligible, nominees must:

- Hold a valid student visa and be registered full-time when they begin their UBCO doctoral program
- Be starting a UBCO doctoral program in September 2018 (For fast-track students (who advance/ transfer from a master's to a doctoral program without completing their master's degree), the effective date of transfer to the doctoral program must be September 2018)
- Have an admission GPA of first class standing

## **EVALUATION CRITERIA:**

### **Academic excellence- 30%**

- Academic record
- Scholarship and awards held
- Duration of previous studies

### **Research ability or potential- 50%**

- Quality of contributions to research and development
- Relevance of work experience and academic training to field of proposed research
- Significance, feasibility and merit of proposed research, and justification for location of tenure
- Ability to think critically
- Ability to apply skills and knowledge
- Judgment
- Originality
- Initiative and autonomy
- Enthusiasm for research
- Determination and ability to complete projects within an appropriate period of time

### **Communication, interpersonal, and leadership abilities- 20%**

- The ability or potential to communicate scientific/academic concepts clearly and logically in written and oral formats. For example, this could include:
  - Quality of the applicant's presentation
  - Participation in preparing publications
  - Awards for oral presentations or papers
- Professional and relevant extracurricular interactions and collaborations. For example, this could include:
  - Mentoring
  - Teaching
  - Supervisory experience
  - Project management
  - Chairing committees
  - Organizing conferences and meetings
  - Elected positions held

## **APPLICATION PROCEDURES**

### **ROUTE A: SUBMITTING NEW APPLICATION FOR PHD ADMISSION**

Applicants for admission to the **September 2018 intake**, must meet their proposed graduate program's internal IDF deadline. Deadlines will vary from mid November to mid January; applicants are to contact their proposed graduate program to confirm that program's internal IDF deadline.

Students must complete an International Doctoral Fellowship application by the deadline date specified by their graduate program. Applications must be submitted directly to the graduate program in which the student will be registered. Graduate programs must determine an internal deadline for students in their program. It is important for graduate programs to establish a deadline that will allow sufficient time to provide nominations for the annual College of Graduate Studies deadline of the last Friday in January.

On the basis of the submitted admission application materials, graduate programs will select a maximum of two nominees to the campus-wide IDF competition. Graduate Programs are responsible for submitting the nomination package to the College of Graduate Studies for those nominated to the campus-wide competition. Each nomination must include the IDF application form (posted on the CoGS, IDF webpage). Two reference letters and transcripts from the online admission application plus the IDF application form will comprise the application file to be considered by the Scholarship & Awards Committee.

#### **ROUTE B: FAST-TRACK/ TRANSFER FROM MASTER'S PROGRAM TO PHD PROGRAM (NO ADMISSION APPLICATION)**

Master's students who intend to fast-track/ transfer from their Master's program to the PhD program as of **September 2018** must contact their graduate program to indicate their interest in being considered for the IDF competition by their graduate program's internal IDF deadline.

**Deadlines vary by graduate program and range from mid November to mid January.**

Applicants are to contact their proposed graduate program to confirm that program's internal IDF deadline. Those nominated to the campus-wide competition are required to submit an IDF application form to their Graduate Program (to be posted on the CoGS, IDF webpage). The graduate program will use reference letters from the applicant's previous admission application. The IDF application, two references and all transcripts will comprise the nomination file to be considered by the Scholarship & Awards Committee.

#### **NOMINATION PROCEDURES**

Graduate programs will provide a maximum of two nominations for the IDF competition from amongst their applicants for new admission in the PhD program or from fast-track/ transfer from Master's to PhD program for **September 2018**. Graduate programs will select their nominees, assemble the nomination files (see application procedures above) and submit complete nomination files, via email, to the College of Graduate Studies by **4 pm on January 26 2018**.

Please note: the expectation is that graduate programs intend (as best they know at the time of nomination) to make an offer of admission to their incoming IDF nominees; it is not required that an offer of admission has, in fact, been made as of the IDF nomination deadline. Admission timelines vary by graduate program and many graduate programs make their admission offers after the end of January.

A complete nomination file comprises the following:

- **Signed** IDF nomination form

- IDF application form
- Two reference forms
  - For new PhD admits, will be taken from the admission application
  - For fast-track/ transfer students from Master's to PhD, taken from the applicant's previous admission application
- All postsecondary transcripts
  - For new PhD admits, will be taken from admission application
  - For fast-track/ transfer students, will be taken from the admission application. For UBCO/ UBC record, the SISC Academic History can be submitted in place of an official UBC transcript.

Submitting nomination files to the College of Graduate Studies:

Graduate programs will email their nomination files, as a single PDF document for each nomination, to [graduateawards.ok@ubc.ca](mailto:graduateawards.ok@ubc.ca) by the last Friday in January every year.

## **ADJUDICATION PROCEDURES**

With a focus on recruitment of incoming doctoral students, International Doctoral Fellowship recipients will be selected through a cross-campus competition from amongst nominations submitted by graduate programs to the College of Graduate Studies in late January. The College of Graduate Studies Scholarship and Awards Committee will adjudicate the fellowship applications. Funding offers will be made in late February / early March.

The Dean of the College of Graduate Studies will approve the recommendations of the CoGS Scholarship and Awards Committee.

## **CONDITIONS FOR AWARD HOLDERS**

### **Confirmation of Condition of Admission**

The IDF will be processed without confirming that the condition of admission was met. However, students are still responsible to meet the condition of their admission by the deadline specified in their offer letter (typically within 12 weeks of starting their program). If the condition of admission is not met, the UBC award will be cancelled, and the student will be required to repay all funds received from the award.

### **Conditions Pertaining to Satisfactory Progress:**

Award holders must maintain satisfactory progress in their program of study and remain registered as a full-time student for each term of the scholarship payment.

### **Conditions Pertaining to Deferrals:**



Students can only defer their International Doctoral Fellowship until January (Winter Term 2) of the same academic year the award was offered.

If they are unable to take up their admission for Winter Term 2, they will not receive the award and it will go to the next recipient from the adjudication process.

However, they are still eligible for nomination by their graduate program for the following September adjudication process if they meet all the criteria.

**Conditions Pertaining to a Leave of Absence:**

Award holders are not eligible to receive award payments while on approved academic leave from their program. Please advise the College of Graduate Studies to arrange for the suspension of your award payments until your return from on-leave status.

**Conditions Pertaining to Transferring to Another Area of Study:**

If an award holder “transfers” out of the program that nominated them for the award (i.e. from one department to another), the student may retain the full scholarship payment only if both departments are in agreement.

**Conditions Pertaining to Withdrawals:**

If an award holder withdraws from the program that nominated them for the fellowship, the funding received during the term for which the withdrawal is processed, will be recovered by the College of Graduate Studies and returned to the nominating program for further allocation.



## **Appendix B: Curriculum Report**

*From the Faculty of Management*

Minor in Cultural Studies (new minor)

*From the Faculty of Arts and Sciences*

PSYO 362 (3) Psychology of Humour (new course)

BIOL 477 (3) Bioinformatics (new course)

BIOL 577 (3) Bioinformatics (new course)

*From the Faculty of Applied Science*

ENGR 497 (3) Combustion Processes (new course)