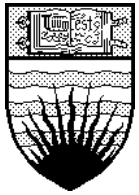


THE UNIVERSITY OF BRITISH COLUMBIA



SENATE POLICY:
J-50

Okanagan & Vancouver Senates
c/o Enrolment Services
2016 - 1874 East Mall
Vancouver, B.C. Canada V6T 1Z1

Number & Title:

J-50: Secondary School Grade Adjustments for Undergraduate Admission to the University

Effective/Implementation Date:

1 January 2010

Approval Date:

Approved by the *Okanagan Senate* on 17 December 2009 and by the *Vancouver Senate* on 16 December 2009

Review Date:

This policy shall be reviewed two (2) years after approval and thereafter as deemed necessary by the *responsible committees*.

Responsible Committees:

Admissions & Awards Committee of the *Okanagan Senate* and *Admissions Committee* of the *Vancouver Senate*.

Authority:

University Act:

S. 37(1)

“The academic governance of the university is vested in the senate and it has the following powers:

(b) to establish committees it considers necessary and, by 2/3 vote of its members present, to delegate to one or more committees those of its powers as it may determine;”

(c) to determine all questions relating to the academic and other qualifications required of applicants for admission as students to the university or any faculty, and to determine which faculty the students pursuing a course of study must register.”

Purpose and Goals:

This policy is designed to provide a clear mechanism for the approval and modification of grade adjustments for applicants from all educational jurisdictions not following the BC/Yukon Secondary School Curriculum, for the purposes of undergraduate direct-entry admission to the *University*.

Applicability:

This policy is applicable to secondary school applicants to direct-entry undergraduate programs at the University from all jurisdictions not following the BC/Yukon Secondary School Curriculum.

Exclusions:

None.

Definitions:

BC/ Yukon Secondary School Curriculum shall mean a secondary school program of study prescribed and approved by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon.

Extra-Provincial Curriculum or Extra-Provincial Curricula shall mean any school system not following the *BC/Yukon Secondary School Curriculum*

Policy:

- 1) In calculating an admission average, grades reported for secondary schools following *Extra-Provincial Curricula* may be adjusted to accurately assess the grades in terms of their ability to predict future performance at the *University*.
- 2) Grade adjustments shall be made by the *responsible committees* as set out in the procedures of this policy.
- 3) For Canadian *Extra-Provincial Curricula*, grade adjustments shall be based primarily on a review of academic performance at the *University* of students previously admitted having followed that *Extra-Provincial Curriculum*.
- 4) For all other *Extra-Provincial Curricula*, grade adjustments shall be based primarily on the best available published data.

- 5) In such cases where insufficient data is available for an *Extra-Provincial Curriculum* to make an assessment under this policy for a systematic grade adjustment, the Undergraduate Admissions Office shall evaluate each student's grades on a case-by-case basis under the procedures for assessment established by the *responsible committees*.
- 6) Recommendations for grade adjustments for admission to the following academic year shall be submitted by the Undergraduate Admissions Office for approval by the *responsible committees* no later than November 30 of each year.
- 7) At least annually or as otherwise requested, a summary report on grade adjustments approved by the *responsible committees* shall be submitted for information to the *Senates*.

Calendar Statement(s):

Homepage > Admissions > Policy on Admissions

URL: <http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2,13,0,0>

New paragraph to be included:

“In calculating an admission average, grades reported for secondary schools not following the *BC/Yukon Secondary School Curriculum* may be adjusted to accurately assess the grades in terms of their ability to predict future performance at the *University*.”

Consultations:

The following groups have been consulted during the development of this policy:

Associate Deans Students (or equivalent)
Strategic Enrolment Management Committee
Enrolment Services

History:

This is the first version of this policy.

Related Policies:

None.

Appendix:

There is no appendix to this policy.

Procedures:

1) Grade Adjustment by Jurisdiction:

Procedures to be developed by the *responsible committees*, in consultation with the Undergraduate Admissions Office

2) Procedures for Case-by-Case Evaluations

Procedures to be developed by the *responsible committees*, in consultation with the Undergraduate Admissions Office