



## Okanagan Senate

### Minutes of 27 February 2013

**DRAFT**

#### Attendance

Present:	Prof. D. Buszard (Vice-Chair); Ms. L.M. Collins (Secretary); Mr R. Adl; Dr P. Arthur; Mr K. Aziz; Ms S. Baez; Mr J. Baxter; Dr G. Binsted; Dr L. Bosetti; Dr E. A. Broome; Mr S. Bullock; Ms M. Burton; Dr K. Carlaw; Dr J. Cioe, Mr I. Cull; Dr F. de Scally; Dr R.R. Dods; Dr M. Grant; Ms F. Helfand; Dr K. Hewage; Dr S. Hilton; Dr J. Johnson; Mr T. Krupa; Dr C. Labun; Dr Y. Lucet; Dr B. Marcolin; Dr C. Mathieson; Dr A. Milani; Ms S. Morgan-Silvester; Dr B. Nilson; Ms L. Patterson; Dr W. Pue; Mr J. Al Ramahi; Dr D. Roberts; Dr C. Robinson; Dr C. Scarff; Mr R. Sharma; Dr R. Sugden; Dr D. Tannant; Dr W. Tettey; Mr C. Tse; Dr G. Wetterstrand; Dr S. Yannacopoulos
Regrets:	Dr L. Allan; Dr P. Balcaen; Dr E. Hall; Ms J. Lawson; Mr C. Li; Mr K. Nolan; Dr A. Phillion; Mr T. Smith; Dr P. van Donkelaar
By Videoconference:	Prof. S.J. Toope (President)
Guests:	Mr D. Nixon
Recording Secretary:	Mr C. Eaton

#### Call to Order

The Vice-Chair, Professor Deborah Buszard, called the sixth regular meeting of the Senate for the 2012/2013 Academic Year to order.

#### Senate Membership

The Deputy Vice-Chancellor introduced Ms Lisa Marie Collins as Registrar *pro tem*.

The Registrar *pro tem*. informed Senate that Mr Christopher L. Gorman has resigned as Convocation Representative to Senate and that the Alumni Association would be contacted to recommend a successor.

#### Minutes of the Previous Meeting

Jan Cioe	}	That the Minutes of the Meeting of 30 January 2013 be adopted as presented.
Dwayne Tannant		

Approved.

#### Business Arising

Senator Cioe asked if any further consideration had occurred regarding Graduate Student 24-hour access to the Graduate Collegium space.

The Provost replied that ongoing discussions had occurred to allow for extended access until a more permanent solution could be found.

Senator Cull replied that discussions were ongoing. There is a possibility that management may be undertaken by another group on a temporary basis.

Senator Tse noted that the Engineering, Management, and Education Building student study space was being very well used.

### **President's Remarks**

The President apologized for not being present in person due to an evening event in Vancouver.

Professor Toope advised that Start an Evolution was 2/3rds of its way to its fundraising target, and had progressed greatly towards our alumni engagement goal. Further, the Okanagan campus was expected to reach its \$100M target by 2015.

With regard to the Provincial budget, the President noted that in last year's budget a 1% cut for Advanced Education was projected for this year and 1.5% for the next. Partially in response to this, the Research Universities Council of British Columbia (RUCBC) "Opportunity Agenda" was developed and this seemed to have a modest impact: the 1% cut was reduced to .25%. Professor Toope advised that this would mean a \$5M reduction for the whole sector, and that Government had recommended that this deficit could be addressed through shared services across BC higher education. The President suggested that none of the recommendations would affect employment in the sector. Professor Toope further noted that the reduction in funding was not eliminated, rather just projected further into the future: in year 3 of the Ministry of Advanced Education's service plan, a \$50M cut was forecasted for post-secondary education. The President opined that British Columbia needed greater economic innovation and productivity and more qualified graduates, and so cuts to Education did not make sense to him in that context; he further advised that UBC would continue to advance this issue with Government.

The President informed Senate that he Board of Governors ratified an agreement between UBC and AAPS on January 19<sup>th</sup> for 2012 to 2014. This agreement covers roughly 3500 staff on both campuses.

Finally, Professor Toope noted that the Association of Universities and Colleges of Canada (AUCC) held a seminar in Winnipeg to talk about the role of Senates in Canadian higher education. This seminar highlighted some worrisome trends: academic decisions being made in the context of economic constraints, an accelerated pace of change in higher education having senates face tough challenges and changes, and an identification across the country of growing government encroachment on Senate authority by targeting enrolment and program/academic outcomes. A suggestion was made for Senates to take a more active role in larger strategic discussions and not be entirely focused on immediate issues or regulatory affairs. The other

suggestion was working on orientation for Senate members, not just for the start of each triennium but for mid-term starts of students and others.

## **Deputy Vice-Chancellors Remarks**

### **OKANAGAN CAMPUS MASTER PLAN**

The Deputy Vice-Chancellor noted that the document before Senate for information was also distributed to the Board of Governors at its last meeting. Various sorts of planning were always ongoing at UBC; this document was focused on planning the physical form of campus. A plan was developed in 2005 that has shaped the campus so far. In 2009, that plan was updated to incorporate academic changes such as Medicine and the EME building. Since then we have doubled the campus land by the Tutt lands addition. Given these changes, the Board was of the mind to start a new physical planning exercise for the campus.

Professor Buszard reminded Senate that it saw a space report last year and is aware that we are deficient in some areas such as informal study, library, and recreation space. The next plan is for the period until 2035. A program and schedule has been developed by campus and community planning. Senate representation on the steering committee for this plan will be coming forward to a future meeting. There will be many opportunities for consultation and input both from the campus and from our community. Background analysis has already started to provide statistical and demographic information.

Senator Cioe asked if the markings on the potential building site diagram showed a parceling of the land or planned buildings.

The Deputy Vice-Chancellor replied that no, plans had not been made for the hash-marked spaces. She noted that there were considerable restrictions placed upon how we can develop the campus (such as the 40% green space requirement) and thus the areas where we can build are limited.

Senator de Scally noted that the marked sites were apart from the campus and this could create a lower and upper campus with implications for student movement.

Professor Buszard replied that there were not yet plans for locating anything in any specific locations.

## **Admissions & Awards Committee**

The Committee Chair, Dr Spiro Yannacopoulos, presented.

### **NEW & REVISED AWARDS**

*See Appendix A: Awards Summary*

*Spiro Yannacopoulos* } *That Senate accept the new and revised awards*  
*E Alan Broome* } *as listed and forward them to the Board of*  
*Governors for approval; and that a letter of*  
*thanks be sent to the donors.*

Senator Yannacopoulos noted that most of the new and revised awards were from Creative & Critical Studies.

Approved

#### ENGLISH FOUNDATIONS PROGRAM

#### POLICY ON ADMISSIONS

#### MASTER OF MANAGEMENT

*Spiro Yannacopoulos* } *That Senate approve the admissions proposals for*  
*E Alan Broome* } *the English Foundation Program; and changes to*  
*the Policy on Admissions for admission to the*  
*2013 Winter Session and thereafter; and*

*That Senate approve the admissions proposal to*  
*suspend admission to the Master of Management*  
*(M.M.) for the 2013 Winter Session only.*

Senator Yannacopoulos noted that the English Foundations Program change was to include the BFA and BHK in the program. The second change was to clarify our broad-based admissions policy's application. The third was to suspend admission to the Master of Management for one year to allow for the program to be reviewed and revised.

Senator Krupa spoke to the Management proposal. He noted his support for the program but reminded Senate that this would be the second degree program with suspended or discontinued admission this year. He asked if the campus executive had considered a review of our programs more widely.

Senator Yannacopoulos replied that with professional programs it is difficult to make revisions while a program is ongoing.

Dean Sugden added that the program and faculty were a stage where reflection was needed.

Senator Cioe noted that the proposal presupposed that the program would continue in the future. To him, this suggested that any analysis done could not propose to discontinue the program.

Senator Yanancopoulos replied that there were no plans to discontinue the program.

The Registrar *pro tem.* suggested that the intent of the language was to only make a decision for 2014 Winter only. Senate would need to make a subsequent decision to affect the program for other sessions.

Senator Tse noted that the faculty was also interested in reviewing the undergraduate program and if this would require a suspension as well.

Senator Yannacopoulos replied that the review was normal but the suspension was not.

Senator Sugden confirmed that there was no plan to suspend the undergraduate program. For the masters program, because the program delivery model is also being reconsidered, it would be very difficult to do this while also trying to deliver the program.

Approved

**POLICY J-52.1: ADMISSION FOR SECONDARY SCHOOL APPLICANTS FOLLOWING THE BC/YUKON CURRICULUM**

*See Appendix B: Policy J-52.1*

*Spiro Yannacopoulos  
Dwayne Tannant*

}

*That Senate approve Senate policy J-52.1:  
Admission for Secondary School Applicants  
following the BC/Yukon Curriculum; and*

*That Senate discontinue Senate policy O-52:  
Admission for Secondary School Applicants  
following the BC/Yukon Curriculum, with such  
discontinuance to be effective upon the date of  
approval Senate policy J-52.1.*

Senator Yannacopoulos noted that the Vancouver Senate had approved V-52 and the Okanagan approved O-52 as separate policies with very similar texts because timing issues meant a joint policy could not be developed. Following approval, the two relevant committees discussed and amalgamated the two policies as a joint policy.

Approved

**POLICY J-53: COURSE-SPECIFIC MINIMA FOR SECONDARY SCHOOL APPLICANTS**

*See Appendix C: Policy J-53*

*Spiro Yannacopoulos  
Laura Patterson*

}

*That Senate approve Senate policy J-53: Course-  
specific Minima for Secondary School Applicants.*

Senator Yannacopoulos noted that this policy provided an option to faculties to specify minima in subjects of their choice but did not require that they do so. Both the Okanagan and Vancouver relevant committees had considered the matter and agreed to the proposed policy.

Approved

**ANNUAL REPORT ON ADMISSIONS TARGETS - OKANAGAN CAMPUS 2013/14**

*Spiro Yannacopoulos*                    }     *That Senate approve the 2013/2014 Okanagan*  
*Ian Cull*                                        }     *Campus enrolment targets as proposed.*

Senator Yannacopoulos noted that the Provost's office had prepared this report and that it was considered and accepted by the Council of Deans and by the Senate Admissions & Awards Committee.

Senator Johnson noted that in some cases the targets had been set lower than our current enrolment.

With permission of Senate, Ms Stephanie McKeown, Director of Campus Research & Analysis replied that because student retention was improving, we had less room for new students in year 1 if we kept within government targets.

The Provost commented that he had been asked not to speak too often at Senate by the Secretary but that he would be happy to provide information on our enrolment target process if Senate so desired.

Senator Pue noted that was important to not exceed government targets as we would not be funded for those students. The campus had a focus on improving student retention and this resulted in a decreased ability to admit new students. Further, we try to avoid peaks and troughs in our enrolment numbers from year to year.

Senator Cioe noted that this would adjust our class sizes in upper years. He suggested that UBC Okanagan would need to address pressures on our 3<sup>rd</sup> and 4<sup>th</sup> year classes by either having larger classes or more of them.

Senator Dods suggested that this would be workload issue for the faculty.

Senator Cioe suggested that this would be a good topic for broad discussion at Senate at an upcoming meeting.

Senator Johnson asked how the international student numbers were set if they were not limited by government numbers.

The Provost replied that international student numbers were based on projections and predictions based on past years.



The Registrar *pro tem.* noted that the Senate office tried to ensure senators were free in the past during Senate meeting times and she would look into if this still occurred,

Senator Cioe suggested that the “free time” block was a misnomer as only lectures were discouraged at that time, laboratories and other activities occurred regularly. He expressed his sympathy for the students and suggested that Senate find a model to allow the students to attend regularly without compromising their studies.

In response to a question from the floor, the Secretary advised that the Vancouver Senate met on Wednesday evenings at 6 pm.

Senator Cioe asked if Senate were approving the dates or the date and time of the meetings.

The Vice-Chair advised that the time was set in the *Rules & Procedures of Senate*; the motion before Senate was just to set the dates.

Several senators expressed a desire to revisit the time set for Senate meetings.

Approved

### **Adjournment**

There being no further business, the meeting was adjourned at 4:35 pm.

## **Appendix A: Awards Summary**

### *New Award:*

#### **Faculty of Creative and Critical Studies Interdisciplinary Performance Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Interdisciplinary Performance. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

### *Previously-Approved Awards with Changes in Terms or Funding Source:*

#### **21123 Art History Prize**

##### *Current:*

##### **Faculty of Creative and Critical Studies Art History Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with an Art History Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

##### *Proposed:*

##### **Faculty of Creative and Critical Studies Art History and Visual Culture Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Art History and Visual Culture. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

#### **21124 Creative Writing Prize**

##### *Current:*

##### **Faculty of Creative and Critical Studies Creative Writing Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a Creative Writing Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

##### *Proposed:*

##### **Faculty of Creative and Critical Studies Creative Writing Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Creative Writing. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

#### **21125 Cultural Studies Prize**

##### *Current:*

##### **Faculty of Creative and Critical Studies Cultural Studies Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a Cultural Studies Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

**Faculty of Creative and Critical Studies Cultural Studies Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Cultural Studies. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

**21126 English Prize**

Current:

**Faculty of Creative and Critical Studies English Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with an English Major or English Honours Degree. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

**Faculty of Creative and Critical Studies English Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in English or pursuing an English Honours degree. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

**21127 French Prize**

Current:

**Faculty of Creative and Critical Studies French Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a French Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

**Faculty of Creative and Critical Studies French Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in French. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

**21128 Spanish Prize**

Current:

Faculty of Creative and Critical Studies Spanish Prize: A \$500 prize is offered by the

Faculty of Creative and Critical Studies to an outstanding student graduating with a Spanish Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

**Faculty of Creative and Critical Studies Spanish Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Spanish. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

**21130 – French and Spanish Prize**

Current:

**Faculty of Creative and Critical Studies French and Spanish Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a French and Spanish Major. The award is made on the recommendation of the Faculty. (First award available for the 2009/2010 Winter Session)

Proposed:

**Faculty of Creative and Critical Studies French and Spanish Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in French and Spanish. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

**21129 Visual Arts Prize**

Current:

**Faculty of Creative and Critical Studies Visual Arts Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating from the Visual Arts Program. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

**Faculty of Creative and Critical Studies Visual Arts Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Visual Arts. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

## **Appendix B: Policy J-52.1**

*Please see the Secretary for the formal version of Policy J-52.1. The following is an excerpt of the key text:*

1. Academic criteria, generally as indicated by a calculated admission average and the completion of prerequisite courses, are the primary basis for determining admissibility to direct-entry undergraduate programs. However, with the approval of Senate, faculties and programs may elect to use Broad-Based Admission or other criteria to select from applicants whose admission average meets or exceeds faculty or program thresholds for admission which may vary from year to year.
2. An admission average or interim admission average will be calculated where all Grade 12 courses required for admission have been completed or are in-progress and all required verifiable or official final or interim course grades are available to the University.
3. Admissions averages or interim admission averages shall be based on at least four (4) Grade 12 courses (or the Grade 11 course equivalents under this policy) as specified for the program.
4. Where available, final or interim course grades for Grade 12 courses shall be used in calculating an admission average or an interim admission average; however, notwithstanding point 2. above, should one or more of the required Grade 12 courses not have a final or interim course grade at the time of academic assessment, the final course grade for one or more appropriate Grade 11 courses will be substituted into the calculation of the interim admission average as follows:
  - a. for specified Grade 12 courses (English 12/English 12 First Peoples for all programs, or prerequisite Mathematics or Science courses for some programs), a final course grade for a Grade 11 course in the same subject-area shall be substituted; and,
  - b. for other Grade 12 courses, a final course grade for a Grade 11 course may be substituted so long as the course meets the criteria for inclusion as a secondary school course in an admission average but is at the Grade 11 level, and is not in a subject area that is already being used in the calculation of the admissions average.
5. Grade 11 courses that may be substituted for Grade 12 courses shall be set out in the procedures to this policy by the Responsible Committees.
6. Offers of admission based on interim admission averages that include one or more final course grades for Grade 11 courses and/or interim course grades for Grade 12 courses are conditional subject to the satisfactory completion of all required courses and the meeting of any requirements referenced in the letter of admission. Failure to

- meet any of the requirements referenced in the letter of admission may result in the withdrawal of the offer of admission.
7. Conditions required to retain an offer of admission will be determined by individual faculties on a year-to-year basis, and faculty thresholds may be higher than the published University minima.
  8. Offers of admission for applicants who fail to meet the referenced conditions will be reviewed by the admitting faculty on a case-by-case basis.
  9. When English 12/English 12 First Peoples is in progress at the point of evaluation, an interim course grade shall be used in the calculation of the interim admission average.
  10. When English 12/English 12 First Peoples has been completed at point of evaluation, the admission average or interim admission average is calculated on whichever is the higher of the English 12/English 12 First Peoples final grade (weighted 60% course grade and 40% examination grade) or course grade alone.
  11. In cases where a significant discrepancy exists between the English 12/English 12 First Peoples course grade and the examination grade, the University reserves the right to use the examination grade only. A significant discrepancy is determined by a difference of no less than 20% between the English 12/English 12 First Peoples course grade and the examination grade.
  12. The Responsible Committees shall set out the timing for admission decisions for admission to direct-entry undergraduate programs as a procedure to this policy.

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### **Appendix C: Policy J-53**

*Please see the Secretary for the formal version of Policy J-53. The following is an excerpt of the key text:*

1. The admission average is normally determined by the mean grade achieved over Grade 12 courses (or equivalents) required for admission, calculated by the University, including prerequisite Grade 12 courses, to determine relative academic competitiveness. For some international curricula, the University shall consider the assessment of the applicant's entire credential as the admission average used to determine relative academic competitiveness.
2. In addition to considering the admission average, the University may also consider the grades in individual prerequisite Grade 12 courses as specified by the admission requirements of – and thresholds set by – the particular faculty to determine an applicant's relative academic competitiveness. Applicants with prerequisite Grade 12 course grades that fall below the faculty-set thresholds may not be deemed competitive for admission.
3. Conditions required to retain an offer of admission will be determined by individual faculties on a year-to-year basis and may include thresholds for the applicant's final admission average and/or their final grades on prerequisite Grade 12 courses.
4. Students admitted based upon an interim admission average who fail to meet the faculty-set competitive thresholds for either the final admission average or the final prerequisite Grade 12 course grades will be reviewed by the admitting faculty on a case-by-case basis and may have their offer of admission revoked.