

THE UNIVERSITY OF BRITISH COLUMBIA



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Senate and Curriculum Services
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Interim Academic Governing Body for UBC Okanagan

MEETING MINUTES MAY 10, 2005

Attendance

Present: President M. C. Piper (Chair), Deputy Vice-Chancellor B. C. McBride, Dean R. Belton, Dr. B. Bemmels, Dr. R. Campbell, Dr. B. Després, Dr. S. Esterby, Principal J. H. V. Gilbert, Ms. S. Grass, Mr. S. Haffey, Dean M. Isaacson, Dr. D. Jack, Mr. M. Koovisk, Dean M. Krank, Ms. S. Martz, Dr. C. Mathieson, Dr. H. B. McCullough, Dr. M. Quayle, Dr. D. Salhani, Dr. D. Senese, Associate Vice-President & Registrar B. J. Silzer, Mr. D. Sutch, Dr. I. Walker, Dr. R. Whiteley, Dr. P. Wrzesniewski, Associate Vice-President G. Zilm.

By Invitation: Ms. M. Farevaag, Mr. G. Smallenberg (Guest presenters on Item 5b: UBC Okanagan Campus Plan).

Regrets: Dr. J. Bassett-Smith, Dean B. Bauer, Dr. E. Butz, Dr. J. Cioe, Ms. H. Cook, Dean A. Davidson, Mr. R. Dionne, Dr. D. Durall, Dean R. Goddard, Dr. C. Hodge, Dr. L. S. McCoubrey, Dr. M. Neuman, Ms. J. Radcliffe, Mr. D. Reid, Dr. R. Tees.

Recording Secretaries: Ms. L. M. Collins and Mr. C. Eaton.

Call to Order

IAGB Membership

The recording secretary had circulated a revised IAGB membership list for information.

The President welcomed the following new student IAGB members:

- Ms. Heather Cook, Faculty of Health & Social Development;
- Ms. Starleigh Grass, At-Large;
- Ms. Jacqueline Radcliffe, At-Large.

Minutes of the Previous Meeting

Moved } *That the Minutes of the Meeting of March*
Seconded } *22, 2005 be adopted as circulated.*

Carried.

Remarks from the Chair and Related Questions

PRESIDENT MARTHA C. PIPER

The President recalled her recent announcement that she was to step down as President in June 2006, following nine years in the position. She stated that serving as President had constituted an incredible privilege and a remarkable opportunity. President Piper felt that a fresh injection of leadership would be beneficial, however, and that it would be critical for the next President to have a mandate from UBC Okanagan as well as UBC Vancouver. President Piper expressed her appreciation for the support from colleagues at both campuses.

The President stated that her future plans remained uncertain. In order to dispel rumors about the reasons for her decision, President Piper stated that she was not ill, and had plans neither to run for political office nor to accept a position as president of another institution.

TRIP TO ASIA

The President described her recent trip to China, Hong Kong, and Korea. While in Shanghai, a UBC delegation attended the Universitas 21 annual general meeting hosted by Fudan University. In Hong Kong, the President attended the official opening of the UBC Asia Pacific Regional Office, the goal of which was to further enhance UBC's profile in the Asia Pacific Region, to promote UBC's strengths, and to attract new partners, donors and students. UBC was the first Canadian university to develop a presence of this magnitude in Hong Kong. In Seoul, President Piper was one of 82 university presidents to participate

Remarks from the Chair and Related Questions, continued

in a global forum to commemorate the centennial anniversary of Korea University (KU). The President noted that KU was a significant strategic partner to UBC. The KU-UBC Joint Academic Program had been created in 2001 with the goal of facilitating cultural exchange and enhancing academic cooperation between the two universities.

Remarks from the Deputy Vice-Chancellor and Related Questions

Deputy Vice-Chancellor McBride announced that UBC was to officially take possession of the North Kelowna Campus on July 1, 2005. Keys and good wishes were scheduled to be exchanged at opening ceremonies on July 4. Additional celebrations were planned for the first week of classes in September 2005, including two days of student orientation and campus opening activities collectively entitled “Create UBC Okanagan.”

FACULTY RECRUITMENT

Deputy Vice-Chancellor McBride gave an update on faculty recruitment activities. He had been impressed by the quality of the applicant pool in both of the two major hiring rounds to date. Some newly hired faculty members were just beginning their careers, while others had joined the University at the rank of associate professor. Searches were also underway to fill the positions of:

- Associate Vice-President, Academic & Research;
- Associate Vice-President, Students;
- Dean, Faculty of Management; and
- Dean, Faculty of Health & Social Development.

CAMPUS CONSTRUCTION

Deputy Vice-Chancellor McBride noted that the Arts and Science Buildings were both under construction to add a third floor to each building. Although the target completion date remained September 1, 2005, the Deputy Vice-Chancellor expressed some uncertainty about whether all of the necessary work would be completed by that date.

Reports from the deputy Vice-Chancellor

UBC OKANAGAN ACADEMIC PLAN

Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

The Deputy Vice-Chancellor invited Dr. Quayle to speak to the UBC Okanagan Academic Plan. Dr. Quayle circulated for information a draft version of *UBC Okanagan: A Community of Excellence*, explaining that a revised version would be presented for approval in the fall of 2005. Dr. Quayle stated that the impressive level of participation in the development of the Academic Plan reflected the spirit and passion of the community.

PROCESS AND TIMELINE

An Academic Plan Working Group, a sub-set of the UBC Okanagan Academic Advisory Council, had been working with the Okanagan University College and UBC communities to forge an academic plan for UBC Okanagan. The process had begun in the spring of 2004 with wide consultation. Okanagan University College community members joined in groups of eight to 12 to form “University Circles.” More than 50 such Circles, representing a wide variety of topics, conducted public forums and recorded their respective visions. This information had been combined with the results of external community forums to produce the *UBC Okanagan IdeaBook*. The IdeaBook had formed the basis for further consultation and “mini-projects” on areas of particular interest, beginning in September 2004, leading up to the release of the first draft of the Academic Plan in December 2004. Dr. Quayle noted that there had been significant changes between the first draft and the present document.

The document was divided into four parts:

1. Vision, Mission, Imperatives, Pathways;
2. Priority Actions;

Reports from the Deputy Vice-Chancellor, continued

3. Additional Actions; and
4. Academic Structure and Organization.

Dr. Quayle noted that the Core Team for the Academic Plan had decided not to assign numbers to the Priority Actions so as not to imply any particular ranking in importance. Items identified as Priority Actions could be accomplished, in most cases, within the following five-year period. Longer-term actions or those requiring further exploration were grouped together as Additional Actions.

DISCUSSION

A member predicted success for UBC Okanagan, but noted that the implementation of the Academic Plan could be affected by a lack of physical space. Dr. Quayle agreed that space constituted a significant challenge and stated that, although it would be appropriate to include a statement about physical space in the Academic Plan, this issue was to be addressed more fully by the Campus Plan.

Dean Isaacson complimented the Core Team on a fabulous document. He asked whether it would be possible to include more language about the need to graduate students from professional programs. Dr. Quayle replied that, although the focus on professional programs had been increased in the document, it could further emphasized.

Dean Isaacson noted that UBC Okanagan was to undergo a massive expansion over the coming years, and asked how the views of new stakeholders might be incorporated into the Academic Plan as it evolved. Dean Quayle agreed that ongoing consultation would be critical. Although the document established a framework for the following five years, a rigorous review would be necessary approximately every 18 months.

In response to a question from the President about next steps in the Plan's development, Dr. Quayle stated that IAGB members were welcome to submit comments and ideas. Dr.

Reports from the Deputy Vice-Chancellor, continued

Quayle hoped to have a revised document for proposed endorsement by the Okanagan Senate by October 2005.

The President thanked Dr. Quayle and everyone who had participated in the development of the draft Academic Plan, and stated that she looked forward to further discussion.

UBC OKANAGAN CAMPUS PLAN

Dr. Quayle presented an overview of the draft UBC Okanagan Campus Plan. She introduced lead consultants Ms. Marta Farevaag and Mr. Greg Smallenberg of Phillips Farevaag Smallenberg, a community planning, urban design and landscape architectural firm. Other consultants included engineering and architectural firms Stantec and Kuwabara Payne McKenna Blumberg. Ms. Farevaag and Mr. Smallenberg gave an overview of the planning and design principles for the UBC Okanagan campus.

PLANNING PRINCIPLES:

- Integrate the campus into the Iconic Okanagan landscape;
- Represent the Aboriginal People's Use of the Land;
- Protect and Expand the Campus Land Base for Long-term Growth;
- Demonstrate Sustainable Best Practices;
- Provide a Hierarchy of Outdoor and Indoor Social Spaces that Encourage Social Interaction;
- Ensure Comprehensive Universal Access;
- Work with Financial Realities;
- Plan for Landscape Development in the Budgeting Process;
- Give Physical Expression of the UBC O Academic Plan and *Trek 2010*;
- Integrate Campus Development with Its Neighbours to Ensure that Kelowna and Other Okanagan Communities are Welcomed on Campus;
- Co-locate New Recreational and Cultural Faculties on Campus in an Area that is Recognizable as a Campus Precinct and Convenient to the Surrounding Community;
- Locate New Research Facilities Toward the Northeast Quadrant of Campus to Anticipate Links to Private Research, High Tech, and Related Commercial Development in the Vicinity of the Airport Gateway;
- Co-locate the New Student Services Facility and Other Campus Social Facilities to Maximize Synergies among Activities.

Reports from the Deputy Vice-Chancellor, continued

DESIGN PRINCIPLES:

- Define, Protect, and Manage Key Views;
- Utilize a Palette of Local and Appropriate Materials and Site Furnishings to Unify the Campus;
- Strive for Light and Transparency
- Provide for Public Art, Community Events, and Commemorations;
- Place Buildings to Create the Edges of Open Spaces
- Orchestrate an Aesthetic and Welcoming Entry Experience onto the Campus from All Entry Points;
- Integrate and Upgrade Campus Assets;
- Design for a Sense of Security, Safety, and Belonging.

The draft Campus Plan divided the campus into a number of “precincts:”

- Core;
- Commons;
- Hilltown;
- Health, Wellness, Recreation;
- Iconic Okanagan Landscape;
- Productive Landscape;
- Research Forest; and
- Reserve.

Preliminary plans identified a primary spine, a secondary spine, a green corridor, and pedestrian links.

A student representative raised the issue of mixed-use spaces possibly conflicting with the need for quiet study, particularly in residences, and noted that building plan seemed cramped.

Ms. Farevaag stated that the long-term plan was to remove the current surface parking lots and replace them with underground parking or surface lots further from the campus core. There had been discussion about the need for bicycle paths, bicycle storage, and shower facilities, as well as difficulties associated with cycling along the highway adjacent to campus. There was discussion about the use of the rail corridor for commuter cyclists.

Reports from the Deputy Vice-Chancellor, continued

In response to a query from a student representative about community consultation on the draft Campus Plan, Ms. Farevaag stated that an open house was scheduled to take place in June 2005.

Dr. Quayle thanked Ms. Farevaag and Mr. Smallenberg for their presentation. She emphasized that more information would be made available as the Campus Plan evolved.

Procedure Committee

Dean Isaacson presented the reports, as Chair of the Committee.

ORGANIZATION OF ACADEMIC UNITS

The Committee had circulated the following report.

ESTABLISHMENT OF ACADEMIC STRUCTURE

The *University Act* has been amended so that, effective September 1, 2005, the University will continue to be a single corporate entity, but will be composed of the Board of Governors, the Chancellor, the convocation, the UBC Okanagan Senate, the UBC Vancouver Senate, the Council of Senates, and the Faculties.

Pending the creation of the UBC Okanagan Senate, the existing Senate of the University has created a committee known as the Interim Academic Governing Body of UBC Okanagan and has delegated to that committee the power and authority to deal with such matters as would otherwise be under the sole authority of the existing Senate but that will come under the authority of the UBC Okanagan Senate.

Section 3.1 of the University Act as amended provides that the Board of Governors must specify the parts of the University for which the UBC Okanagan Senate will have responsibility for academic governance and powers under section 37 of the Act.

The Board of Governors is expected to pass a Resolution establishing Dual-Campus Faculties, which will be Faculties associated with both UBC Okanagan and UBC Vancouver, but having a UBC Okanagan Division and a UBC Vancouver Division. The establishment of Dual-Campus Faculties by the Board will require a recommendation from both the UBC Okanagan Senate and the UBC Vancouver Senate.

Procedure Committee, continued

In the near term, the Faculty of Applied Science is the only Faculty that is planning to offer programs at both campuses, to have faculty members employed at both campuses, and to have students registered in programs at both campuses.

*Moved, Dean
Isaacson
Seconded*

} *That a recommendation be forwarded to the Board of Governors that the existing Faculty of Applied Science become a “Dual-Campus Faculty” effective July 1, 2005; and*

That the following Faculties be established as Faculties of UBC Okanagan effective July 1, 2005:

- 1. Faculty of Arts and Sciences, to be also known as the Irving K. Barber School of Arts and Sciences;*
- 2. Faculty of Creative and Critical Studies;*
- 3. Faculty of Education;*
- 4. Faculty of Health and Social Development; and*
- 5. Faculty of Management.*

Carried.

*Moved, Dean
Isaacson
Seconded*

} *That, effective July 1, 2005:*

The Department of Creative Studies and the Department of Critical Studies be created within the Faculty of Creative and Critical Studies; and

The School of Nursing and the School of Social Work be created within the Faculty of Health and Social Development.

DISCUSSION

There was discussion about the rationale for English residing within the Faculty of Creative and Critical Studies, rather than in the Faculty of Arts and Science. Dean Belton explained that the advanced study of English comprised both creative and critical activi-

Procedure Committee, continued

ties, similarly to the fine arts, and that it made sense to undertake both activities in the same Faculty.

**The motion was
put and carried.**

ELECTIONS REGULATIONS: BOARD OF GOVERNORS AND OKANAGAN SENATE

The Committee had circulated the following report.

2005/2006 Election of Okanagan Representatives to the Board of Governors and Okanagan Senators

1. General
 - a. This document governs the election of representatives of the Okanagan campus of the University of British Columbia (hereafter the University) to the Board of Governors of the University, and of members of the Okanagan Senate of the University (hereafter the Senate).
 - b. The Registrar shall conduct all required elections.
 - c. Voting shall be accomplished by means satisfactory to the Registrar, including the Internet and paper ballots, with a preference given to Internet voting.
 - d. Notices of nominations and voting shall be made via the Internet, and by other means deemed appropriate by the Registrar.
 - e. The nomination period shall last for a minimum of seven (7) days, and may be extended if deemed necessary by the Registrar. Notice of such an extension shall be given as per Section 1(c) above.
 - f. Voting shall occur in the months of September and October 2005, with the understanding that polls in each required election shall be open for a minimum of seven (7) days, and that candidates shall be given at least seven (7) days notice prior to the opening of polls. In exceptional circumstances, the Registrar reserves the right to extend voting into the month of November.
2. Board of Governors
 - a. The following offices are to be elected:
 - i. One (1) Faculty Representative, elected by and from the academic staff of the Okanagan campus of the University with the rank of Professor, Associate Professor, Assistant Professor, Senior Instructor, Instructor II, Instructor I, and Lecturer;
 - ii. One (1) Student Representative, elected by and from the undergraduate and graduate student body of the Okanagan campus; and

Procedure Committee, continued

- iii. One (1) Staff Representative, elected by and from all staff of the Okanagan campus who do not hold an academic appointment set out in Section 2(a)(i).
 - b. Each Candidate for the Board of Governors must be nominated by at least seven (7) persons eligible to vote in the respective election.
 - c. Each Candidate must consent to their nomination before standing for election.
 - d. Generally, the nomination and consent required by Sections 2(a) and 2(b) above shall be deemed by the signing of a nomination form provided by the Registrar; however, confirmation may also be given to the Registrar by other means, including electronic means.
 - e. The deadline for all nominations shall be as determined by the Registrar.
 - f. Each Candidate is requested to provide the Registrar with a statement of no more than one hundred and fifty (150) words to be distributed to prospective voters. In addition to this statement, each Candidate is requested to also provide the Registrar with the following information:
 - i. The Candidate's academic and honorary degrees;
 - ii. The Candidate's current occupation;
 - iii. The Candidate's current and past academic, societal, governmental, or commercial offices held;
 - iv. The Candidate's current professional or business interests; and
 - v. The Candidate's list of publications.
 - g. The information requested in Section 2(d) must be provided to the Registrar at least seven (7) days prior to the opening of polls. Failure to provide this information by the day specified may result in it not being made available to voters by the Registrar.
 - h. In such cases where only one (1) nomination is received by the close of nominations, that Candidate shall be declared acclaimed.
 - i. In such cases where a vacancy exists for a Representative to the Board of Governors between normal elections, a new election shall be called by the Registrar forthwith, to be held in accordance with these regulations insofar as possible. A person so elected shall complete the remainder of the original term of office.
- 3. Senate
 - a. The following offices are to be elected:
 - i. A number of Faculty representatives equal to twice the number of senate members set out in Section 35.1 (3) (A) through (F) of the *University Act (RSBC 1996, c. 468)*, elected by and from the academic staff of the Okanagan campus of the University with the rank of Professor, Associate Professor, Assistant Professor, Senior Instructor, Instructor II, Instructor I, and Lecturer;
 - ii. A number of Student representatives equal to the number of people set out in Section 35.1 (3) (A) through (F) of the *University Act (RSBC 1996, c. 468)*, elected by and from the undergraduate and graduate student body of the Okanagan campus; and

Procedure Committee, continued

- iii. Two (2) Representatives of the Convocation, elected by and from the Convocation of the University, provided that no faculty member eligible under Section 3(a)(i) above may run for these offices.
- b. The election of the Representatives of the Faculty shall be conducted in such a way to ensure that at least two (2) representatives of each Faculty are elected, provided that at least two (2) candidates from each Faculty are nominated.
- c. The election of the Representatives of the Student Body shall be conducted in such a way to ensure that at least one (1) representative of each Faculty is elected, provided that at least one (1) candidate from each Faculty is nominated.
- d. Each Candidate for the Senate must be nominated by at least three (3) persons eligible to vote in the respective election.
- e. Each Candidate must consent to their nomination before standing for election.
- f. Generally, the nomination and consent required by Sections 3(d) and 3(e) above shall be deemed by the signing of a nomination form provided by the Registrar; however, confirmation may also be given to the Registrar by other means, including electronic means.
- g. The deadline for all nominations shall be as determined by the Registrar.
- h. Each Candidate is requested to provide the Registrar with a statement of no more than one hundred and fifty (150) words to be distributed to prospective voters. In addition to this statement, each Candidate is requested to also provide the Registrar with the following information:
 - i. The Candidate's academic and honorary degrees;
 - ii. The Candidate's current occupation;
 - iii. The Candidate's current and past academic, societal, governmental, or commercial offices held;
 - iv. The Candidate's current professional or business interests; and
 - v. The Candidate's list of publications.
- i. The information requested in Section 3(h) must be provided to the Registrar at least seven (7) days prior to the opening of polls. Failure to provide this information by the day specified may result in it not being made available to voters.
- j. In such cases where the number of nominations received is equal or less than the number of positions available, those candidates nominated shall be acclaimed, and the Senate shall fill any remaining vacancies.
- k. In such cases where a vacancy exists for a Representative of the Faculty to Senate, such a position shall be offered - in the order of the number of votes received - to the persons who received the most number of votes in the most recent election to that office who were not elected. If no such persons are willing or able to accept the position, the vacancy shall be filled by Senate.
- l. In such cases where a vacancy exists for a Representative of the Student Body to Senate, such a position shall be offered - in the order of the number of votes received - to the persons who received the most number of votes in the most recent election to that office who were not elected. If no

Procedure Committee, continued

such persons are willing or able to accept the position, the vacancy shall be filled by Senate, but the Student Council of the Okanagan campus shall have the right to recommend to Senate a student to fill the vacancy.

- m. In such cases where a vacancy exists for a Representative of the Convocation to Senate, such a position shall be offered - in the order of the number of votes received - to the persons who received the most number of votes in the most recent election to that office who were not elected. If no such persons are willing or able to accept the position, the vacancy shall be filled by Senate.

4. Electoral Integrity

- a. All candidates are required to act with integrity and honesty in their campaigns. Candidates who act inappropriately may be disqualified and barred from standing for election by a committee of the Senate designated by the Senate for this purpose. This committee may impose other penalties as it sees fit.
- b. The Registrar may take such remedial actions as he or she deems necessary to correct any unfair advantage given to any candidate or to contend with any situation not covered by these regulations, provided that such an action may be contested at a committee of the Senate designated by the Senate for this purpose.
- c. Appeals of any other matter may be made to a committee of the Senate designated by the Senate for this purpose, who may make such remedial decisions as it sees fit.
- d. For an action to be taken by a committee so designated in Sections 4(a), 4(b), and 4(c), a formal statement requesting a decision must be received by the Registrar. No such statement shall be accepted once voting has completed except those regarding the actual tabulation of results. Statements contesting the vote totals reported must be made within two (2) days of the publication of those totals.

Moved, Dean Isaacson } *That the IAGB adopt the 2005/2006*
 } *Elections Regulations, as circulated.*
Seconded, Dean Belton

Dean Isaacson clarified that this set of regulations was intended to apply to the first set of elections, but would not necessarily apply to future elections. Several typographic errors in the document were corrected (corrections included in the above version).

Mr. Sutch expressed concern about the membership of the Board of Governors as stipulated in the *University Act*, and stated a preference for equal representation for each of the Vancouver and Okanagan campuses.

Procedure Committee, continued

In response to a query, Dean Isaacson and the President confirmed that the IAGB could amend the elections regulations as it saw fit, through a motion passed by a simple majority.

**The motion was
put and carried.**

UBC OKANAGAN REPRESENTATIVES TO THE PRESIDENTIAL SEARCH COMMITTEE

The Procedure Committee had circulated the following report.

The following two motions are proposed to allow a representative of the Joint Faculties from UBC Okanagan, and a representative from the Interim Academic Governing Body to be elected to serve on the Presidential Search Committee. It is the desire of the Chancellor that these elections and appointments be completed by June 1st. As such, a second clause is included in each motion to declare the person elected appointed, as the requested date for this Committee to be formed will be before the next proposed meeting of the IAGB.

<i>Dean Isaacson</i>	}	<i>That the Interim Academic Governing Body direct the Registrar to conduct an election from members of the Joint Faculties from UBC Okanagan - defined as those persons who have accepted an offer of employment from the University to work at the Okanagan campus as a Professor (all ranks), Instructor (all ranks) or Lecturer by 9 May, 2005 - for a representative to serve on the Presidential Search Committee, and that the person so elected be appointed to the Committee.</i>
<i>Deputy Vice-Chancellor</i>		
<i>McBride</i>		

Deputy Vice-Chancellor McBride explained that separate elections were underway for student and staff representatives to the Presidential Search Committee, and that Dean Belton had been appointed as a representative of the UBC Okanagan Deans.

**The motion was
put and carried.**

Procedure Committee, continued

<i>Moved, Dean Isaacson Seconded</i>	}	<i>That the Interim Academic Governing Body direct the Registrar to conduct an election from members of the Interim Academic Governing Body for UBC Okanagan - defined as those person who are voting members of the IAGB as of 9 May, 2005 – for a representative to serve on the Presidential Search Committee, and that the person so elected be appointed to the Committee.</i>
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In response to a question from Mr. Koovisk, Dean Isaacson responded that the elected IAGB representative could be any voting member of the IAGB. In response to a question from Mr. Haffey, Ms. Collins stated that any necessary membership changes for the Presidential Search Committee would be considered by the Management Resources and Compensation Committee of the Board of Governors.

Deputy Vice-Chancellor McBride advised that serving on the Presidential Search Committee entailed a significant time commitment, including early morning and weekend meetings.

The motion was put and carried.

SUMMER 2005 DELEGATION OF IAGB AUTHORITY

Dean Isaacson reported that the Procedure Committee was not yet certain whether there was sufficient business to merit scheduling a June 2005 meeting of the full IAGB, and noted that there would be scheduling challenges for any prospective date in June. He noted, however, the existence of curriculum and other proposals before Academic Direc-

Procedure Committee, continued

tion Committee that would require approval for inclusion in the Calendar or implementation prior to September 2005.

<i>Moved, Dean Isaacson Seconded, Principal Gilbert</i>	}	<i>That the IAGB delegate to its Procedure Committee the authority to provide interim approvals for matters that may be brought forward to it prior to September 2005 by the Academic Direction Committee or otherwise, subject to these matters also being brought to the next meeting of the IAGB for confirmation of interim approvals.</i>
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In response to a question from the President, Dean Isaacson confirmed that the passing of the motion did not preclude scheduling a June IAGB meeting. He cited new graduate programs for implementation in September 2005 as examples of items requiring interim approval.

Mr. Haffey spoke against the motion, expressing the opinion that it would be a dangerous precedent to delegate full authority to a relatively small committee.

Dr. McCullough cited the common law rule “delegatus non potest delegare.” Since the Senate had delegated its authority to the IAGB, he suggested that the IAGB could not delegate further.

In response to a question from Dean Krank, Dean Isaacson stated that although there was no specified minimum amount of business necessary to call a meeting, the Procedure Committee would ultimately make the decision based on the number, complexity, and urgency of submitted agenda items.

Deputy Vice-Chancellor McBride suggested that the Procedure Committee circulate electronically to the full IAGB any proposals under consideration, to allow IAGB members to

Procedure Committee, continued

express any concerns prior to the granting of interim approval. Dean Isaacson **accepted the suggestion as a friendly amendment.**

In amendment (amendment in bold),

*Moved, Dean
Isaacson
Seconded, Dr.
Gilbert*

} *That the IAGB delegate to its Procedure Committee the authority to provide interim approvals for matters that may be brought forward to it prior to September 2005 by the Academic Direction Committee or otherwise, subject to:*

1. The Procedure Committee circulating electronically to all IAGB members any such proposals prior to the granting of interim approval; and

2. These matters also being brought to the next meeting of the IAGB for confirmation of interim approvals.

Dr. Quayle noted that the Campus Plan was moving ahead on an aggressive timeline, with the goal of submission to the Board of Governors in July 2005. She was hopeful that the Procedure Committee would see fit to schedule a June IAGB meeting to allow the IAGB to see the revised version of the Plan. Deputy Vice-Chancellor McBride agreed.

The amended motion was put and failed.

Academic Direction Committee

See also "Appendix A: Summary of Programs for Approval."

Dr. Salhani presented the reports, as Chair of the Committee. He reported that the Committee had met three times, and that it had approved a very significant amount of material in preparation for the present meeting. He noted that there remained some necessary typographic and editorial corrections to the curriculum materials, and that Faculties

Academic Direction Committee, continued

would be given an opportunity to proofread their program and course information prior to publication in the Calendar.

*Moved, Dr. Salhani } That the proposals listed as agenda items
Seconded, Mr. } 7(a) through 7(e) be approved, with such
Haffey } approval subject to editorial correction.*

The agenda items in question were the chapters of the UBC Okanagan Calendar titled:

- 7 (a) Academic Year;
- 7 (b) Admissions;
- 7 (c) Establishment and Constitution;
- 7 (d) Policies and Regulations; and
- 7 (e) Faculties and Schools.

In response to a question about whether it would cause any difficulty to have students in the Faculty of Creative & Critical Studies (FCCS) awarded a Bachelor of Arts, Dean Belton stated that he had discussed this and related issues with Dean Bauer and that there appeared to be no problem. Dean Belton added that, although FCCS planned to offer both the Bachelor of Arts and the Bachelor of Fine Arts, FCCS could not independently make any changes to the basic Bachelor of Arts degree requirements.

Mr. Sutch referred to the statement in the Calendar chapter on Policies and Regulations that stipulated that the University reserved the right to change fees without notice. The student asked whether it would be possible to require at least 30 days notice. Mr. Silzer responded that, although there is no official deadline for notification of students when fees were to be increased, current practice involved broad consultation undertaken by the Vice-President, Students. Such consultation usually took place over several months, with students receiving plenty of notice about the University's intentions with respect to tuition and other fees prior to formal decision making.

Academic Direction Committee, continued

In amendment (new text in bold),

*Moved, Dr. Salhani } That the proposals listed as agenda items
Seconded, Mr. } 7(a) through 7(e) be approved, with such
Haffey approval subject to editorial correction; and*

That the Master of Science in Environmental Sciences, the Doctor of Philosophy in Environmental Sciences, the Master of Arts in Education and Master of Education, which had been inadvertently omitted from the items circulated, be added to the list of programs for approval.

The amended motion was put and carried.

COURSE DESCRIPTIONS

*Moved, Dr. Salhani } That the list of course descriptions
Seconded, Mr. } circulated as agenda item 7(f): Course
Koovisk Descriptions be approved; and*

That the circulated list be amended to include courses associated with the Master of Science in Environmental Sciences, the Doctor of Philosophy in Environmental Sciences, the Master of Arts in Education, and the Master of Education; and

That all course approvals be subject to editorial correction by Enrolment Services in consultation with the Faculties.

Deputy Vice-Chancellor McBride noted that most of the courses before the IAGB had already been approved by the OUC Education Council.

STUDENT PETITION ON LATIN LANGUAGE COURSES

Two student visitors requested permission to present a petition signed by 104 students concerned about the apparent decision to not offer Latin language courses. The students

Academic Direction Committee, continued

noted that many students were reliant on a Latin language course to meet a classical language requirement for their programs. The President asked that the students' comments be reflected in the IAGB Minutes, and suggested that the Academic Direction Committee might be prepared to receive a submission from the students on this issue. The President also clarified that the motion before the assembly was to approve courses and their descriptions without reference to whether a given course would be offered in the following academic year.

The motion was
put and carried.

Report from the Associate Vice-President, Enrolment Services & Registrar

ORAL REPORT ON REGISTRATION

Mr. Silzer gave an overview of student recruitment, admissions, and registration preparation activities. Approximately 75% of the UBC Okanagan applicants to date had come from BC high-school students. A significant portion of those applicants were from the southeast quadrant of British Columbia. Enrolment Services was evaluating applications on a competitive basis, and Mr. Silzer noted the time-intensive nature of this process.

People across UBC Okanagan were working to prepare for the opening of student registration for 2005/2006 courses. The first group of students were scheduled to register on June 16, 2005, with the completion of the course schedule prior to the registration open date noted as a major dependency.

In response to a question from Dean Belton about the yield rate for returning OUC students, Mr. Silzer stated that he could only offer rough estimates for this first admissions cycle. For the Vancouver campus, four applications usually yielded two offers of admission, which in turn yielded one registered student (calculations based on first program

Report from the Associate Vice-President, Enrolment Services & Registrar, continued

choice only). It remained uncertain how closely this ratio would apply to the UBC Okanagan context. Mr. Silzer promised that more information would be made available in the following months.

Adjournment

There being no further business, the meeting was adjourned. There was no fixed date or time for the following meeting.

APPENDIX A: SUMMARY OF PROGRAMS FOR APPROVAL

Bachelor of Applied Science.

Bachelor of Arts: Anthropology; Creative Writing; Economics; English; French; Geography; General Studies; History; Indigenous Studies; International Relations; Mathematics; Philosophy; Philosophy, Politics, and Economics; Political Science; Psychology; Sociology; Spanish; and Women's Studies.

Bachelor of Fine Arts.

Bachelor of Science: Agroecology, Biochemistry, Biology, Chemistry, Computer Science, Earth and Environmental Sciences, Environmental Chemistry, Freshwater Science, General Science, Mathematics, Mathematical Sciences, Physics, and Psychology.

Bachelor of Education: Elementary Teacher Education Program and Secondary Teacher Education Program.

Bachelor of Nursing.

Bachelor of Social Work.

Bachelor of Management.

Bachelor of Business Administration (Co-Conferral with Okanagan College).

Master of Arts: Education, Interdisciplinary Studies in Arts/Sciences, Creative and Critical Studies, Education, and Health and Social Development.

Master of Education.

Master of Fine Arts: Interdisciplinary Studies in Arts/Sciences, Creative and Critical Studies, Education, and Health and Social Development.

Master of Science: Environmental Sciences, Interdisciplinary Studies in Arts/Sciences, Creative and Critical Studies, Education, and Health and Social Development.

Doctor of Philosophy: Environmental Science, Interdisciplinary Studies in Arts/Sciences, Creative and Critical Studies, Education, and Health and Social Development.

The following groups of courses not currently associated with an Okanagan degree program were also approved: Pre-Pharmacy (First Year Program), and Health Sciences.